



Town of Reading Meeting Posting with Agenda

2018-07-16 LAG

Board - Committee - Commission - Council:

Select Board

Date: 2024-04-09

Time: 7:00 PM

Building: Reading Town Hall

Location: Select Board Meeting Room

Address: 16 Lowell Street

Agenda:

Purpose: General Business

Meeting Called By: Jacquelyn LaVerde on behalf of Chair Carlo Bacci

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk’s hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

	<p>Zoom Option:</p> <p>Join Zoom Meeting https://us06web.zoom.us/j/84693186039</p> <p>Meeting ID: 846 9318 6039</p> <p>One tap mobile +16465588656,,84693186039# US (New York) +16465189805,,84693186039# US (New York)</p> <p>Dial by your location • +1 646 558 8656 US (New York) • +1 646 518 9805 US (New York)</p> <p>Find your local number: https://us06web.zoom.us/u/kcu1k5fCU7</p>	
7:00	Overview of Meeting	
7:05	Public Comment	
7:15	Select Board Liaison and Town Manager Reports	
7:30	Arbor Day Proclamation	3
7:45	Community Diversity Equity and Inclusion (DEI) Assessment with Library Trustees	
8:15	Discuss and vote on volunteer appointments to the Board of Health and Retirement Board	4

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



Town of Reading Meeting Posting with Agenda

8:30	Discuss and vote on the hiring of an independent investigator to review and report on the circumstances including statements made and actions taken surrounding the resignation of Jackie McCarthy from the Select Board on February 6, 2024, including statements made and actions taken following the February 6 meeting	
9:00	Discuss and vote on modification to Community Preservation Act (CPA) Study Committee membership to replace ex-officio member of Affordable Housing Trust Committee with ex-officio member of Reading Housing Authority	10
9:15	Discuss Future Agendas	11
9:25	Approve Meeting Minutes	14

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.

PROCLAMATION

ARBOR DAY

- Whereas,** In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- Whereas,** This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and
- Whereas,** Trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and
- Whereas,** Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and
- Whereas,** Trees in our Town increase property values, enhance the economic vitality of business areas, beautify our community, and wherever they are planted are a source of joy and spiritual renewal; and
- Whereas,** Reading has been recognized as a Tree City, U.S.A. by the National Arbor Day Foundation for the 39th consecutive year, and desires to continue its tree-planting ways.
- Now, therefore, we,** The Select Board of the Town of Reading, Massachusetts do hereby proclaim **April 26, 2024** as **Arbor Day** in the Town of Reading and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and plant trees to gladden the heart and promote the well being of this and future generations.

SELECT BOARD OF READING

Carlo Bacci, Chair

Karen Gately Herrick, Vice Chair

Christopher Haley, Secretary

Mark L. Dockser



Town of Reading
16 Lowell Street
Reading MA 01867

RECEIVED
TOWN CLERK
READING, MA.

2024 JAN -4 PM 3:36 ^{RLS} fax: 781-942-9070
website: www.readingma.gov

Town Clerk
781-942-9050

**Application for Appointment to
Boards, Committees and Commissions**

Name: Sexton Kevin M Date: 1-4-24
(Last) (First) (Middle)

Address: 20 Emerson St. Reading, MA 01867

Phone (Home): _____ Phone (Work): _____

Phone (Cell): 781-640-1484 Which number should be listed? cell

Occupation: Realtor Number of years in Reading: 14

E-mail address: Kevinmsexton@gmail.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input checked="" type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |

Other _____

Please outline relevant experience for the position(s) sought:

- 2018 current - Associate Member of the BOH
- Former Chair of the BOH
- Helped usher the BOH through pandemic
- Over 120+ meetings attended as a voting / Assoc. member



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fax: 781-942-9070

website: www.readingma.gov

Town Clerk
781-942-9050

**Application for Appointment to
Boards, Committees and Commissions**

Name: Wetzel Jean B. Date: 1/5/24
(Last) (First) (Middle)

Address: 163 County Rd, Reading, MA

Phone (Home): _____ Phone (Work): _____

Phone (Cell): 617-460-2354 Which number should be listed? _____

Occupation: retired med. tech. Number of years in Reading: 43

E-mail address: JeanWetzel@yahoo.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input checked="" type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Other _____ | |

Please outline relevant experience for the position(s) sought:

40 years worked in labs, primarily in microbiology
Reading cultures.
-12 years Whidden Hospital lab
27 years Woburn Pediatrics lab



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781-942-9050

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website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: Cramer Geri Lynn Date: 12/11/23
(Last) (First) (Middle)

Address: 19 Lornea Ln

Phone (Home): _____ Phone (Work): _____

Phone (Cell): (781) 568-0076 Which number should be listed? Cell

Occupation: Assoc Dir HEMA Number of years in Reading: 8

E-mail address: gericramer@gmail.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- | | |
|--|---|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Board of Cemetery Trustees |
| <input checked="" type="checkbox"/> Board of Health | <input type="checkbox"/> Board of Registrars |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Celebration Trust Committee |
| <input type="checkbox"/> Climate Advisory Committee | <input type="checkbox"/> Commissioners of Trust Funds |
| <input type="checkbox"/> Community Planning and Development Commission | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Constables | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Custodian of Soldier and Sailor Graves |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Human Relations Advisory Committee | <input type="checkbox"/> Permanent Building Committee |
| <input type="checkbox"/> RCTV Board of Directors | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Retirement Board | <input type="checkbox"/> RMLD Citizen Advisory Board |
| <input type="checkbox"/> Town Forest Committee | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Veterans Memorial Trust Fund Committee | <input type="checkbox"/> Zoning Board of Appeals |

Other _____

Please outline relevant experience for the position(s) sought:

Associate member for past few years



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Application for Appointment to
Boards, Committees and Commissions

Name: Lannon Amy Fang Date: 1/31/2024
(Last) (First) (Middle)

Address: 58 Riverside Drive

Phone (Home): Phone (Work): 781-944-0840

Phone (Cell): 617-529-4219 Which number should be listed? Work

Occupation: Reading Public Library Number of years in Reading: 26

E-mail address: lannon@noblenet.org

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- Animal Control Appeals Committee
Board of Assessors
Board of Health
Bylaw Committee
Climate Advisory Committee
Community Planning and Development Commission
Constables
Cultural Council
Finance Committee
Historical Commission
Human Relations Advisory Committee
RCTV Board of Directors
Retirement Board
Town Forest Committee
Veterans Memorial Trust Fund Committee
Audit Committee
Board of Cemetery Trustees
Board of Registrars
Celebration Trust Committee
Commissioners of Trust Funds
Conservation Commission
Council on Aging
Custodian of Soldier and Sailor Graves
Historic District Commission
Housing Authority
Permanent Building Committee
Recreation Committee
RMLD Citizen Advisory Board
Trails Committee
Zoning Board of Appeals

X Other Retirement Board

Please outline relevant experience for the position(s) sought:

I am a long-time, pension-vested Town of Reading employee. As a Department Head, I have experience with both financial and personnel management.

I am very interested in continuing to serve my colleagues - past, present and future - and working to keep the Reading pension system healthy. I also

enjoy learning, even completing a graduate-level certificate while working full-time, and look forward to learning more about the retirement system

in Reading and in the larger context of the State/Federal governments.

I have lived in Reading for 26 years and worked for the Town of Reading in non-exempt, exempt, part-time, and full-time positions. I also think ten years of experience as a legal research librarian will come in handy in understanding related laws and regulations.



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Application for Appointment to
Boards, Committees and Commissions

Name: Abate Richard Paul Date: 01/29/24
(Last) (First) (Middle)

Address: 8 Applegate Lane Reading, MA 01867

Phone (Home): Phone (Work):

Phone (Cell): 617-510-9381 Which number should be listed? Cell

Occupation: Police Officer Number of years in Reading: 50

E-mail address: richabate@verizon.net

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- Animal Control Appeals Committee
Board of Assessors
Board of Health
Bylaw Committee
Climate Advisory Committee
Community Planning and Development Commission
Constables
Cultural Council
Finance Committee
Historical Commission
Human Relations Advisory Committee
RCTV Board of Directors
Retirement Board
Town Forest Committee
Veterans Memorial Trust Fund Committee
Audit Committee
Board of Cemetery Trustees
Board of Registrars
Celebration Trust Committee
Commissioners of Trust Funds
Conservation Commission
Council on Aging
Custodian of Soldier and Sailor Graves
Historic District Commission
Housing Authority
Permanent Building Committee
Recreation Committee
RMLD Citizen Advisory Board
Trails Committee
Zoning Board of Appeals

X Other Retirement Board

Please outline relevant experience for the position(s) sought:
I have been employed by the town for 18 years and involved in the retirement system since being hired. I have been the President of the Reading Police Supervisory Officers Association for about 10 years. I have a Bachelors degree from Merrimack College in Business Management and a Masters degree from the University of Massachusetts Lowell in Criminal Justice.



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Reading MA 01867

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fax: 781-942-9070
website: www.readingma.gov

**Application for Appointment to
Boards, Committees and Commissions**

Name: HOLMES MICHAEL KEVIN Date: 1/29/24
(Last) (First) (Middle)

Address: 347 Charles St.

Phone (Home): _____ Phone (Work): _____

Phone (Cell): 781-439-5905 Which number should be listed? CELL

Occupation: RETIRED - FIREFIGHTER Number of years in Reading: 50

E-mail address: holmesrdng@gmail.com

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- Animal Control Appeals Committee
- Board of Assessors
- Board of Health
- Bylaw Committee
- Climate Advisory Committee
- Community Planning and Development Commission
- Constables
- Cultural Council
- Finance Committee
- Historical Commission
- Human Relations Advisory Committee
- RCTV Board of Directors
- Retirement Board
- Town Forest Committee
- Veterans Memorial Trust Fund Committee
- Other RETIREMENT BOARD
- Audit Committee
- Board of Cemetery Trustees
- Board of Registrars
- Celebration Trust Committee
- Commissioners of Trust Funds
- Conservation Commission
- Council on Aging
- Custodian of Soldier and Sailor Graves
- Historic District Commission
- Housing Authority
- Permanent Building Committee
- Recreation Committee
- RMLD Citizen Advisory Board
- Trails Committee
- Zoning Board of Appeals

Please outline relevant experience for the position(s) sought:

Member of retirement system.
Served as Reading Fire Union officer.
Served on Reading Fire Union Executive Board.
Served on Reading Fire Union contract negotiating Committee.

CPA Study Committee

Move to create a Community Preservation Act Ad Hoc Committee, comprised of 7 voting members and one non-voting member to be appointed by the Select Board, and is charged with facilitating communications with community leaders, Town Administration, Town Meeting Members, the Select Board, local community groups, and the statewide Community Preservation Coalition to share information regarding the opportunities and challenges when adopting the CPA. The Committee will study the need for the CPA and the various methods for adoption and present its findings to the Select Board in time to achieve a town wide vote in the November election including preparation for a special town meeting vote that accommodates the November 5, 2024 election; said committee to sunset on December 31, 2024, unless extended.

Members will be comprised of:

5 ex-officio voting members:

- Select board member
- Recreation member
- Historical Commission member
- Affordable housing trust member
- FINCOM member
- Conservation Commission member

And 1 resident who will apply directly to the Select Board with preference given to current or past members of either trails committee, town forest committee or conservation commission.

And 1 non-voting member who shall not count towards quorum who is the Director of Reading Housing Authority

DRAFT - SELECT BOARD AGENDAS			
2024		Staff Responsibility	Estimated start time
April 25, 2023	ANNUAL TOWN MEETING		
April 29, 2023	ANNUAL TOWN MEETING		
May 2, 2024	ANNUAL TOWN MEETING		
May 7, 2024		Tuesday	
	Overview of Meeting		7:00
	Public Comment		7:05
	Select Board Liaison and Town Manager Reports		7:15
HEARING	Discuss and Vote on Traffic Amendments 2024-1 and 2024-2	Scouten	7:30
	Killam Building Project Update		
	Discuss & Vote on Bill Russell Committee (BRACE)	Board	
May 21, 2024		Tuesday	
	Overview of Meeting		
	Public Comment		
	Select Board Liaison and Town Manager Reports		
	New Liaison Assignments		
	National Public Works Week Proclamation	Chris Cole	
HEARING	Discuss/Vote on FY25 Non-Union Classification & Compensation Schedules	Sean Donahue	
	Discuss FY25 Water & Sewer Rates		
	Parking Kiosk Update	Andrew MacNichol	
	ReCalc Update/Presentation		
	Discuss creating a Building Committee for the Senior Center Project	Board	
June 4, 2024		Tuesday	
HEARING	Discuss and Vote FY25 Water & Sewer Rates		
	SWEC Presentation	SWEC	
	Discuss and Vote on Creation of Building Committee for Senior Center project	Board	
	PTTTF Update?		
	B/C/C budget vote?		
	Charter Review Committee Update		
June 18, 2024		Tuesday	
	Vote on VASC recommendations for Annual board/committee Appointments		

DRAFT - SELECT BOARD AGENDAS			
2024		Staff Responsibility	Estimated start time
	Vote to declare Surplus Items: Fire Department Ladder Truck	Chief Burns	
July 16, 2024		Tuesday	
August 20, 2024		Tuesday	
September 10, 2024	STATE PRIMARY		
September 17, 2024		Tuesday	
October 8, 2024		Tuesday	
October 29, 2024		Tuesday	
Hearing	Tax Classification		
November 5, 2024	STATE ELECTION		
November 12, 2024	SUBSEQUENT TOWN MEETING		
November 14, 2024	SUBSEQUENT TOWN MEETING		
November 18, 2024	SUBSEQUENT TOWN MEETING		
November 19, 2024		Tuesday	
November 21, 2024	SUBSEQUENT TOWN MEETING		
December 3, 2024		Tuesday	
	Vote to approve Annual Liquor Licenses		
December 4, 2024		Wednesday	
	Department Budget Presentations		
December 10, 2024		Tuesday	
	Department Budget Presentations		
	Recurring Agenda Items		
	Close Warrant: Annual Town Meeting	March	
	Close Warrant: Subsequent Town Meeting	September	
	Appoint Town Accountant	March	Annual
HEARING	Approve Classification & Compensation	May	Annual
	Appointments of Boards & Committees	May/June	Annual
HEARING	Approve Tax Classification	October	Annual
	Approve Licenses	December	Annual
	Arbor Day Proclamation	April	Annual
	Liaison: RCTV members Report		Annual

DRAFT - SELECT BOARD AGENDAS			
2024		Staff Responsibility	Estimated start time
	Liaison: CAB (RMLD) member Report		Annual
	Liaison: MAPC member Report		Annual
	Liaison: Reading Housing Authority Report		Annual
	Liaison: Reading Ice Arena Report		Annual
	Town Accountant Report		Qtrly
	Economic Development Director		Semi-ann
	Parking/Traffic/Transportation Task Force (PTTTF)		
	Town Board & Committee visits		
	Town Department visits		
	Review Select Board Goals		
	Review Town Manager Goals		February/March

Select Board Draft Minutes

February 17, 2024 @ 10 AM

Vice Chair Mark Dockser called the meeting to order at 10 AM.

Herrick moved to enter into executive session to discuss an open meeting law complaint filed by Bill Brown on Feb 7, 2024 under executive session purpose 1 and to invite Town Counsel Ivria Fried and Executive Assistant Caitlin Nocella into the executive session and to return to open session to continue on with this meeting and a potential open meeting discussion on this topic. The motion was seconded by Dockser.

Haley noted that in the spirit of transparency, we should do this in open session and he will vote against going into executive session. It was noted that past practice has been to discuss this in executive session first before talking publicly about it. Town Counsel noted there is not legal reason this has to be done in executive session and it can be done in open session if the board wishes.

The board voted on the motion to go into executive session with the following roll call vote:

Herrick - yes; Haley - no; Bacci - no; Dockser; yes. The motion to go into executive session fails.

Dockser starts off by saying he did speak with McCarthy about the Town Manager search. He did not speak with any other members on the board.

Bacci then noted he also spoke with McCarthy about the Town Manager search. During their conversation, McCarthy noted she had spoken with Dockser about this topic however, they continued speaking. Bacci apologized and noted he spoke with Town Counsel and will do whatever is requested of him.

Herrick noted she did not speak with any board members on this topic.

Haley also noted he did not speak with any board members on this topic.

The board needs to respond to the complaint. Town Counsel noted the board needs to commit to future compliance going forward which the board agreed to.

Herrick noted she would like to discuss how this breakdown in the process impacts the board going forward with this process. Town Counsel noted from her understanding and her legal opinion is, this does not taint the process. She noted she spoke with McCarthy and at no point did McCarthy share Dockers' opinions with Bacci or vice versa. On top of that, McCarthy recused herself immediately and the four remaining members had no insight into what the others thoughts were on this topic. Ultimately, she noted that she does not feel it compromises the process and from a legal standpoint she is not concerned with the board moving forward with the appointment; however, it is a policy decision by the board if they feel they need to restart the process or not.

Haley feels the board is not being transparent about this topic and asked Dockser if he has anything else he would like to say. He is worried the process of the town manager search has now been tainted.

Bacci feels the board should continue as they have been cleared legally from Town Counsel to process. He does not feel it was tainted based on the facts.

Herrick noted she shares some of the concerns Haley raised but is willing to discuss further.

Dockser felt if two members have concerns, that is a problem. He felt the process has integrity.

Herrick clarified she is worried about the transparency aspect and the perception/ and or concerns from the public. Haley agreed with Herrick.

The board felt they were stepping into a later agenda item and decided to table the current item regarding the Open Meeting Law complaint and move the agenda along.

Herrick moved to table the open meeting law complaint discussion item. The motion was seconded by Haley and approved with a 4-0 vote.

Public Comment

Bill Brown made a comment that Dockser should step down.

Mary Ellen O'Neill asked the board to please continue this process. She has faith in this board and the process.

Carla Nazzaro asked board members if they had a role in McCarthy's resignation. She also would like to the board to move forward with appointing Matt Kraunelis as the next Town Manager.

John Lippitt noted he would like to see Matt Coogan as the next Town Manager.

John Arena feels the public needs to know what happened with McCarthy.

Genady Pylvyski hopes the board can move on from the McCarthy resignation and be more transparent with the town manager process.

Vanessa Alvarado feels the board needs to respect McCarthy's privacy and move on.

Carolyn Whiting asked the board to please continue with the process. She feels if they start the process over they will not get any applicants. She would like to see Coogan get appointed.

Marianne Downing wants to ask the board how John Lippit was able to write a letter to the editor that included information that was not made public yet. She wants to know which board member told him that information.

Discuss process to fill Select Board Vacancy

The board needs to hold a special election to fill McCarthy's seat or wait until the local election in April of 2025. It was also noted they could combine the election with the

presidential election in the fall of 2024. The board agreed the sooner the better to fill the seat.

The board will take an official vote on this at their next meeting.

The board will have the reorganization discussion at their next meeting.

Discuss and Vote on Appointment of new Town Manager

The board went back and forth discussing if all members were comfortable moving forward or if there was enough doubt in the integrity of the process to start the whole search over again.

The members eventually decided they are comfortable moving forward with a discussion of the candidates.

Herrick motioned to proceed with discussions in regards to the Town Manager finalists. The motion was seconded by Haley and approved with a 4-0 vote.

It was noted that Clancy Main and Antonio Barletta withdrew their names from consideration leaving Matthew Coogan and Matthew Kraunelis still in the running.

Bacci and Haley explained their reasonings for going with Kraunelis while Herrick and Dockser did the same for Coogan.

Dockser then said he would consider giving Kraunelis a shorter contract while Herrick did not want to go that route opining Coogan is a better candidate.

Community Paradigm Consultant Bernie Lynch expressed his thoughts about the process and the candidates.

The board put together a motion that would give Kraunelis a 15 month contract with a list of goals to achieve in that time frame. If the goals were met to the satisfaction of the board, they would then entertain a discussion around a new contract.

Herrick Moved to appoint Matt Kraunelis to the position of Town Manager subject to a successful negotiation of a 455 calendar days employment agreement that includes the following:

1.The Town Manager shall function as either the lead or a lead or otherwise actively assist in the following projects:

- a) **Town side of the Killam School Project and the lead to MSBA**
- b) **Sr Center/Community Center–Town Lead (like role of School Superintendent in leading new school effort, in partnership with SB and community leaders)**
- c) **Community Preservation Act education process and presentation to community in time for Special Town Meeting and November ballot, upon board approval of committee**
- d) **Green Communities development of reapplication and subsequent grant application activities upon State approval**

- e) **Support for MBTA Communities program, approval and eventually implementation on approval**
- f) **Management of new and existing projects**
- g) **Strong selection of new leaders for community, considering both external and internal candidates**
- 2. **and the Town Manager annual assessment shall include Community volunteer feedback assessment from the School building project and Senior center project, to be further defined**
- 3. **and any further background checks as deemed necessary.**

The motion was seconded by Haley and approved with a 4-0 vote.

Open meeting Law Complaint

Herrick moved to authorize Town Counsel to respond to the Open Meeting Law complaint on behalf of the board. The motion was seconded by Bacci and approved with a 4-0 vote.

Executive Session

Herrick moved to enter into Executive Session pursuant to G.L. c.30A, s.21(a)(2) to conduct a strategy session in preparation for contract negotiations or to conduct contract negotiations with Matthew Kraunelis, the selected candidate for appointment to the position of Town Manager, to invite Ivria Glass Fried and Executive Assistant Caitlin Nocella and Bernie Lynch into the Executive Session, and not to return to open session. The motion was seconded by Haley and approved with a 4-0 vote.