



Town of Reading  
16 Lowell Street  
Reading MA 01867

Town Clerk /Records Access Officer  
781-942-9050

fax: 781-942-9070  
website: [www.readingma.gov](http://www.readingma.gov)

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## READING TOWN MEETING INSTRUCTIONAL MOTION FORM

Please print legibly and print exactly as you would like to present the Instructional Motion. This will become part of the permanent record of this Town Meeting and must be submitted to the Town Clerk and Moderator before Town Meeting.

Instructional Motion Number: \_\_\_\_\_ Date: \_\_\_\_\_

Instruction to: \_\_\_\_\_  
Board, Committee or Department

I, \_\_\_\_\_ of Precinct \_\_\_\_\_ do hereby move that;

Signature: \_\_\_\_\_

Town Clerk:

Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_