



# Town of Reading Meeting Posting with Agenda

**RECEIVED**  
By Town Clerk GP at 10:22 am, Dec 28, 2023

## Board - Committee - Commission - Council:

Town Manager Screening Committee

Date: 2024-01-02

Time: 12:00 PM

Building: Reading Public Library

Location: Community Room

Address: 64 Middlesex Avenue

Agenda: Revised

Purpose: Executive Session

Meeting Called By: Jacquelyn LaVerde on behalf of Chair Jackie McCarthy

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

## Topics of Discussion:

1. Call to Order
2. Appointment of Temporary Chair: Chair's Recusal
3. Approval of Meeting minutes of December 18, 2023
4. Enter into executive session in order to approve minutes of executive session meetings convened pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8), and to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Select Board for possible appointment as Town Manager. Not to return to open session.