



## Town of Reading Meeting Posting with Agenda

**RECEIVED**

By Town Clerk GP at 3:07 pm, Apr 11, 2024

### Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2024-04-17

Time: 6:30 PM

Building: Reading Municipal Light Building

Location: Winfred Spurr Audio Visual Room

Address: 230 Ash Street

Agenda:

Purpose: General Business

Meeting Called By: David Talbot, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

### Topics of Discussion:

ON MARCH 29, 2023, GOVERNOR HEALEY SIGNED INTO LAW A SUPPLEMENTAL BUDGET BILL WHICH, AMONG OTHER THINGS, EXTENDS THE TEMPORARY PROVISIONS PERTAINING TO THE OPEN MEETING LAW TO MARCH 31, 2025.

#### **FOR REMOTE AND/OR PUBLIC PARTICIPATION**

Please email [rmldevents@RMLD.com](mailto:rmldevents@RMLD.com). Please include your full name, address, and phone number. Comments and questions will be monitored during the meeting.

**This meeting will be held in person, remotely on zoom, and streamed live on RCTV and YouTube:** <https://www.youtube.com/c/RCTVStudios/videos?view=57>.

#### **Join Zoom Meeting**

<https://rmld.zoom.us/j/88131593814?from=addon>

**Meeting ID:** 881 3159 3814

#### **One tap mobile**

+13126266799,,86900260203# US (Chicago)

+16469313860,,86900260203# US

#### **Dial by your location**

- +1 929 205 6099 US (New York)

Find your local number: <https://rmld.zoom.us/u/kc5UK8UyMZ>



## Town of Reading Meeting Posting with Agenda

1. Call Meeting to Order – D. Talbot, Chair

**Code of Conduct:** The RMLD Board of Commissioners recognizes the importance of hearing public comment, at the discretion of the Chair, on items on the official agenda. Once recognized by the Chair, all persons addressing the Board shall state their name and address prior to speaking. It the role of the Chair to maintain order in all public comment or ensuing discussion.

2. Public Comment – D. Talbot, Chair

- Citizens' Advisory Board
- Liaisons to the RMLD Board
- Public Comment

3. Approval of Board of Commissioners Meeting Minutes (attachment 1) – D. Talbot, Chair

**Suggested Motion:** Move that the RMLD Board of Commissioners approve the December 13, 2023, open session meeting minutes, as presented, on the recommendation of the General Manager and the Board Secretary.

4. Legislative Update (attachment 2) - Vincent J. Ragucci, Chief Strategy Officer, Energy New England

5. Ash Street Campus Update (attachment 3) and discussion of MOU and RMLD partial contribution for conceptual design services - G. Phipps, General Manager

6. In-Territory Generation Carbon Project Summary and Next Steps (attachment 4) - G. Phipps, General Manager

7. CY24 Capital Budget Increase – Security Upgrades (attachment 5) – G. Phipps, General Manager

**Suggested Motion:** Move that the Board of Commissioners, on the recommendation of the General Manager and contingent on the recommendation of the Citizens' Advisory Board, approve a \$135,000 increase to the 2024 capital budget of \$650,000 (project 119 on page 37 of the 2024 capital budget) for the purchase of Security and Access Control System Upgrades for substations and Ash Street campus.

8. Procurement Requests for Board Approval (attachment 6) - G. Phipps, General Manager

### **IFB 2024-02 – Office Renovations including supporting work of other Trades**

**Suggested Motion:** Move that IFB 2024-02 for Office Renovations including supporting work of other Trades be awarded to: Page Building Construction Company, Inc., for \$253,234.00, pursuant to M.G.L., c. 149 §§ 44A through 44H as amended, as the lowest responsible and eligible bidder, on the recommendation of the General Manager.

### **IFB 2024-03 - Video Surveillance and Access Control System Project**

**Suggested Motion:** Move that IFB 2024-03 for Video Surveillance and Access Control System Project be awarded to: Signet Electronic Systems, LLC, for \$782,888.00, pursuant to M.G.L., c. 149 §§ 44A through 44H as amended, as the lowest responsible and eligible bidder, on the recommendation of the General Manager.



# Town of Reading Meeting Posting with Agenda

## **RFQ 2024-24 – One (1) Electric Vehicle DC Fast Charger (DCFC)**

**Suggested Motion:** Move that RFQ 2024-24 for one (1) Electric Vehicle DC Fast Charger (DCFC) be awarded to: Voltrek, LLC, in the amount of \$104,827, pursuant to M.G.L. c. 30B, § 22 as the lowest responsible vendor, on the recommendation of the General Manager.

- 9. Policy Review (attachment 7) – G. Phipps, General Manager

### **Policy 13: Facility and Property Use**

**Suggested Motion:** Move that the RMLD Board of Commissioners approve Policy 13: Facility and Property Use (Revision 8), as presented, on the recommendation of the General Manager.

### **Policy 19: Board of Commissioners**

**Suggested Motion:** Move that the RMLD Board of Commissioners approve Policy 19: Board of Commissioners (Revision 16), as presented, on the recommendation of the General Manager.

### **Policy 32: Public Comment Policy**

**Suggested Motion:** Move that the RMLD Board of Commissioners adopt Policy 32: Public Comment (Revision 0), as presented, on the recommendation of the General Manager.

- 10. General Manager’s Report (attachment 8) – G. Phipps, General Manager
- 11. Board Committees Discussion and potential formation of Board Committees (attachment 9) – D. Talbot, Chair
- 12. Adopting RMLD website as the official notice posting location (attachment 10) – D. Talbot, Chair

**Suggested Motion:** Move that the Board of Commissioners, in recognition that RMLD is defined as a Regional Public Body under 940 CMR 29.00 and the Massachusetts Open Meeting Law, M.G.L c.30A, post meeting notices and associated documents on the RMLD website and arrange for the websites of the four Towns in the RMLD service territory to provide directions to the RMLD website for such notices, effective May 1, 2024.

- 13. Scheduling – D. Talbot, Chair

## **BOARD OF COMMISSIONERS MEETING SCHEDULE**

| <b>Date</b>              | <b>Time</b> | <b>Location</b> | <b>CAB Coverage</b> |
|--------------------------|-------------|-----------------|---------------------|
| Wednesday April 17, 2024 | 6:30 PM     | RMLD AV Room    |                     |
| Thursday May 23, 2024    | 7:30 PM     | RMLD AV Room    | Kelley              |
| Thursday June 20, 2024   | 7:30 PM     | RMLD AV Room    | Soni                |

## **CITIZENS' ADVISORY BOARD MEETING SCHEDULE**

| <b>Date</b> | <b>Time</b> | <b>Location</b> | <b>BoC Coverage</b> |
|-------------|-------------|-----------------|---------------------|
|-------------|-------------|-----------------|---------------------|

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



## Town of Reading Meeting Posting with Agenda

|                         |         |              |         |
|-------------------------|---------|--------------|---------|
| Thursday April 18, 2024 | 6:30 PM | RMLD AV Room | Talbot  |
| Thursday May 23, 2024   | 5:30 PM | RMLD AV Room | Coulter |
| Thursday June 20, 2024  | 5:30 PM | RMLD AV Room | Pacino  |

### 2024 WARRANT SCHEDULE

|                  | AP         | PAYROLL    | CAB Coverage |
|------------------|------------|------------|--------------|
| <b>April</b>     | Talbot     | Daskalakis | Coulter      |
| <b>May</b>       | Pacino     | Porter     | Talbot       |
| <b>June</b>      | Daskalakis | Coulter    | Pacino       |
| <b>July</b>      | Porter     | Talbot     | Daskalakis   |
| <b>August</b>    | Coulter    | Pacino     | Porter       |
| <b>September</b> | Talbot     | Daskalakis | Coulter      |
| <b>October</b>   | Pacino     | Porter     | Talbot       |
| <b>November</b>  | Daskalakis | Coulter    | Pacino       |
| <b>December</b>  | Porter     | Talbot     | Daskalakis   |

14. Adjournment – D. Talbot, Chair

**Suggested Motion:** Move that the Board of Commissioners adjourn regular session.

Note: Roll call vote required.

### BOARD MATERIALS AVAILABLE BUT NOT DISCUSSED

Accounts Payable / Payroll Questions through April 8, 2024

Surplus and Scrap Material Report March 2024

January 2024 P&L