



# Town of Reading Meeting Posting with Agenda

2018-07-16 LAG

## Board - Committee - Commission - Council:

Select Board

Date: 2023-09-26

Time: 7:00 PM

Building: Reading Town Hall

Location: Select Board Meeting Room

Address: 16 Lowell Street

Agenda:

Purpose: General Business

Meeting Called By: Caitlin Nocella on behalf of Chair Jackie McCarthy

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

### Topics of Discussion:

	<p><b><i>This Meeting will be held in-person in the Select Board Meeting Room at Town Hall and remotely on Zoom. It will also be streamed live on RCTV as usual.</i></b></p> <p>Join Zoom Meeting  <a href="https://us06web.zoom.us/j/87613046917">https://us06web.zoom.us/j/87613046917</a></p> <p>Meeting ID: 876 1304 6917</p> <p>One tap mobile          +16465588656,,87613046917# US (New York)          +16465189805,,87613046917# US (New York)</p> <p>Dial by your location          • +1 646 558 8656 US (New York)          • +1 646 518 9805 US (New York)</p>	PAGE #
<b>7:00</b>	Overview of Meeting	
<b>7:05</b>	Public Comment	
<b>7:15</b>	SB Liaison & Town Manager Reports	
<b>7:30</b>	HEARING – Change of Manager – Anthony’s Coal Fired Pizza	3
<b>7:45</b>	Discuss Community Preservation Act and Presentation from Community Preservation Coalition	10

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



## Town of Reading Meeting Posting with Agenda

<b>8:00</b>	Update from Cultural Council	17
<b>8:15</b>	Discussion and Vote on Food Pantry Request for Additional ARPA Funds	
<b>8:45</b>	Discuss Request from Recreation Administrator, Jim Sullivan, to hold a second position with the Town; State Ethics Law Section 20(b) exemption	26
<b>9:00</b>	Vote to Close Warrant for November Town Meeting	30
<b>9:30</b>	Designate Town Manager as Town Representative on Designer Selection Panel for the MSBA, Killam School	38
<b>9:45</b>	Discuss Future Agendas	39
<b>10:00</b>	Approve Meeting Minutes	41

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.

**Legal Notice  
(Seal)  
Town of Reading**

To the Inhabitants of the Town of Reading:

Please take notice that the Select Board of the Town of Reading will hold a public hearing on September 26, 2023 at 7:00 PM in the Select Board Meeting Room at Town Hall, 16 Lowell Street, Reading, MA or also available remotely on Zoom to act on a Change of Manager Application for an Annual All-Alcohol Restaurant License for Anthony's Coal Fired Pizza of Reading, LLC located at 48 Walkers Brook Drive, Reading, MA.

A copy of the proposed documents regarding this topic will be in the Select Board packet on the website at [www.readingma.gov](http://www.readingma.gov)

All interested parties are invited to attend the hearing in person or remotely via Zoom; or may submit their comments in writing or by email prior to 6:00 p.m. on September 26, 2023 to [townmanager@ci.reading.ma.us](mailto:townmanager@ci.reading.ma.us)

By order of  
Fidel Maltez  
Town Manager

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**To the Chronicle: Please publish on September 12<sup>th</sup> and 19<sup>th</sup>, 2023**

**Send the bill and tear sheet to:**

**Yamila Benvenuti**

Anthony's Coal Fired Pizza  
200 West Cypress Creek Road  
Suite 220  
Fort Lauderdale, FL 33309

Phone: O: (954) 618-2030

Email: [ybenvenuti@burgerfi.com](mailto:ybenvenuti@burgerfi.com)



RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
 MONETARY TRANSMITTAL FORM

**AMENDMENT-Change of Manager**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN  STATE  ZIP CODE

For the following transactions (Check all that apply):

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> New License                                   | <input type="checkbox"/> Change of Location   | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal)         | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License                           | <input type="checkbox"/> Alteration of Licensed Premises  | <input type="checkbox"/> Change of License Type (i.e. club / restaurant)  | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock)    |
| <input checked="" type="checkbox"/> Change of Manager                  | <input type="checkbox"/> Change Corporate Name  | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement               |
| <input type="checkbox"/> Change of Officers/<br>Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest<br>(LLC Members/ LLP Partners,<br>Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder       | <input type="checkbox"/> Change of Hours                              |
|  | <input type="checkbox"/> Other <input type="text"/>   |   | <input type="checkbox"/> Change of DBA                                |

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL

Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3  
 Chelsea, MA 02150-2358



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**AMENDMENT-Change of Manager**

**Change of License Manager**

**1. BUSINESS ENTITY INFORMATION**

Entity Name: Anthony's Coal Fired Pizza of Reading, LLC  
 Municipality: Reading  
 ABCC License Number: 101600038

**2. APPLICATION CONTACT**

The application contact is the person who should be contacted with any questions regarding this application.  
 Name: Josph H. Devlin  
 Title: Attorney  
 Email: jdevlin@UCDlaw.com  
 Phone: 617-514-2837

**3A. MANAGER INFORMATION**

The individual that has been appointed to manage and control of the licensed business and premises.  
 Proposed Manager Name: Chris P. Larsen  
 Date of Birth: [Redacted]  
 SSN: [Redacted]  
 Residential Address: [Redacted]  
 Email: reading@acfp.com  
 Phone: 508-328-5588  
 Please indicate how many hours per week you intend to be on the licensed premises: 50  
 Last-Approved License Manager: Carlos Antonio Alberto Jr.

**3B. CITIZENSHIP/BACKGROUND INFORMATION**

Are you a U.S. Citizen?  Yes  No \*Manager must be U.S. citizen  
 If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.  
 Have you ever been convicted of a state, federal, or military crime?  Yes  No  
 If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

**3C. EMPLOYMENT INFORMATION**

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
2/14	2/23	Manager	American Food Systems	
9/06	2/14	General Manager	Papa Gino's	

**3D. PRIOR DISCIPLINARY ACTION**

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action?  Yes  No  
 If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:  
 Signature: [Handwritten Signature]  
 Date: 6.12.23

## APPLICANT'S STATEMENT

I, Michelle Zavolta the:  sole proprietor;  partner;  corporate principal;  LLC/LLP manager  
Authorized Signatory  
of Anthony's Coal Fired Pizza Reading, LLC  
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:

*Michelle Zavolta*

Date:

6/13/2023

Title:

LLC Manager

**ENTITY VOTE**

The Board of Directors or LLC Managers of   
Entity Name

duly voted to apply to the Licensing Authority of   
City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on   
Date of Meeting

For the following transactions (Check all that apply):

Change of Manager

Other

"VOTED: To authorize   
Name of Person


to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint   
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

For Corporations ONLY  
A true copy attest,

  
Corporate Officer /LLC Manager Signature

\_\_\_\_\_  
Corporation Clerk's Signature

Michelle Zavolta  
(Print Name)

\_\_\_\_\_  
(Print Name)



Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3  
 Chelsea, MA 02150

JEAN M. LORIZIO, ESQ.  
 CHAIRMAN

**CORI REQUEST FORM**

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

**ABCC LICENSE INFORMATION**

ABCC NUMBER: 101600038 LICENSEE NAME: Anthony's Coal Fired Pizza of Reading, LLC CITY/TOWN: Reading


**APPLICANT INFORMATION**

LAST NAME: Larsen FIRST NAME: Chris MIDDLE NAME: Peter  
 MAIDEN NAME OR ALIAS (IF APPLICABLE): N/A PLACE OF BIRTH: Concord MA  
 DATE OF BIRTH: [REDACTED] SSN: [REDACTED] ID THEFT INDEX PIN (IF APPLICABLE):  
 MOTHER'S MAIDEN NAME: [REDACTED] DRIVER'S LICENSE #: [REDACTED] STATE LIC. ISSUED: Massachusetts  
 GENDER: MALE HEIGHT: 6 2 WEIGHT: 215 EYE COLOR: Hazel  
 CURRENT ADDRESS: [REDACTED]  
 CITY/TOWN: Dracut STATE: MA ZIP: 01826  
 FORMER [REDACTED]  
 CITY/TOWN: Tynsboro STATE: MA ZIP:

**PRINT AND SIGN**

PRINTED NAME: Chris P. Larsen APPLICANT/EMPLOYEE SIGNATURE: [Signature]

**NOTARY INFORMATION**

On this 6/13/2023 before me, the undersigned notary public, personally appeared Chris P. Larsen  
 (name of document signer), proved to me through satisfactory evidence of identification, which were Driver's License  
 to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.  
  
 Yamila M. Benvenuti  
 NOTARY

**DIVISION USE ONLY**

REQUESTED BY: [REDACTED]  
 SIGNATURE OF CORI AUTHORIZED EMPLOYEE

The DCI Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identify Theft PIN Number by the DCI. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCI via mail or by fax to (617) 660-4614.





# READING POLICE DEPARTMENT

15 Union Street ▪ Reading, Massachusetts 01867

Emergency Only: 911 ▪ All Other Calls: (781) 944-1212 ▪ Fax: (781) 944-2893

Web: [www.ci.reading.ma.us/police/](http://www.ci.reading.ma.us/police/)

## EXECUTIVE SUMMARY

### Change of Manager-Anthony's Coal Fired Pizza of Reading, LLC

August 2, 2023

Chief David Clark  
Reading Police Department  
15 Union Street  
Reading, MA 01867

Chief Deputy Chief Clark,

As directed by your Office and in accordance with Reading Police Department Policy and Procedures, I have placed together an Executive Summary of the application for Change of Manager at Anthony's Coal Fired Pizza of Reading, LLC d/b/a "Anthony's Coal Fired Pizza" (48 Walkers Brook Drive).

**New Manger:** Chris Larsen

I find no reason why the Change of Manager application should not go forward.

Respectfully Submitted,

\_\_\_\_\_  
Lt. Detective Richard P. Abate  
Criminal Division Commander

# Community Preservation Act

Select Board Discussion – September 26, 2023

*Thank you to Winchester Select Board for this presentation!*



# CPA Overview

- The Community Preservation Act (CPA) is a smart growth tool that helps communities preserve open space and historic sites, create affordable housing, and develop outdoor recreational facilities. CPA also helps strengthen the state and local economies by expanding housing opportunities and construction jobs for the Commonwealth's workforce, and by supporting the tourism industry through preservation of the Commonwealth's historic and natural resources.
- The CPA was signed into law on September 14, 2000 by Governor Paul Cellucci and Lieutenant Governor Jane Swift



# Community Preservation Fund

- CPA allows communities to create a local Community Preservation Fund
- Cities and Towns vote to adopt the CPA and a Surcharge of not more than 3% of the tax levy against real property
- The State will provide a matching distribution from the Community Preservation Trust Fund which is administered by the Department of Revenue (DOR)
- Only communities that have adopted the CPA are eligible for the distribution
- Funds can be leveraged through bonding and leveraging



# Schedule

- Firstly, Select Board must vote to establish a **Study Group**.
- The Study Group will be tasked with fact finding and information gathering between today and Fall Town Meeting.
- The Study Group will be comprised of stakeholder representatives who will write and submit a report to identify community needs, suggest possible surcharge amounts and lay out a public outreach strategy
- Recommend that Public outreach take place, leading into a Town Meeting vote and a ballot vote
- Community Preservation Coalition recommends putting on the ballot on a Presidential Election cycle




# Public Outreach Phase #1: *Identifying Stakeholders*

- The first step in our public outreach plan is to identify stakeholders to **research and write** the study
- The Working Group has met and recommends no more than twelve (12) representatives from the following groups:
  - Conservation Commission
  - Historical Commission
  - Planning Board
  - Affordable Housing (Housing Partnership Board/Affordable Housing Trust, Housing Authority)
  - Field Management/Recreation
  - School Committee
  - Finance Committee
  - At large Town Members (no less than 2)



# Phase 1: Additional Stakeholders

- Town Staff and Department Heads will support information requests and preparation for Phase 2, focused on communication with town meeting and residents;
  - The Community Preservation Coalition will work with the Study Group to share best practices and support a strategy for town wide adoption;
  - The Fund will ultimately be managed by a committee of residents, who will make recommendations to Town Meeting for project support, spending and disbursement.
- 



# Select Board Action

1. Move to create a study committee led by the working group;
2. Move to request the working group identify members for the study committee by reaching out to the groups identified;
3. Request the study committee regularly update the Select Board and relevant stakeholder groups on the study;
4. Permit the committee access to staff and resources to create a study report;
5. Request the study committee to identify next steps leading into Spring 2024 Town Meeting.



# Reading Cultural Council



## Reading Cultural Council FY2023 Summary Report

# Reading Cultural Council



## In Memoriam

Kathy Lopez Natale



In January our Treasurer, Kathy Lopez Natale, passed away suddenly. Kathy was very involved in her work with the Cultural Council, and she is very much missed.

# Reading Cultural Council



## FY 2023 Funding

- The Reading Cultural Council was funded \$12,200 from the Massachusetts Cultural Council.
- Additional funding of \$8,000 was provided by the Town of Reading.
- \$4,213 came from interest and funds rolled over from unclaimed grants in FY 2022.
- The total was \$24,413, which the Cultural Council granted to 26 cultural events in Reading.

# Reading Cultural Council



The Reading Cultural Council supported 26 events and organizations in 2023.  
Page 1 of 2

- Walter S. Parker Middle School - ***Purchase of Behringer X32 Sound Board***
- The Delvena Theatre Company - ***Nun of This and Nun of That!***
- Reading PorchFest Committee - ***Reading PorchFest 2023***
- Reading Office of Equity and Social Justice - ***Reading Martin Luther King Day***
- Reading Memorial High School Band Parents Organization, Inc. - ***Downtown Tree Lighting - Musical performance***
- Reading Engineering Teams, Inc.1 - ***Chain Reaction Event***
- Reading Community Singers, Inc. - ***Reading Community Singers Presents: Holiday Favorites***
- Reading Civic Concert Band, Inc. - ***Purchase of additional sheet music for our library***
- Reading Art Association, Inc. - ***Art Exhibitions***
- Northeast Youth Ballet, Inc.- ***The Return of the Full Length Nutcracker***
- North Suburban Child & Family Resource Network - ***Family Concert: Sulinha's Trio with Ian Coury and Erico Menino***
- North Reading Community Chorale - ***Gershwin & Friends Concert***
- MUSIC Dance.edu - ***Hip Hop Chair Dance for Seniors!***
- McFarlane, Susan - ***Virtual Art Classes via Reading Pleasant Street Center***

# Reading Cultural Council



The Reading Cultural Council supported 26 events and organizations in 2023.  
Page 2 of 2

- Joshua Eaton School - ***Multicultural Fair - Drumming Presentation***
- Hendrickson, Autumn - ***Research Phase II: Reading & North Reading Involvement in WWII***
- Helping Hands of Breakheart Reservation, Inc. - ***Breakheart Fall Festival***
- Greater Boston Stage Company - ***Discounted Tickets to Theatre for Reading Students and Seniors***
- Five Star Theatre Company, Inc. - ***Five Star Theatre Program***
- Downtown Reading Art Walk Committee - ***Downtown Reading Art Walk***
- Creative Arts for Kids, Inc. - ***New CAK Art Room***
- Chin, Amy - ***Sound Play Family Concert***
- Birch Meadow Elementary School - ***Diverse Voices in Social Studies Enrichment***
- Bates III, Davis R. - ***Celebrating the Season: A Performance for Seniors***
- Arts Reading, Inc. - ***Discover the Arts Day Cultural Festival***
- Alice M. Barrows Elementary School - ***Journey to Juneteenth***

More information is available at <https://massculturalcouncil.org/local-council/reading/>

# Reading Cultural Council



## FY 2023 Community Outreach Reception

- Each year the Cultural Council reaches out to the community to find out what their priorities are for next year's funding.
- This year we rebooted the reception, presenting a slide show of our previous grantees' events.
- The reception had not been possible since 2018 because of the Covid-19 shutdown.
- The Cultural Council Reception was held at the Pleasant Street Center on May 8.
- We had a good turnout of enthusiastic grantees and public figures.
- The slide show is available at our Link Tree, [linktr.ee/readingmasscc](https://linktr.ee/readingmasscc)



# Reading Cultural Council



## We are Looking for Volunteers

- At the end of June we lost some full members and are looking for volunteers to fill those positions. We also have openings for associate members.
- The Massachusetts Cultural Council is advocating for youth council members.
- We are especially looking for someone who is interested in acting as our Treasurer.
- The Treasurer job is not as scary as it sounds.
- The accounts and books are actually maintained by the Town Accountants, not our Treasurer.
- The Cultural Council Treasurer is more of a liaison to the accountants, collecting the requests for reimbursement from our grantees and passing them to the accountants.

# Reading Cultural Council



## FY 2024 Grant Cycle

**The timeline for FY24 is summarized below.**

- **Friday, September 1:** Applications open, grant cycle begins.
- **Monday, October 17:** Grant cycle closes and applications to RCC are due.
- **October - November 2023:** Informational meetings with applicants are held.
- **Late November and December 2023:** Deliberation meetings held to determine the grants.
- **January 2024:** Applicants are informed of the Cultural Council decisions.



# Reading Cultural Council



The Reading Cultural Council  
would like to express its deep appreciation  
for the support provided by the Town of Reading.

The Reading Cultural Council has a new Social Media presence. We are now on Facebook, Instagram and Twitter using the common handle "@readingmasscc".

Follow all of our accounts and activities at our LinkTree page:

[linktr.ee/readingmasscc](https://linktr.ee/readingmasscc)


If you have any questions, contact the RCC at

[ReadingCulturalCouncil@gmail.com](mailto:ReadingCulturalCouncil@gmail.com)

**DISCLOSURE BY MUNICIPAL EMPLOYEE  
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT  
AS REQUIRED BY G. L. c. 268A, § 20(b)**

<b>MUNICIPAL EMPLOYEE INFORMATION</b>	
Name of municipal employee:	James Sullivan
Title/ Position	Recreation Administrator
<b>Fill in this box if it applies to you.</b>	If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	Town of Reading
Agency Address	16 Lowell Street, Reading MA 01867
Office phone:	781.942.9075
Office e-mail:	jsullivan@ci.reading.ma.us
	Check one: <input type="checkbox"/> Elected                    or <input checked="" type="checkbox"/> Non-elected
Starting date as a municipal employee.	May 1 <sup>st</sup> , 2023
<b>BOX # 1</b>  <b>Select either STATEMENT #1 or STATEMENT #2.</b>  <b>Write an X beside your financial interest.</b>	<p><b>ELECTED MUNICIPAL EMPLOYEE</b></p> <p>I am an elected municipal employee.</p> <p><input type="checkbox"/> <b>STATEMENT #1:</b> I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. <b>OR</b></p> <p><input type="checkbox"/> <b>STATEMENT #2:</b> I will have a new financial interest in a contract made by a municipal agency.</p> <p><b>My financial interest in a municipal contract is:</b></p> <p><input type="checkbox"/> I have a non-elected, compensated municipal employee position.</p> <p><input type="checkbox"/> A municipal agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p>
<b>BOX # 2</b>  <b>Select either STATEMENT #1 or STATEMENT #2.</b>  <b>Write an X beside your</b>	<p><b>NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE</b></p> <p>I am a non-elected municipal employee.</p> <p><input type="checkbox"/> <b>STATEMENT # 1:</b> I had one of the following financial interests in a contract made by a municipal agency before I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract.</p> <p><b>My financial interest in a municipal contract is:</b></p> <p><input type="checkbox"/> A municipal agency has a contract with me, but not an employment contract.</p>

<b>financial interest.</b>	<p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p><input checked="" type="checkbox"/> <b>STATEMENT # 2:</b> I will have a <b>new</b> financial interest in a contract made by a municipal agency.</p> <p><b>My financial interest in a municipal contract is:</b></p> <p><input checked="" type="checkbox"/> I have a non-elected, compensated municipal employee position.</p> <p><input type="checkbox"/> A municipal agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p>
<b>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</b>	
Name and address of municipal agency that made the contract	<b>Reading School Department 62 Oakland Road Reading MA 01867</b>
<b>Please put in an X to confirm these facts.</b>	<p><b>"My Municipal Agency"</b> is the municipal agency that I serve as a municipal employee.</p> <p>The <b>"contracting agency"</b> is the municipal agency that made the contract.</p> <p><input type="checkbox"/> My Municipal Agency is not the contracting agency.</p> <p><input type="checkbox"/> My Municipal Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input type="checkbox"/> The contract was made after public notice or through competitive bidding.</p>
<b>FILL IN THIS BOX OR THE BOX BELOW</b>	<p><b>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU.</b></p> <p>- Please explain what the contract is for.</p> <p>The contract is with Reading Memorial High School Athletic Department during non-work hours with the Town of Reading Recreation Division. Responsibilities would include, operating scoreboards, crowd control, or helping spectators with tickets/online purchasing of tickets.</p>
<b>FILL IN THIS BOX OR THE BOX ABOVE</b>	<p><b>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY.</b></p> <p>- Please identify the person or entity that has the contract with the municipal agency.</p> <p>- What is your relationship to the person or entity?</p> <p>- What is the contract for?</p>
What is your financial interest in the municipal contract?	<p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p>I am paid based upon the number of events I work throughout the year. Pay scale is typically \$60 to \$80 per event, pay varies based on hours and level of each sports (varsity/jv etc.)</p>

Date when you acquired a financial interest	I have worked with the RMHS Athletic Department for the past 8 years. However, I have not worked with them since obtaining the position of Recreation Administrator on May 1st, 2023. Therefore, if this disclosure is approved, I would have a new contract with the School Department.
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it. No financial interest with my family.
Date when your immediate family acquired a financial interest	N/A
Write an X to confirm each statement.	<p><b>FOR A CONTRACT FOR PERSONAL SERVICES –</b></p> <p><b>Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency).</b></p> <p>I will have a contract with a municipal agency to provide personal services.</p> <p><input checked="" type="checkbox"/> The services will be provided outside my normal working hours as a municipal employee.</p> <p><input checked="" type="checkbox"/> The services are not required as part of my regular duties as a municipal employee.</p> <p><input checked="" type="checkbox"/> For these services, I will be compensated for not more than 500 hours during a calendar year.</p>
Employee signature:	
Date:	9/6/2023

Attach additional pages if necessary.

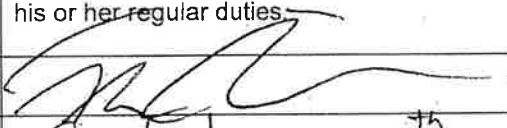
NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

**FOR CONTRACTS FOR PERSONAL SERVICES ONLY:**

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

**CERTIFICATION BY HEAD OF CONTRACTING AGENCY**

<b>INFORMATION ABOUT HEAD OF CONTRACTING AGENCY</b>	
Name:	Thomas Milaschewski
Title/ Position	School Superintendent
Municipal Agency:	Reading School Department
Agency Address:	82 Oakland Road Reading, MA 01867
Office Phone:	781-944-5800
<b>CERTIFICATION</b>	
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	
Date:	September 7 <sup>th</sup> , 2023

**APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN,  
BOARD OF SELECTMEN OR TOWN COUNCIL**

<b>INFORMATION ABOUT APPROVING BODY</b>	
Name:	
Title/ Position	
Agency Address:	
Office Phone:	
<b>APPROVAL</b>	
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved.
Signature:	On behalf of the Council or Board, I sign this approval.
Date:	

Attach additional pages if necessary.  
File disclosure, Certification and Approval with the city or town clerk.

DRAFT

**Subsequent Town Meeting - November 2023**

November 13(M); 16(Th); 20(M); M(27)

as of -> 9/21/2023

Art. #	Article Description	Sponsor	Details	Notes
1	Reports	Select Board	Killam School Building Update ReCalc Update Sanborn Lane Private Road Update - Town Manager MBTA Communities Update	
2	Instructions	Select Board		defer to last night
3	Amend the Capital Improvement Program FY24 - FY34	Select Board	Presentation - Sharon Angstrom	
4	Amend the FY24 Budget	FINCOM	Presentation - Sharon Angstrom	
5	Approve Payment of Prior Year's Bills	Select Board	Presentation - Sharon Angstrom	To be Tabled
6	Birch Meadow Phase II: a. Debt Authorization b. Dedicate Land for Birch Meadow Phase II for park purposes as under M.G.L. Chapter 45, Section 3 (PARC Grant) and c. transfer of the parcels from the School Committee to the Select Board	Select Board	Presentation - Jenna Fiorente	If PARC Funds Granted
7	Approve Solid Waste Revolving Fund, from Sale of Trash Bags and Toter Rentals and Approve Funding for Rubbish and Recycle Barrels from Free Cash	Select Board	Presentation - Fidel Maltez	
8	Transfer Funds from Parker Roof Project to Fire Ladder Truck	Select Board	Presentation -Fidel Maltez	
9	Approve Funding for Construction of a Parking Lot on Grove Street Lot 5 from Free Cash	Select Board	Presentation - Fidel Maltez	
10	Approve Funding for Additional Roadway and Sidewalk Improvements from 40R Smart Growth Stabilization Account	Select Board	Presentation -Fidel Maltez	2/3 Vote
11	Accept Chapter 41, Section 19K, Certified Massachusetts Municipal Clerk	Select Board	Presentation - Fidel Maltez	

**Approve Funding for Temporary  
Pickleball Courts on Symonds  
Way from Burbank Ice Arena**

**12**

**Fund**

Citizens Petition

Presentation - Reading Pickleball Players  
Association

**2/3 Vote**

# COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Town of Reading:

By virtue of this Warrant, I \_\_\_\_\_, on \_\_\_\_\_, 2023 notified and warned the inhabitants of the Town of Reading, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Subsequent Town Meeting Warrant in the following public places within the Town of Reading:

- Precinct 1     J. Warren Killam School, 333 Charles Street
  - Precinct 2     Reading Police Station, 15 Union Street
  - Precinct 3     Reading Municipal Light Department, 230 Ash Street
  - Precinct 4     Joshua Eaton School, 365 Summer Avenue
  - Precinct 5     Reading Public Library, 64 Middlesex Avenue
  - Precinct 6     Barrows School, 16 Edgemont Avenue
  - Precinct 7     Birch Meadow School, 27 Arthur B Lord Drive
  - Precinct 8     Wood End School, 85 Sunset Rock Lane
- Town Hall, 16 Lowell Street

The date of posting being not less than fourteen (14) days prior to Monday, November 13, 2023, the date set for Town Meeting in this Warrant.

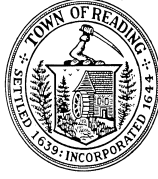
\_\_\_\_\_  
Constable

A true copy Attest:

\_\_\_\_\_  
Laura Gemme, Town Clerk



# TOWN WARRANT



## COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in the Local Elections and Town affairs, to meet at the Reading Memorial High School Performing Arts Center, 62 Oakland Road, in said Reading, on Monday, November 13, 2023 at seven-thirty o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

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**ARTICLE 1** To hear and act on the reports of the Select Board, School Committee, Library Trustees, Municipal Light Board, Finance Committee, Bylaw Committee, Town Manager, Town Accountant and any other Town Official, Board or Committee.

Select Board

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**ARTICLE 2** To choose all other necessary Town Officers and Boards or Committees and determine what instructions shall be given to Town Officers and Boards or Committees, and to see what sum the Town will vote to appropriate by borrowing or transfer from available funds, or otherwise, for the purpose of funding Town Officers and Boards or Committees to carry out the instructions given to them, or take any other action with respect thereto.

Select Board

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**ARTICLE 3** To see if the Town will vote to amend the FY 2024-34 Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

Select Board

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**ARTICLE 4** To see if the Town will vote to amend the Town's Operating Budget for the Fiscal Year commencing July 1, 2023, as adopted under Article 12 of the Annual Town Meeting of April 24, 2023; and to see if the Town will vote to raise and appropriate, borrow or transfer from available funds, or otherwise provide a sum or sums of money to be added to the amounts appropriated under said Article, as amended, for the operation of the Town and its government, or take any other action with respect thereto.

**ARTICLE 5** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money to pay bills remaining unpaid from prior fiscal years for goods and services actually rendered to the Town, or take any other action with respect thereto.

Select Board

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**ARTICLE 6** To see if the Town will vote to:

(1) Raise and appropriate, borrow, transfer from available funds or otherwise provide a sum or sums of money to pay the costs of infrastructure improvements to the Birch Meadow Complex (the "Project"), including but not limited to, the reconstruction of a municipal parking lot, the improvement of basketball courts, the reconstruction of a children's playground, and the resurfacing of tennis courts, including the payment of any and all other costs incidental and related to thereto;

(2) Pursuant to G.L. c.40, §15A, transfer the care, custody and control of Assessor Parcel 27-0-342, including any sports facilities thereon located on Bancroft Avenue in the Town of Reading, from the Town of Reading School Department to the Select Board.

(3) Dedicate the portions of Assessors Parcels 27-0-343, 27-0-342, and 33-0-57 shown as "PROPOSED PARC AREA" on a plan entitled "Parkland Acquisition and Renovation for Communities (PARC) Plan Reading Memorial High School Birch Meadow Drive, Reading, Mass.", dated July 7, 2023, and on file with the Town Clerk, to park and recreation purposes under G.L. c. 45, §3, the premises being approximately 4.8 acres of land, including any sports facilities thereon located;

(4) Authorize the Town Manager to apply for any and all grants to fund the Project, including the Parkland Acquisitions and Renovations for Communities grant from the Executive Office of Energy and Environmental Affairs, and to take such other actions as necessary to carry the terms, purposes and conditions of any such grants;

or take any other action with respect thereto.

Select Board

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**ARTICLE 7** To see if the Town will take the following actions:

(1) Pursuant to G. L. c. 44, § 53E½, adopt a new revolving fund called the Solid Waste Revolving Fund, effective the fiscal year beginning July 1, 2025, by inserting a new Section 6.5.8 into the General Bylaws as follows:

**6.5.8 Solid Waste Revolving Fund**

Funds held in the Solid Waste Revolving Fund shall be used to offset the cost of curbside trash and recycling collection, disposal of solid waste, replacement totes, and any other costs associated with the administration of the trash and recycling program that arise due to the sale of second totes and overflow bags, and shall be expended by the Director of Public Works, upon the recommendation of the Town Manager. Receipts credited to this fund shall include the sale of second totes and overflow bags for the disposal of solid waste.

(2) Raise and appropriate, borrow, transfer from available funds or otherwise provide a sum or sums of money to pay the costs of acquisition, management, and distribution of rubbish and recycling barrels for residences currently on the municipal rubbish program, including the payment of any and all other costs incidental and related to thereto;

or take any other action with respect thereto.

Select Board

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**ARTICLE 8** To see if the Town will vote to raise and appropriate, borrow, transfer from available funds or otherwise provide a sum or sums of money to pay the costs of acquiring a fire department rear-mount aerial ladder truck and associated apparatus, including the payment of any and all other costs incidental and related to thereto; or take any other action with respect thereto.

Select Board

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**ARTICLE 9** To see if the Town will vote to raise and appropriate, borrow, transfer from available funds or otherwise provide a sum or sums of money to pay the costs to build a municipal parking lot on 0 Grove Street, Assessors Parcel 043-0-136, commonly referred to as Lot 5, including the payment of any and all other costs incidental and related to thereto; or take any other action with respect thereto.

Select Board

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**ARTICLE 10** To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money to pay the costs of roadway and sidewalk improvements, including the payment of any and all other costs incidental and related to thereto; or take any other action with respect thereto.

Select Board

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**ARTICLE 11** To see if the Town will vote to accept the provisions of Section 19K of Chapter 41 of the Massachusetts General Laws, which authorizes additional compensation for a Town Clerk who has been awarded a certificate by the Massachusetts Town Clerks' Association as a certified Massachusetts municipal clerk, an amount equal to 10 per cent of such regular annual compensation, but not more than \$1,000 per year; to qualify for such additional compensation, a Town Clerk shall submit to the Select Board proof of the award of the certificate; or take any other action with respect thereto.

Select Board

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**ARTICLE 12** To see if the Town will vote to transfer from the Reading Ice Arena Funds Account 4715 a sum or sums of money not to exceed \$200,000 to pay to build eight (8) temporary, outdoor pickleball courts on the land adjacent to the Burbank Ice Arena off Symonds way, subject to successful negotiations of lease with the Burbank Ice Arena Authority and obtaining any required permits, or take any other action with respect thereto.

Citizens Petition

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and you are directed to serve this Warrant by posting an attested copy thereof in at least one (1) public place in each precinct of the Town not less than fourteen (14) days prior to November 13, 2023, or providing in a manner such as electronic submission, holding for pickup or mailing, an attested copy of said Warrant to each Town Meeting Member.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jacqueline McCarthy, Chair

\_\_\_\_\_  
Mark L. Dockser, Vice Chair

\_\_\_\_\_  
Karen Gately Herrick, Secretary

\_\_\_\_\_  
Carlo Bacci

\_\_\_\_\_  
Chris Haley

SELECT BOARD OF READING

\_\_\_\_\_  
, Constable

## Designate Town Manager as Town Representative on Designer Selection Panel for the MSBA, Killam School

General Bylaw 3.3.1.3 requires that a member of any board, committee or commission who ceases to be an inhabitant of the Town automatically ceases to be a member. The bylaw - by its terms - is not limited to membership on a Town board, although that may have been how it has been interpreted.

The Designer Selection Panel (DSP) is not a Town board, but rather a board of the Massachusetts School Building Authority, primarily comprising MSBA members but to which 3 local representatives are invited to serve for the purposes of the local building project. If one interprets 3.3.1.3 as limited in application to Town boards, nothing in the town bylaws bars the Town Manager and the Superintendent from service on the DSP.

Even if the Town bylaw applies, however, I interpret the Town Charter as overriding the Bylaw and permitting the Town Manager's service on the DSP. Section 5.1 of the Charter states that the Town Manager is empowered to engage in any business expressly authorized by the Select Board. Specifically, the Town Manager cannot hold any other elected or appointed office in Town, but "with the approval of the Board of Selectmen, the Town Manager may serve as the Town's representative to regional boards, commissions or similar entities . . ." The DSP is a similar entity. Per Section 5.2 of the Charter, the Town Manger is responsible for "the proper administration of all Town affairs placed in his charge by or under the Charter" including responsible for all functions and performance of "any other duties" authorized by the Board of Selectmen. Thus, the Select Board should designate the Town Manager as the Town representative on the DSP.

<b>October 10, 2023</b>		<b>Tuesday</b>	
	<b>Overview of Meeting</b>	<b>McCarthy</b>	<b>7:00</b>
	<b>Public Comment</b>	<b>Board</b>	<b>7:05</b>
	<b>SB Liaison &amp; Town Manager Reports</b>	<b>Board</b>	<b>7:15</b>
	<b>Select Board Appointment of Board of Registrars Member, in accordance with M.G.L. c. 51, s.20</b>	<b>Board</b>	<b>7:30</b>
	<b>Discuss Future Agendas</b>	<b>Board</b>	<b>9:30</b>
	<b>Approve Meeting Minutes</b>	<b>Board</b>	<b>9:45</b>
<b>October 24, 2023</b>		<b>Tuesday</b>	
	<b>Overview of Meeting</b>	<b>McCarthy</b>	<b>7:00</b>
	<b>Public Comment</b>	<b>Board</b>	<b>7:05</b>
	<b>SB Liaison &amp; Town Manager Reports</b>	<b>Board</b>	<b>7:15</b>
<b>HEARING</b>	<b>Tax Classification</b>	<b>Santaniello &amp; Board of Assessors</b>	<b>7:30</b>
	<b>Vote to Accept Easement from Meadow Brook Golf Course to Conservation Commission, Lot 5</b>	<b>Board</b>	<b>8:30</b>
	<b>Discuss Future Agendas</b>	<b>Board</b>	<b>9:30</b>
	<b>Approve Meeting Minutes</b>	<b>Board</b>	<b>9:45</b>
<b>November 7, 2023</b>		<b>Tuesday</b>	
<b>November 13, 2023</b>	<b>SUBSEQUENT TOWN MEETING</b>		
<b>November 16, 2023</b>	<b>SUBSEQUENT TOWN MEETING</b>		
<b>November 20, 2023</b>	<b>SUBSEQUENT TOWN MEETING</b>		
<b>November 21, 2023</b>		<b>Tuesday</b>	
<b>November 27, 2023</b>	<b>SUBSEQUENT TOWN MEETING</b>		
<b>December 5, 2023</b>		<b>Tuesday</b>	
	<b>Vote to approve annual licenses (delegated to TM Office)</b>		
	<b>Vote to approve Liquor Licenses</b>		
<b>December 6, 2023</b>		<b>Wednesday</b>	
	<b>Department Budget Presentations</b>		
<b>December 12, 2023</b>		<b>Tuesday</b>	
	<b>Department Budget Presentations</b>		
	<b>Future Meetings - Agenda Items</b>		
	<b>VASC Policy Changes and Recommendations</b>	<b>VASC</b>	
	<b>Discuss Early Sunday Hours at Recreational Fields &amp; Parks</b>	<b>Rec Comm</b>	
	<b>Public Safety Quarterly updates</b>	<b>Board</b>	

	<b>Air BnB update</b>	<b>CPDC</b>	
	<b>Update on 186 Summer Ave / Review of Select Board role (consult with Town Counsel)</b>	<b>Town Counsel</b>	
	<b>Discuss Police Department Policies with respect to Police Reform Legislation &amp; Department Accreditation</b>	<b>Board</b>	
	<b>Discuss and Approve Flag Policy</b>	<b>Board</b>	
	<b>Recurring Agenda Items</b>		
	<b>Close Warrant: Annual Town Meeting</b>	<b>March</b>	<b>3/1/2022</b>
	<b>Close Warrant: Subsequent Town</b>	<b>September</b>	<b>9/27/2022</b>
	<b>Appoint Town Accountant</b>	<b>March</b>	<b>Annual</b>
<b>HEARING</b>	<b>Approve Classification &amp; Compensation</b>	<b>May</b>	<b>Annual</b>
	<b>Appointments of Boards &amp; Committees</b>	<b>May/June</b>	<b>Annual</b>
<b>HEARING</b>	<b>Approve Tax Classification</b>	<b>October</b>	<b>Annual</b>
<b>HEARING</b>	<b>Approve Licenses</b>	<b>December</b>	<b>Annual</b>
	<b>Liaison: RCTV members Report</b>		<b>Annual</b>
	<b>Liaison: CAB (RMLD) member Report</b>		<b>Annual</b>
	<b>Liaison: MAPC member Report</b>		<b>Annual</b>
	<b>Liaison: Reading Housing Authority</b>		<b>Annual</b>
	<b>Liaison: Reading Ice Arena Report</b>		<b>Annual</b>
	<b>Town Accountant Report</b>		<b>Qtrly</b>
	<b>Economic Development Director</b>		<b>Semi-ann</b>
	<b>Parking/Traffic/Transportation Task</b>		
	<b>Town Board &amp; Committee visits</b>		
	<b>Town Department visits</b>		
	<b>Review Select Board Goals</b>		
	<b>Review Town Manager Goals</b>		<b>February/March</b>



## Select Board Draft Minutes

September 12<sup>th</sup>, 2023

### Public Comment

Bill Brown has some questions about how associate members work and he thinks it is something the Charter Committee should look at.

Nate Williams noted he is in support of the pickleball request.

Nancy Ziemiak noted there was an odor in the PSC and she thanks the town for looking into that.

Nancy Docktor wants to know why we renovated space at the Police Department for the Health Department but they haven't moved there.

### State Delegation Visit

Representative Haggerty noted the State passed the budget in July and Reading is set to get \$11.4 in Chapter 70 education money, \$4.1 Million in unrestricted government aid, \$25K for the performing arts center at the high school, 35K for a certified preservationist to restore some monuments at Laurel Hill cemetery, and \$600K is chapter 90 money. They are currently pushing for the release of the Green Communities regulations so Reading can work towards those initiatives.

Representative Jones noted they filed two home rule petitions before the last session ended. They filed two others in the new session. They are working on the one pertaining to the Board of Health and expanding the number of members on the board. He congratulated the town on a great Fall Street Fair.

Senator Lewis noted they fully funded their Chapter 70 budget as well as their special education circuit breaker including state reimbursement for transportation which was just recently added in. The fair share amendment AKA millionaire's tax did get approved by the voters so that will go into effect for the first time this budget cycle. That money will go into a trust fund and will be transparent on how it is spent. The funds are only appropriated for education purposes and some of that money was used to fund free universal school meals for all students in Massachusetts permanently. Some of the funds from the tax are also being used to fund the Chapter 90 money which will increase Reading's allocation. They are also working towards making higher education more affordable including free community college for residents and better financial aid for the state four-year schools. Lastly, some of the funds from the tax will be used to better the MBTA.

### Laision Reports

Bacci noted the Fall Street Fair was great. Recreation met last night and they introduced a new coordinator. They are discussing changing how pickleball is reserved. They also discussed a dog park and got a Phase II update at Birch Meadow. He mentioned Black Earth Compost and asked people to join.

Haley mentioned the overdose awareness event put on by the Coalition. The Fall Street Fair and the dunk tank raised \$1000.

Dockser noted Council on Aging met and discussed changes on the RFP for the senior center. There is a lot of interest about what is happening at Symonds Way. ReCalc also met and are working on the new charge.

McCarthy noted CPDC gave preliminary approval to a subdivision on Beacon Street. The site plan review for McDonalds was continued. Staff is hard at work with MBTA Communities; they have a public forum coming up next week. She thanked our first responders for their quick response to last Fridays storm. There will be a Trash and Recycling forum next week as well. She thanks Krystal from the Coalition who is moving onto a new opportunity in Chelsea.

#### Town Manager Report

Maltez noted there are three procurement items out for bid right now. A few respondents from the RFQ for Symonds Way are asking for additional time which staff will be granting noting it will be beneficial for better responses. The commuter rail closure has been in effect and there will be additional busses around town until it is complete. There will be a trash and recycling forum next week. There will also be a MBTA Communities forum next Tuesday as well. The pop-up farmers market will be this weekend. Octoberfest will be September 23<sup>rd</sup> on the common.

#### Hearing – Personnel Policy; Military Leave

Haley read the hearing notice opening the public hearing.

HR Director Sean Donahue was present to answer any questions. The board discussed this at their previous meeting and had no further questions.

**Dockser moved to close the hearing regarding the personnel policy. The motion was seconded by Haley and approved with a 4-0 vote.**

**Haley moved to approve the Town Personnel Policy: Military Leave as presented. The motion was seconded by Dockser and approved with a 4-0 vote.**

#### Pavement Plan

Town Engineer Ryan Percival gave the board a presentation on the Towns' pavement plan and the details that go into it. The presentation can be found on the town website in the Select Board packet.

Maltez noted there is an article going before Town Meeting this November to ask for money to cover the shortfall this year due to an increase in material costs and labor shortages.

#### Food Pantry Request for Funds

Maltez gave an update on the status of the ARPA funds. The Food Pantry was already given \$46,200 in ARPA funds originally but have noted that increased costs are leaving them struggling still. They are now requesting an additional \$28K in funds.

While the board is empathetic with the Food Pantry, some members are also worried about other potential requests that may come forward.

The board would like the Food Pantry to come back and answer some more questions about their activities and fundraising.

### Pickleball Presentation

The Reading Pickleball Players Association gave the board a presentation asking for the Town to pay for temporary pickleball courts behind the Burbank Ice Arena. The presentation can be found in the Select Board packet on the town website. They were hoping to get an article before November Town Meeting. It was noted the meeting warrant has already been done and is set to be closed at their next meeting.

It was noted an alternate way to get on the Town Meeting warrant would be to do a citizen's petition.

### Town Meeting Warrant

Maltez went over the November Town Meeting warrant with the board again. He noted he will have a more formal update at their next meeting on the Fire truck cost increase.

The board heard from Jessie Arnold, Chair of the Bylaw Committee, regarding Article 11, the snow removal bylaw. She noted the reason the Bylaw committee is doing this is because an instructional motion was made at Town Meeting. They have looked at other towns' bylaws and they all do it differently. They spoke with Town Counsel and then they drafted this bylaw.

Bacci wanted to amend Article 6 to keep pickleball courts in the article. Maltez noted this article is related to one specific property of Phase II and this property is not where the courts are going.

### Capital Plan

Maltez explained the Capital plan documents in the Select Board packet to the board. They are asking FINCOM to do an additional .5% for a total of 5.5%. This capital plan is balanced with the 5.5% and they plan to go back to 5% in FY26.

### Special Committee for Charter Review

**McCarthy Move to appoint Haley as the Select Board designee on the Special Committee for the Charter Review. The motion was seconded by Dockser and approved with a unanimous roll call vote.**

### Future Agendas

The board discussed future agenda items.

### Minutes

The board discussed previous meeting minutes and decided to vote on them at their next meeting pending clarification.

**Bacci moved to adjourn the meeting at 11:47 PM. The motion was seconded by Dockser and approved with a unanimous roll call vote.**