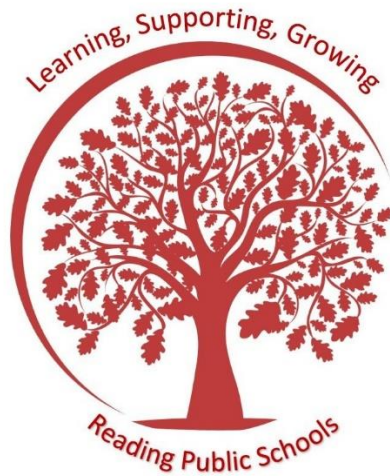


**Reading Public Schools**  
**School Committee Meeting Packet**  
**March 24, 2022**



Open Session 7:00p.m.

RMHS Schettini Library



# Town of Reading Meeting Posting with Agenda

## Board - Committee - Commission - Council:

School Committee

Date: 2022-03-24

Time: 7:00 PM

Building: School - Memorial High

Location: School Library

Address: 62 Oakland Road

Agenda:

Purpose: Open Session

Meeting Called By: Samantha LaPierre on behalf of the Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

## Topics of Discussion:

7:00 p.m.	A.	Call to Order
7:00 p.m.	E.	New Business 1. Presentation on Request to Name the Reading Memorial High School Track 2. Student Resource Officer Annual Update
7:30 p.m.	B.	Public Comment  Consent Agenda 1. Minutes (03-07-2022) 2. RMHS Marching Band Staff Donation 3. RISE Target Gift Card Donation 4. Wood End Arbella Insurance Foundation Transportation Grant 5. UNH Technology Park Field Trip 6. METCO Donation 7. Staples Connect Donation  Reports 1. Student 2. Assistant Superintendent of Student Services 3. Assistant Superintendent of Learning & Teaching 4. Director of Finance and Operations 5. Superintendent 6. Liaison/Sub-Committee
7:45 p.m.	C.	Personnel Action 1. Vote on Memorandum of Understanding with Reading Cafeteria Employees, AFSCME, Council 93, Local 1703 2. School Committee Assignment to Joint Labor Committees 3. FY22 Quarterly Personnel Update

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.

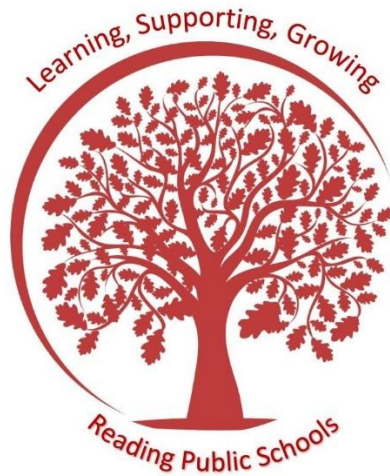


## Town of Reading Meeting Posting with Agenda

8:15 p.m.	E.	New Business 3. Student Opportunity Act Submission Review, Discussion, and Vote
	F.	Information / Correspondence 1. Email from Ari Greenberg – RE: Killam School MSBA Eligibility – Zero Carbon Healthy Building 2. Email from John Sullivan – RE: New study on mask effectiveness 3. Email from Maria Morgan – RE: Principal search timeline 4. Email from Patricia Cignetti – Unanswered previous question and new question
9:00 p.m.		Adjourn

\*\*Times are approximate

**Reading Public Schools**  
**School Committee Meeting Packet**  
**March 24, 2022**



**Consent Agenda**



# Town of Reading Meeting Minutes

## Board - Committee - Commission - Council:

School Committee

Date: 2022-03-07

Time: 7:00 PM

Building: School - Memorial High

Location: School Library

Address: 62 Oakland Road

Session: Open Session

Purpose: Open Session

Version: Draft

### Attendees: **Members - Present:**

Erin Gaffen, Tom Wise, Carla Nazzaro, Chuck Robinson, Shawn Brandt and Sarah McLaughlin

### **Members - Not Present:**

### **Others Present:**

Superintendent Tom Milaschewski, Director of Finance Susan Botta, Smirtha Srinivasan

**Minutes Respectfully Submitted By:** Samantha LaPierre on behalf of the Chair

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## Topics of Discussion:

### A. Call to Order

Chair Wise called open session to order at 7:00p.m. and reviewed the agenda.

### B. Routine Matters

#### 1. Public Input

Mr. Wise called for public comment.

#### 2. Consent Agenda

**Mr. Brandt moved, second by Mr. Robinson to approve the consent agenda. The vote carried 6-0. Mr. Brandt, Mrs. Gaffen, Ms. McLaughlin, Mrs. Nazzaro, Mr. Robinson, and Mr. Wise.**

#### 3. Reports

Smirtha Srinivasan stated that it is nice to see faces after removing the mask mandate. She stated the juniors anxious about the upcoming SATs. This Friday is the sophomore semi, which is the first dance in two years. She mentioned, seniors who took the AP exam to avoid taking the final, are frustrated with the recent news that this is no longer happening. She stated student have been amused watching the teachers adjust to the new smartboards.

Dr. Milaschewski stated the two comfort dogs will begin working in the schools later this spring and that students will have an opportunity to submit nominations for the name of the dogs. He asked nominations be submitted by March 15<sup>th</sup>, along with the students name and school. Dr. Milaschewski stated the leadership team is happy to see how everyone has been

supportive and understanding of the mask optional environment. He provided some data related to COVID cases and pooled testing since returning from February break, in comparison to data when returning from winter break and stated that the leadership team is continuing to monitor this on a daily basis.

Mrs. Susan Bottan thanked Ms. Boran's kindergarten class for inviting her as a guest reader. She stated this month kicks off Reading annual invitation to our police officers to join our elementary school café staff to serve lunches to students, this program will continue through May. Mrs. Bottan stated a team of Harvard Graduate School of Education students chose to work with Reading Public Schools to explore potential funding sources to execute our full day kindergarten three- year high needs model as their education finance project. This is the first semester Harvard has reached out beyond the Boston Public Schools to engage students in an education finance project. We are excited and grateful to have the support under the leadership of professor Dr. John Fullerton.

Mrs. Nazzaro – No Report

Mrs. Gaffen stated the SEPAC will not be meeting tomorrow night. She stated on March 14<sup>th</sup> from 12:30-1:30pm there will be a zoom session hosted by RPS, YMCA and Reading Recreation where parents can share their thoughts on what sort of activities and supports would be helpful for their families. SEPAC will be hosting a movie night on Tuesday April 12<sup>th</sup> at 7:00pm at RCTV, they will be showing the moving "This is not about me", a story about growing up non-speaking.

Mr. Wise stated fist ARPA committee meeting is tomorrow night at RCTV at 7:00pm.

Mr. Robinson stated the coalition met last Wednesday- brief update meeting.

Ms. McLaughlin – No Report

Mr. Brandt stated the School Committee reviewed the superintendents recommended budget with the Finance Committee, he stated it was a positive conversation around the FY23 budget.

Dr. Hardy stated that this week is Read across America and there will be activities throughout schools to celebrate the joy of reading.

## C. Personnel Action

### 1. Superintendent Mid-Year Formative Review Discussion

Mr. Wise provided an overview of the superintendent mid-year formative reviews that were submitted by the members of the School Committee. He stated that the feedback from the committee was all very similar and further demonstrates the consistent theme of collaboration that was seen throughout the individual formative assessments.

**Mr. Brandt moved, seconded by Mrs. Nazzaro to approve Dr. Milaschewski summary formative assessment, as consolidated by Chair Wise. The vote carried 6-0. Mr. Brandt, Mrs. Gaffen, Ms. McLaughlin, Mrs. Nazzaro, Mr. Robinson, and Mr. Wise.**

### 2. Wood End Principal

Dr. Milaschewski stated that Dr. Joanne King, Principal of Wood End announced her retirement from Reading Public Schools effective June 30, 2022. He walked the committee through the draft timeline for the search process and discussed strategies to engage the community in the process. The full draft timeline is included in the packet.

Mr. Brandt was selected to be the school committee representative on the screening committee.

**Mr. Brandt moved, seconded by Ms. McLaughlin to approve the search process for the Wood End principal position. The vote carried 6-0. Mr. Brandt, Mrs. Gaffen, Ms. McLaughlin, Mrs. Nazzaro, Mr. Robinson and Mr. Wise.**

D. New Business

1. MSBA Killam Update and Next Steps Discussion

Dr. Milaschewski announced that the MSBA Board of Directors voted to invite the Statement of Interest for the J.W. Warren Killam Elementary School into the MSBA Eligibility Period.

Mrs. Bottan stated that a district has up to 270 days from its eligibility period commencement date to complete all deliverables. There are eight deliverable which must be achieved during the Eligibility Period, these include:

1. Initial Compliance Certification
2. School Building Committee
3. Educational Profile Questionnaire
4. Online Enrollment Projection
5. Enrollment/ Certification Executed
6. Maintenance and Capital Planning Information
7. Local Vote Authorization
8. Facility Study Agreement.

A timeline and details about each of these deliverables are included in the packet.

2. Pandemic Response: Vacation Learning Academy Update and Next Steps

Dr. Hardy stated the February Vacation academy went very well and discussed the multiple structure programs that were offered. Grades 3-5 attended 4.5 hours each day and focused on project-based instruction in literacy and math. Grade 6-8 attended 2.5 hours each day and focused on instruction in math. High School students attended 2.5 hours each day and were able to choose between PSAT, SAT and MCAS math prep sessions.

Dr. Hardy shared feedback from staff, students, and parents. There was a great response for future extended learning opportunities.

The leadership team plans to continue to look for ways to extend learning for students and are starting to plan the process for April vacation.

3. FY22-FY23 Kindergarten Enrollment Update

Mrs. Bottan provided a kindergarten enrollment and class size updated as of February 28, 2022, in comparison to projected enrollment for the 2022-2023 school year. She stated that project kindergarten enrollment for the 2022-2023 total 250 students, as of the end of February we have received a total of 191 registrations. The number of registrations is currently below projections by 59 students but enrollment is expected to continue to grow over the next several months.

Dr. Milaschewski discussed strategies that will be taken to increase these enrollment numbers and encourage parents to register in order to have a more accurate enrollment number and projected class sizes.

Adjournment

**Mr. Brandt moved, seconded by Mrs. Nazzaro to enter into executive session for the purpose of strategy with respect to collective bargaining, pertaining to all bargaining units, not to return. The roll call vote carried 6-0. Mr. Brandt, Mrs. Gaffen, Ms. McLaughlin, Mrs. Nazzaro, Mr. Robinson, and Mr. Wise.**

The meeting adjourned at 8:47p.m.

**NOTE:** The minutes reflect the order as stated in the posted meeting agenda not the order they occurred during the meeting.

Link to meeting video: [School Committee 03-07-2022 - YouTube](#)

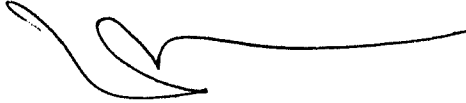


March 9, 2022

To Whom it May Concern:

Please accept the enclosed check for \$5,500.00 as a donation for the payment of the Reading Memorial High School Marching Band staff for the 2021/22 season. This donation is being made by the Reading Memorial High School Band Parents Organization.

Sincerely,

A handwritten signature in black ink, appearing to read 'Melissa Carpenter', with a long horizontal flourish extending to the right.

Melissa Carpenter  
Treasurer  
RMHS BPO

# Reading Public Schools

*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*



82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800

TO: Dr. Thomas Milaschewski, Superintendent of Schools  
FROM: Kelley Bostwick, R.I.S.E. Preschool Director  
DATE: March 15, 2022  
SUBJECT: Donation for R.I.S.E. Preschool

Please accept the donation of a \$250 Target Gift Card that will be used to purchase CD players and basic musical equipment for our preschool classrooms. This donation from Target was initiated by R.I.S.E. parents Tiffani & Jon Whalen. Please contact me if you have any questions.

Thank you.



**Thomas Milaschewski, Ed.D**  
*Superintendent*

**WOOD END ELEMENTARY SCHOOL**  
85 Sunset Rock Lane, Reading, MA 01867  
Tel: 781-942-5420 Fax: 781-942-5428

**Joanne E. King, Ed.D**  
*Principal*

**MEMO**

**To:** Susan Bottan, Director of Finance and Operations

**From:** Joanne King, Principal 

**Date:** March 15, 2022

**RE:** Arbella Insurance Foundation  
Transportation Grant

The Wood End Elementary School received a grant in the amount of \$400.00 from the Arbella Insurance Foundation. We ask that the School Committee accept this check which will be used towards the transportation costs of the Fourth Grades' trip to the Boston Symphony Orchestra on May 5, 2022. We are very appreciative for the generosity of Arbella Insurance.

Thank you.

Reading Public Schools  
Field Trip Plan

This information should  
be kept on file for a  
minimum of 3 years.

1. Trip Coordinator Chuck Strout School RMHS Grade(s) Attending 9-12
2. Destination UNH Technology Park Durham NH
3. Type of Trip: Day  Extended  Overnight  Out of State  International
4. Purpose of Trip Compete at the Seacoast First Robotic Competition
5. Field Trip Connection to Curriculum Frameworks (Be specific to actual grade level curriculum alignment)  
\_\_\_\_\_  
\_\_\_\_\_
6. Date(s) of Trip \_\_\_\_\_ Time of Departure 7:00am Time of Return 6:00pm
7. Cost of Trip \$0 Will there be fundraising? \_\_\_\_\_ If yes, please attach plan.
8. No. of Students Attending 20 No. of Teachers 1 No. of other adults 4
9. Name of Travel Company (if applicable) \_\_\_\_\_
10. Transportation Required (Circle): Bus Train Boat Plane Private Car Other
11. Name of Company Providing Transportation \_\_\_\_\_
12. If this is an overnight trip, is the bus driver getting sufficient rest in accordance with federal regulations and common sense? \_\_\_\_\_
13. Departure Information (location and carrier) RMHS
14. Return Trip Information (location and carrier) RMHS
15. Food and Lodging (if applicable) will be provided by \_\_\_\_\_
16. Address and Phone No. of Lodging (if applicable) \_\_\_\_\_
17. Has the school determined that the facility has adequate insurance consistent with the level of risk involved (e.g. sedentary trip as opposed to outdoor, physically active trip)? \_\_\_\_\_ If yes, attach a copy of the policy.
18. If swimming is involved, the school has determined that a lifeguard will be on duty at all times when students are in the water. Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

19. Please describe below the educational alternative for those students who will not be attending the trip.

N/A

20. If there are students with disabilities or individual needs attending the trip, what accommodations/transportation have been put in place to assure that the student(s) has equal access to the experience?

N/A

21. Please describe the process that will be used to determine student eligibility for the trip.

Chaperone Information

22. Names of Chaperones Attending Trip

TBD

23. Names of Chaperones who will be receiving compensation from Travel Company or other source (if applicable)

24. Source of Compensation for Chaperones (if applicable)

25. Have all adults had the necessary CORI and/or SAFIS Criminal Background Checks yes

26. Please attach the following to this document:

- a. A detailed itinerary of the trip
- b. Signed state ethics financial disclosure forms from all teachers whose field trip cost will be covered. This is for any field trip where the cost per person is over \$50. To access the form, go to <http://www.mass.gov/ethics/disclosure-forms/municipal-employee-disclosure-forms/> and complete Form 11d, *Disclosure of Travel Expenses for Non-Elected/Appointed Employee required by 930 CMR 5.08(2)(d)1*.
- c. A copy of any contract associated with the field trip.

**The Following Section is for Out of Country Field Trips Only**

A. Are there any current travel warnings or advisories issued by the State Department? Please go to [www.cdc.gov](http://www.cdc.gov) or [www.travel.state.gov](http://www.travel.state.gov) . Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain \_\_\_\_\_

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B. Have you purchased medical insurance for each day of an out of country field trip? Yes \_\_\_ No \_\_\_  
(attach a copy of the policy)

C. Is medical preclearance required? Yes \_\_\_\_\_ No \_\_\_\_\_

D. Does each student and staff member have the appropriate documentation necessary for travel to the country/countries being visited and for return to the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

E. Copies of all students' passports shall be maintained by the Trip Coordinator.

F. At least one staff member accompanying the students must have a phone number with international service.

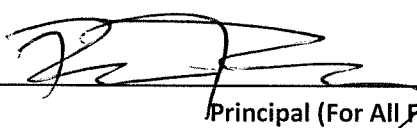
Name of Staff Member \_\_\_\_\_

Telephone Number \_\_\_\_\_

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To be completed by Reading Public School Administration

I certify that all requirements of the Reading Public Schools Field Trip Policy have been fulfilled.

27. APPROVED  DATE 3/15/22  
Principal (For All Field Trips)

28. APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
Superintendent of Schools (For All Extended, Overnight, Out of State, and International Field Trips)

School Committee Approval Date (For Overnight, Out of State, and International Field Trips) \_\_\_\_\_

# Reading Public Schools

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*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*



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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

Please accept this \$1,000 donation from SNL to be used as you see fit. I have been very impressed with what you accomplished in a very short window. I hope this donation will accelerate your vision for making the Reading Metco program the best in the state.

Continued Success,  
Carl McFadden  
President  
SNL Football, LLC

DONATION AGREEMENT

This agreement (the "Agreement"), dated as of (the "Effective Date") sets forth the terms and conditions pertaining to a promotional program (the "Promotion") to be conducted by Staples the Office Superstore, LLC (collectively, "Company") for the beneficiary listed below, with offices at

("Beneficiary"). For good and valuable consideration (the receipt and sufficiency of which are hereby acknowledged), the parties agree as follows:

1. Between and customers who visit the Company's store located at will have the opportunity to purchase a ("Kit") that will be donated to Beneficiary, while supplies of kits last ("Promotion"). Company will collect and deliver customers' donations to Beneficiary. It is anticipated that each Kit will be sold for \$5, plus tax, but the price is subject to change, in Company's discretion. Each Kit will contain

2. Unless otherwise agreed to by the parties, within sixty (60) days of the last day of the Promotion (or every sixty (60) days if the Promotion exceeds sixty (60) days), Company will provide Beneficiary with (a) the Kits purchased by Consumers during the Promotion, or the applicable sixty (60) day period, and (b) upon written request, an accounting of purchased Kits for the same period. Upon receipt of the Kits from Company, Beneficiary shall sign a form provided by Company acknowledging receipt of the Kits. The Kits will be used by Beneficiary for its charitable purposes.

3. For at least three (3) years following the termination of this Agreement, or such longer period as required by applicable law, Company shall (a) maintain accurate and current books and records of all activities conducted pursuant to this Agreement, including, without limitation, maintaining in its possession a true and correct copy of this Agreement, (b) keeping such books and records available for inspection, examination and copying by Beneficiary and applicable governmental authorities, and (c) upon written request, providing copies of such books and records to Beneficiary.

4. The Promotion will be subject to all applicable laws, including, but not limited to, for a Promotion taking place in one of these states: Georgia Statutes, Title 43, Chapter 17, New Jersey Statutes 45:17A-29, and New Hampshire Statutes, Chapter 7. Each party shall be responsible for complying, at its own expense, with all requirements imposed by law or regulation on each of them individually as a result of their respective roles in the Promotion, including but not limited to any obligation to register, obtain permits or licenses, post bonds, make filings or take other actions under state law as a charity or commercial co-venturer. Without limiting the foregoing, Beneficiary represents, warrants, and agrees that it has complied (and that it will comply at all times during the Promotion) with all applicable laws and requirements of governmental agencies (including, without limitation, the charitable solicitation laws of the applicable state) in connection with this Agreement and the Promotion.

5. Beneficiary hereby grants to Company a limited license to use its name, trademark and logo, and any other materials supplied by Beneficiary to Company (collectively, the "Beneficiary Property") for promotional and marketing purposes associated with the Promotion in any and all media. Beneficiary represents and warrants that it has the power and authority to license the Beneficiary Property on the terms and conditions of this Agreement and that the exercise of the rights granted herein will not violate the rights of any third party. All uses of the Beneficiary Property shall be subject to Beneficiary's prior written approval (such approval not to be unreasonably withheld or delayed). This grant of authority shall extend throughout the term of this Agreement and through the conclusion of all Promotion. Company's rights under the license granted hereunder shall be limited to the use of the Beneficiary Property in connection with promotional materials in any medium, including but not limited to scripts, print, point-of-sale, product hang-tags, flyers, billboards, store catalogs, Internet and/or television, film, radio, social media web pages, direct mail and web site materials (hereinafter collectively "Promotional Materials") used to promote the Promotion.

6. If Beneficiary wishes to use Company's trademarks (including its logos, word marks and/or service marks) in connection with advertising and marketing for the Promotion or otherwise, Beneficiary shall obtain Company's prior written approval in each instance.

7. For Promotions taking place in the state of New York, Beneficiary shall have the one-time right to terminate this Agreement without cost or penalty for any reason within fifteen (15) days of Beneficiary's filing

this Agreement with the applicable state Attorneys General. In the event Beneficiary cancels this Agreement pursuant to this Section 7 hereof, a duplicate of such notice of cancellation shall be sent to the Charities Bureau of the New York Attorney General at Charities Bureau, Office of the Attorney General, Department of Law - The Capitol, 2nd Floor, Albany, NY 12224-0341 and to the Charities Bureau of any other state where notice of cancellation is required to be filed.

8. Company shall defend, indemnify and hold harmless Beneficiary and its affiliates, and their respective successors, licensees, assigns, agents, officers, directors, and employees, from and against any and all demands, claims, suits, judgments, damages, costs or other liability (including, without limitation, all reasonable legal fees) arising out of any alleged or actual breach of any of Company's representations, warranties or agreements contained in this Agreement or any use, in a manner approved by Company, of Company's trademarks. Beneficiary shall defend, indemnify and hold harmless Company, and its parent, affiliates, and subsidiaries, and their respective successors, licensees, assigns, agents, officers, directors, and employees, from and against any and all demands, claims, suits, judgments, damages, costs or other liability (including, without limitation, all reasonable legal fees) arising out of any alleged or actual breach of any of Beneficiary's representations, warranties or agreements contained in this Agreement or any use, in a manner approved by Beneficiary, of Beneficiary Property. The provisions of this paragraph shall survive termination or expiration of this Agreement.

9. This Agreement sets forth the entire agreement between the parties and supersedes any prior understandings or oral and/or written agreements, with respect to the subject hereof. This Agreement shall be governed by the laws of the Commonwealth of Massachusetts, applicable to contracts executed and to be fully performed therein. Facsimile or electronic signatures (including, without limitation, signature pages delivered electronically in a PDF or other electronic format) will be deemed originals. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

By signature of their duly authorized representatives, the parties have executed this Agreement as of the Effective Date. Beneficiary agrees that any of its authorized representatives listed below may be listed as a representative of Beneficiary on applicable state registration forms.

NAME OF BENEFICIARY: \_\_\_\_\_

By: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

By: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

STAPLES THE OFFICE SUPERSTORE, LLC

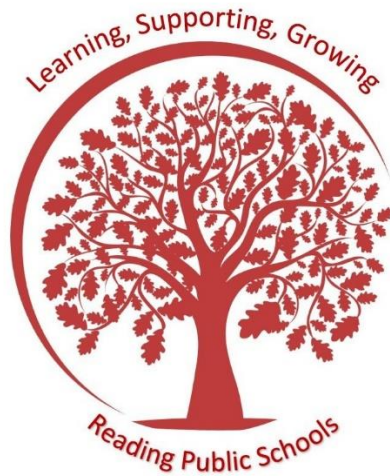
By: Christina Permatow

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_



**Reading Public Schools**  
**School Committee Meeting Packet**  
**March 24, 2022**



**New Business**



Administrative Offices  
82 Oakland Road  
Reading, MA 01867  
781 944-5800

## READING SCHOOL COMMITTEE

Thomas Wise Chair  
Shawn Brandt Vice-Chair

Erin Gaffen  
Sarah McLaughlin  
Carla Nazzaro  
Charles Robinson

Thomas Milaschewski, Ed.D.  
Superintendent of Schools

TO: Reading School Committee  
FROM: Thomas Wise, Reading School Committee Chair  
DATE: March 21, 2022  
TOPIC: Presentation on Request to Name the Reading Memorial High School Track

At our meeting on Thursday, the 24<sup>th</sup> of March, we will hear a request with respect to naming the Track at Reading Memorial High School. This is a timely request considering the work that will be undertaken this spring and summer to rebuild it. We will hear this request in alignment with Policy FF – Naming of Facilities or Places within or on School Property.

Back in February, pursuant to Section C4 of the Policy, public notice was made via the usual notice processes. Last week, pursuant to Section C5 of the Policy, Dr. Milaschewski and I met with Carl McFadden to review his explanation outlining the specific reasons why the track should be dedicated to the individual in question.

To this point, we are at section C6 of the Policy. That section reads:

*At the scheduled School Committee meeting, nominating parties will be allowed 10 minutes to present their nomination to the School Committee. The Committee will only ask clarifying questions, not engage in discussion or make decisions.*

During our meeting in April, we will move forward with Section C7 of the Policy whereby we can discuss the submission in more detail and vote to accept or decline the nomination. If the nomination is accepted, we will form an Advisory Subcommittee to continue the process.

Please see the material provided by Mr. McFadden and Policy FF in the packet. If you have questions on the submission, please feel free to ask them during the meeting. However, please steer clear of any further deliberation on the matter until our meeting in April.

**Lapierre, Samantha**

---

**To:** Milaschewski, Thomas  
**Subject:** RE: Naming of the Track

**From:** Carl McFadden <[cmcfadden@readingbasketball.net](mailto:cmcfadden@readingbasketball.net)>  
**Sent:** Monday, March 7, 2022 2:03 PM  
**To:** Milaschewski, Thomas <[Thomas.Milaschewski@reading.k12.ma.us](mailto:Thomas.Milaschewski@reading.k12.ma.us)>  
**Cc:** Wise, Thomas <[Thomas.Wise@reading.k12.ma.us](mailto:Thomas.Wise@reading.k12.ma.us)>  
**Subject:** RE: Naming of the Track

CAUTION: This email originated from outside of Reading Public Schools. Do not click links or open attachments unless you recognize the sender email address and know the content is safe.

Dr. Milaschewski & Chair Wise,

I have outlines 4 Pillars of service that represent Hal's commitment to not only the Town of Reading but for the United States of America. As you know Reading Memorial High School is dedicated to our Veterans. To the best of my knowledge, Hal would be the only Veteran to have a room/auditorium/field/stadium named after them. In addition, a former Reading student named his charter school after Hal. Please see the supporting articles and outline of Hal's accomplishments. I look forward to meeting with you.  
Carl

<https://valor.militarytimes.com/hero/40009>

<https://vault.si.com/vault/1995/04/17/rocket-booster-coach-hal-croft-prepares-his-reading-rockets-for-victory-and-for-life>

[http://homenewshere.com/daily\\_times\\_chronicle/article\\_844f565c-d311-11e8-8956-6fe97c7b198d.html](http://homenewshere.com/daily_times_chronicle/article_844f565c-d311-11e8-8956-6fe97c7b198d.html)

**From:** Milaschewski, Thomas [<mailto:Thomas.Milaschewski@reading.k12.ma.us>]  
**Sent:** Sunday, March 6, 2022 8:55 PM  
**To:** Carl McFadden  
**Cc:** Wise, Thomas  
**Subject:** Naming of the Track

Hi Carl,

I hope you are well! As you know, we are planning to discuss the naming of facilities during the 3/24 School Committee meeting. As I've shared in our previous communications, we are following the process outlined in School Committee Policy FF. We have worked through the first four steps of the process and are at Step five which outlines the following:

*All parties who are interested in submitting nominations should send a written explanation outlining the specific reasons why the area should be dedicated to a particular individual to the chairman of the School Committee and the Superintendent of Schools, who will meet with the individual or individuals making the request and following that discussion place the request on a School Committee agenda.*

Therefore, to move us forward, could you send Tom Wise (CCed to this email) and I your written explanation outlining the specific reasons why the new track should be named after Hal Croft? It would be helpful if you align your explanation with the criteria outlined in the policy. After Tom and I receive your written explanation, we will follow up with a time to meet with you and discuss the request in more detail. Let me know if you have any questions or want to talk through this all in more detail.

Thanks in advance,  
Tom

## **Hal Croft**

### **First Pillar: Service to the United States**

Military Service: United State Marine

Awarded the Silver Star

Awarded the Bronze Star

Awarded the Vietnamese Cross of Gallantry with Palm for courage in combat against the North Vietnamese

### **Second Pillar: Educator**

English Teacher at Reading Memorial High School 1970 – 2002

Awarded the Disney - McDonalds Teacher/Coach of the Year

### **Third Pillar: Athletic Coach**

Reading Memorial High School Track Coach 1970 – 2014

Awards: Boston Globe/Herald Coach of the Year Six times

National Federation Track Coach of the Year

Massachusetts High School Track Hall of Fame

28 Straight Middlesex League titles and 252 straight wins

### **Fourth Pillar: Community Service**

Reading School Committee 2010 – 2014

Chair of Reading School Committee - 2014

## **NAMING OF FACILITIES OR PLACES WITHIN OR ON SCHOOL PROPERTY**

Naming a school or places within a school or on school property is an important matter that deserves thoughtful attention. A name associated with educational significance or inspiration should be chosen. The Committee also feels that it is appropriate to name a school, or a section of a school, for physical locations; geographical areas; distinguished local, state, and national leaders whose names will lend dignity and stature to the school; outstanding educators associated with the school, or significant or pertinent events.

The Committee also feels that in appropriate circumstances, naming rights to school buildings, fields, rooms, or structures thereof might be licensed to a corporation or other entity in return for a fee. Two such examples could be the Reading Memorial High School Fine and Performing Arts Center or the Reading Memorial High School Football Stadium. In these cases, the Committee recognizes that the nature and reputation of any such entity seeking to license these naming rights must be consistent with the educational mission of the Reading Public School District.

The Superintendent will prepare for the approval of the Committee a transparent, orderly and public process to follow in recommending names for school buildings, fields, rooms, or structures of an existing school campus.

The Committee encourages and supports community participation and involvement in this process. The Committee believes that members of the community should have the opportunity to present suggestions for names of public school facilities and/or dedication of rooms or areas within a school facility. Personal prejudice or favoritism, political pressure, or temporary popularity should not be an influence in choosing a name. In the naming of public school facilities or dedication of a room or area within a school facility, if the name of a person is to be used, the following criteria will be applied in the selection of a person(s) to be so honored:

- A. A person, living or deceased, for whom a public school may be named or a room or area of a school campus dedicated, must have made significant contributions to education in the Reading Public Schools. Evidences of such contributions may include, but are not limited to, the following:
  - a. Extraordinarily effective and dedicated service to and/or on behalf of the youth in the Reading Public Schools.
  - b. Persistent efforts to sustain a quality system of public education for all youth and to improve programs and services for them.
  - c. Demonstrated understanding of the essential nature of public education in the perpetuation of our democratic form of government.
- B. The nominee must otherwise be worthy of the honor of having a school named for him/her or a room or area dedicated to him/her. Evidence of such attributes should include, but are not limited to, the following:
  - a. Superior levels of performance in strengthening and supporting the public schools.
  - b. Effective citizenship
  - c. Community service
  - d. Excellent character and general reputation
  - e. High standards of ethics
- C. The following procedure shall be followed when there is a formal request to have a building, field, structure, room or other such edifice or area dedicated to an individual:

1. Buildings, fields, rooms, or structures that already have a commonly accepted name will not be eligible for nominations. However, there may be times when buildings, fields, rooms or structures already having a commonly accepted name may be reconsidered to have said name removed. The process used to remove a name from an edifice should be consistent with the process used to recommend a name as outlined in sections C5-C10 listed below. When the Committee is reconsidering an existing name, they should follow the guidelines as stated in sections A and B of this policy to determine if the existing name is still appropriate for the current situation and conditions. Once an existing name is removed by the Committee, then the edifice is eligible again for nomination.
2. Only buildings, fields, structures, rooms or other such edifices on school department property can be considered for nomination.
3. Nominations for naming of buildings, fields, structures, rooms or other such edifices will appear once annually on the school committee's agenda, usually during the first quarter of the school year.
4. At least thirty (30) days prior to the scheduled School Committee meeting, a public notice will be sent out through a variety of media and electronic means soliciting nominations.
5. All parties who are interested in submitting nominations should send a written explanation outlining the specific reasons why the area should be dedicated to a particular individual to the chairman of the School Committee and the Superintendent of Schools, who will meet with the individual or individuals making the request and following that discussion place the request on a School Committee agenda.
6. At the scheduled School Committee meeting, nominating parties will be allowed 10 minutes to present their nomination to the School Committee. The Committee will only ask clarifying questions, not engage in discussion or make decisions.
7. At a subsequent School Committee meeting, nominations will be discussed and voted on as to whether or not to be considered, at which time the chair will call for a vote to either accept the nominations on the table or not. Accepted nominations will be handed over to a subcommittee to be named by the chair for further study and to make recommendations to the School Committee.
8. This subcommittee should include, but is not limited to, one member of the School Committee, the building principal of the school, one member of the Board of Selectmen, one local business leader, one student representative from the appropriate school building under consideration and one member of the historical commission.
9. All subcommittee meetings are public meetings and are subject to the regulations of the Open Meeting Law. Regular updates on the progress of the subcommittee will be given at School Committee meetings.
10. Upon having had time to reach a recommendation, the subcommittee will be scheduled to present to the entire School Committee, at which time the board will enter into discussion and a motion will be made regarding the subcommittee's recommendations. During this meeting any other interested parties will be given an opportunity to voice support or opposition to the nominations, and the School Committee will vote on whether or not to accept the nomination and as a result, name whatever building, field, room or structure that is being considered.

Adopted by the Reading School Committee on September 28, 2006  
Revised by the Reading School Committee on September 13, 2010

# Reading Public Schools

*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*



82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: Reading School Committee  
From: Student Resource Officers Brian Lewis and Matt Vatcher  
Date: March 24, 2022  
Re: Student Resource Officer Annual Update

During Thursday's School Committee meeting we will be presenting an overview of our work in the schools this year, which includes some of the updates below. In addition, we will be introducing "Cooper the Comfort Dog" to the school committee and discussing an update on our ALICE protocols.

We look forward to the conversation.

- Established excellent partnerships with all new building principals and staff.
- Attended new POST School Resource Officer certification training as required by the 2020 Police Reform Legislation.
- Officer Vatcher attended Crisis Intervention Training and now joins the RPD Crisis Intervention Team (Ofc. Lewis was certified in CIT trained last spring)
- Presented with the Reading Coalition to middle schools PTO on data from the Youth Risk Behavior Survey.
- SROs are working with the newly revamped District Crisis Team and RMHS Core Crisis Team to update school safety protocols and policies.
- Will be working with the Reading Coalition for Prevention and Support to teach choose to refuse (opiate prevention) in RMHS health classes.
- Will be presenting vaping prevention with the Reading Coalition in the middle schools this spring
- Officer Vatcher presented an anti-bullying presentation to JE 5<sup>th</sup> grade students and is looking to present this at other elementary schools.
- Officer Vatcher and Officer Lewis will present internet safety with the US Attorneys Office at the Killam School in June. Officer Vatcher has a similar presentation he will offer to elementary principals for outgoing 5<sup>th</sup> grade students.
- The SROs will join other members of the Reading Police in the upcoming weeks to serve elementary school lunches.
- Introduced School Administrators to the new RPD Civil Rights Officer, Sgt. Pat Silva and how he can collaborate with the schools and the community to address hate-based incidents and related community issues.
- The SROs have also been working on the RPD Police Comfort Dogs program and have distributed forms about students who may have allergies or a fear of dogs to district principals.
- Assisted building principals with ALICE drills at all schools.
- We are working on scheduling the spring ALICE drills.
- The police and the Superintendent have collaborated on revamping the elementary school level ALICE drills. Moving forward students at this level will no participate in the drills. Staff will participate in drills during professional development without students moving forward.



# Reading Public Schools

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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: Reading School Committee  
From: Sarah Hardy, Ed.D.  
Date: March 24, 2022  
Re: Student Opportunity Act Submission Review, Discussion and Vote

Our presentation on Thursday will outline our Student Opportunity Act (SOA) plan submission as it relates to the required elements. To help set the context for the presentation this memo shares information provided by DESE about the SOA plan expectations and requirements. We had reached out to DESE with questions about the budget amendment process for the SOA plan and we received the response below.

*As far as the budget is concerned, it important for your district to understand that the legislative requirement to develop 3-year plans and provide annual updates to DESE describing progress in implementing programs and in closing identified gaps for student groups is not tied to the amount of additional chapter 70 funding districts receive over time, nor should the budgets in those plans solely address how additional Chapter 70 funds will be spent.*

*At the policy level, the SOA legislation charges DESE, and every district and school in the state with working to close gaps in learning opportunities and outcomes for our .students of color, students with disabilities, English learners, and students from economically-disadvantaged communities. So the key questions we want district's to ask themselves once they have identified opportunity gaps and outcome gaps for student groups their district serves are:*

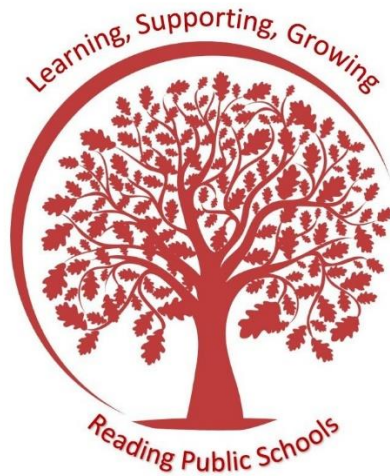
**1) What are the key levers (in the form of evidence-based program areas) that our district is implementing to close those gaps?** *SOA plans are intended to focus on a few key evidence-based practice areas (recommended 2-3 for short form districts; 4-5 for long form districts) (RPS is a short form district) that offer the strongest levers for closing opportunity and outcome gaps for underserved student groups in your districts. Your SOA plan is not intended to duplicate your district's comprehensive plan for improvement.*

**2) What investments are you making in those evidence-based program areas –and how are you braiding different funding sources to support their implementation?** *i.e., Chapter 70 (all Chapter 70 funds, not just additional funds being phased in), Federal funds including ESSER and Title funds, other grant funding, etc. This is in line with what is described in the SOA legislation. These budget estimates give the state legislature, those of us at DESE, and other stakeholders a much better window into what level of financial resources it takes for districts to fund high-quality implementations of the types of evidence-based program areas in their plans. (Please note, this year's template asks for **FY22** information only).*

*While there are higher expectations for those districts receiving the lion's share of the additional Chapter 70 funds to be scaling up, deepening, and/or adding new evidence-based program areas to support their efforts to close opportunity gaps for student groups, it is our shared work to be intentional about closing these gaps in the coming years, while also continuing our efforts to improve educational experiences and outcomes for all our students.*

We look forward to the conversation on Thursday regarding the Reading Public School's Student Opportunity Act plan submission..

**Reading Public Schools**  
**School Committee Meeting Packet**  
**March 24, 2022**



**Personnel Action**



Administrative Offices  
82 Oakland Road  
Reading, MA 01867  
781 944-5800

## READING SCHOOL COMMITTEE

Thomas Wise Chair  
Shawn Brandt Vice-Chair

Erin Gaffen  
Sarah McLaughlin  
Carla Nazzaro  
Charles Robinson

Thomas Milaschewski, Ed.D.  
Superintendent of Schools

TO: Reading School Committee  
FROM: Thomas Wise, Reading School Committee Chair  
DATE: March 21, 2022  
TOPIC: Memorandum of Understanding with Reading Cafeteria Employees, AFSCME, Council 93, Local 1703

At our meeting on March 24, 2022, we will briefly outline the salient points of the new Memorandum of Understanding (MOU) with the Reading Cafeteria Employees, AFSCME, Council 93, Local 1703 union. This MOU is the result of the contractually promised Joint Labor Management Committee discussions over the last few months. That Joint Labor Management Committee met pursuant to the following language from the current contract with the Cafeteria Employees:

*“There will be a joint labor management committee consisting of up to 4 Association members and up to 4 members from the School Department Administrative team who will review the current salary schedule for the Food Service Worker column and assess how to restructure the salary schedule to align more with the state minimum wage law. This committee will convene no later than February 2022 and complete its work by April, 2022 to make recommendations to both bargaining teams for negotiations for salary only for the 2022-2023 school year.”*

The Administration and School Committee representation included:

- Michelle Roach, Director of Human Resources
- Danielle Collins, Director of School Nutrition
- Susan Bottan, Director of Finance and Operation
- Chuck Robinson, School Committee Member

After the outline and any discussion necessary on the topic, we will vote to approve or reject the MOU.

# Reading Public Schools

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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: Reading School Committee  
From: Michelle Roach, Human Resources Director  
Date: March 22, 2022  
Re: RTA Joint Labor Management Committees

Attached please find an overview of the Joint Labor Management Committees required under the Agreement between Reading School Committee and Reading Teachers Association.

At the March 24, 2022 meeting, the School Committee will be asked to name one member to serve on each of these Joint Labor Management Committees.

## Joint Labor Management Committees

Caseloads
<b>Committee Charge</b>
Review caseloads across the district and make recommendations to the bargaining teams as part of an overall program review of special education programs and learning center.
<b>Committee Membership</b>
RTA: <ul style="list-style-type: none"><li>No more than 4 members from RTA</li></ul> Administration: <ul style="list-style-type: none"><li>Jen Stys (lead)</li><li>Allison Wright</li><li>Beth Leavitt</li><li>School Committee Member</li></ul>
<b>Timeline</b>
March 2022 through September 2022

Teacher Assessment Process (TAP)
<b>Committee Charge</b>
Continually review and refine the TAP Educator Evaluation systems as described in the regulations, rubrics, processes and document.
<b>Committee Membership</b>
RTA: <ul style="list-style-type: none"><li>At least 8 members from RTA</li></ul> Administration: <ul style="list-style-type: none"><li>Sarah Hardy (co-chair)</li><li>Michelle Roach</li><li>Kevin Tracey</li><li>School Committee Member</li></ul>
<b>Timeline</b>
Meet several times during the 2021-2022 school year

RTA Salary Schedule
<b>Committee Charge</b>
Research and assess the feasibility of adding M+15 and/or M+45 lanes.

<b>Committee Membership</b>
RTA: <ul style="list-style-type: none"> <li>At least 4 members from RTA</li> </ul> Administration: <ul style="list-style-type: none"> <li>Susan Bottan (lead)</li> <li>Michelle Roach</li> <li>School Committee Member</li> </ul>
<b>Timeline</b>
April 1, 2022 through June 30, 2023

### Ongoing Committees

<b>Professional Development</b>
<b>Committee Charge</b>
Review current professional development programs; provide input and planning on upcoming professional development programming; and create a functional evaluation tool to provide teacher/staff input regarding professional development programming.
<b>Committee Membership</b>
Contract does not specify
<b>Timeline</b>
Meet several times during the school year

<b>Technology Impact</b>
<b>Committee Charge</b>
Assess the impact technology has on teaching, student learning, school climate/culture, communication, and the professional day/work load of educators and administrators.
<b>Committee Membership</b>
4 members of RTA and 4 members of Administration
<b>Timeline</b>
Meet at the request of either party

# Reading Public Schools

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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: Reading School Committee  
From: Michelle Roach, Human Resources Director  
Date: March 22, 2022  
Re: Human Resources Quarterly Update

Attached please find the Human Resources Quarterly Dashboards and the current open positions across the District. The Human Resources Dashboard is inclusive of all relevant human resource actions between the dates of July 1, 2021, through March 18, 2022. The focus of this update will be staffing and recruitment strategies.

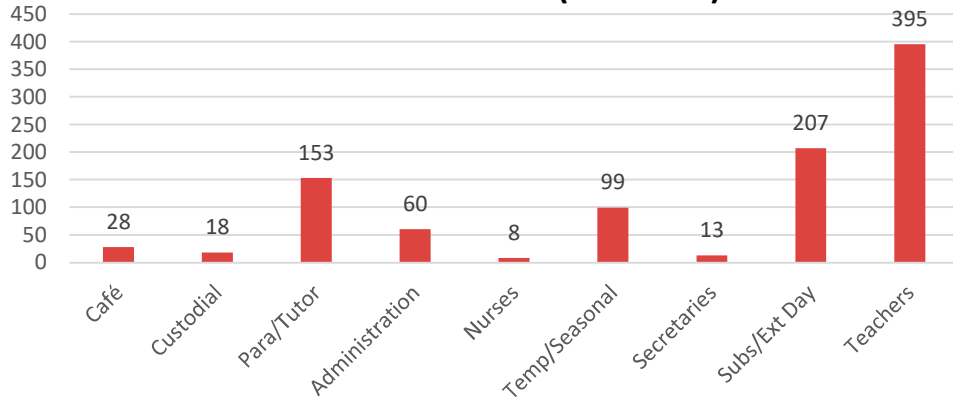


# Reading Public Schools Human Resources Dashboard

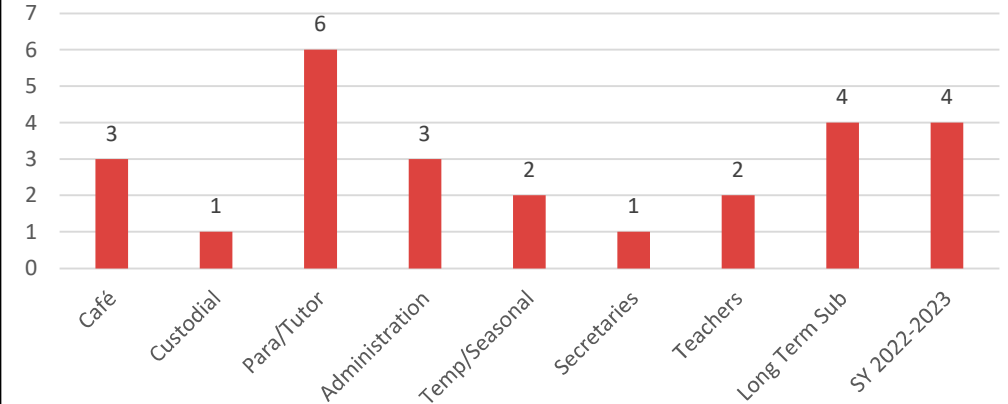
March 2022

## SY 2021-2022

### District Headcount (981 Total)



### New Hires Since 1/1/22



Note: 45 additional Substitutes and Extended Day Teachers/Helpers were hired during this period.

**Positions Hired  
Since 7/1/21\***

**142**

**Open Positions  
as of 3/14/22\***

**32**

\* for SY 21-22  
(not including ESY or daily subs)

**Substitutes  
Hired Since  
7/1/22**

**94**

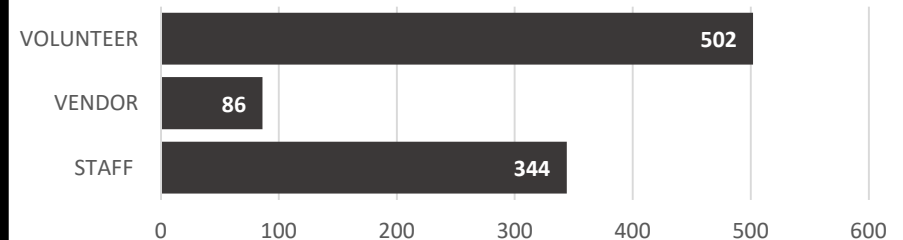
**Leaves  
of Absence  
(Non-COVID)**

**70**

**COVID Emergency  
Sick Leaves**

**95**

### CORIs Run Since 7/1/21



### Leaves By Category (Non-COVID)

	Personal Leave	Medical/Illness	Maternity/Paternity
<b>Completed</b>	9	27	7
<b>Current</b>	1	7	8
<b>Anticipated</b>	2	3	6
Completed Long-Term Sub Assignments			11
Active Long-Term Substitutes			10
Unfilled Long Term Sub Assignments			1

### Terminations

(Includes buyouts, final pay)

Resignations Since 7/1/21: 37

Resignations Effective 6/30/21: 96

### Transfers

Position Changes and Hour Increases/Decreases 132



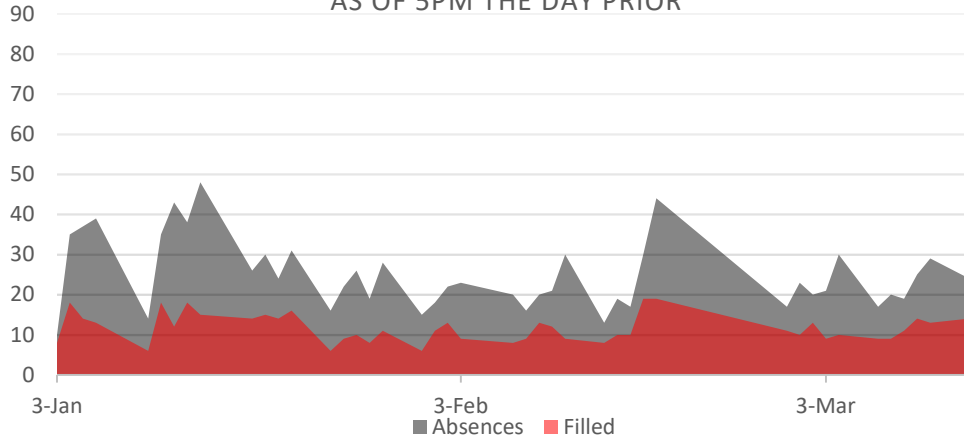


# Reading Public Schools Human Resources Dashboard

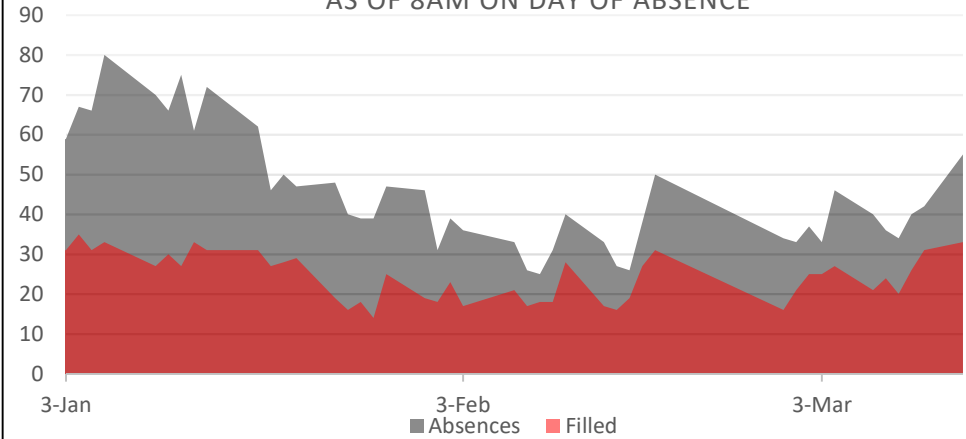
March 2022

## SY 2021-2022

TEACHER AND PARA ABSENCES  
AS OF 5PM THE DAY PRIOR



TEACHER AND PARA ABSENCES  
AS OF 8AM ON DAY OF ABSENCE



The graph above depicts teacher and paraeducator absences across the district as of 5PM the day before. The red area indicates filled absences, while the black shows the total and number of remaining, unfilled absences.

The graph above depicts total number of teacher and paraeducator absences reported as of 8AM, the day of. There are approximately 523 teachers and paraeducators currently actively reporting in the substitute management system.

## Substitute Initiative

### Rate Increases

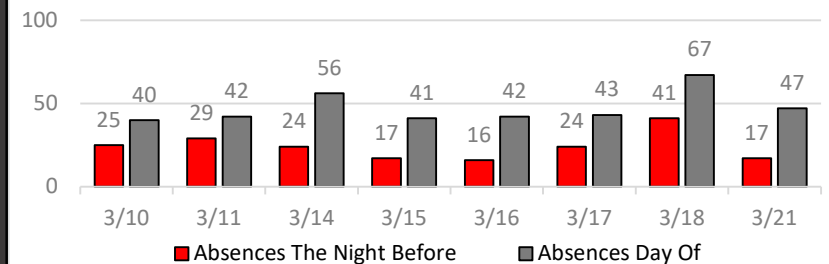
Non-Certified Teacher Substitute	\$75/d	➔	\$100/d
Certified Teacher Substitute	\$95/d	➔	\$105/d
Regular Education Paraeducator Sub	\$12.50 /hr	➔	\$14.50/hr
Special Education Paraeducator Sub	\$13.50/hr	➔	\$15.50/hr
Nurse Substitute	\$125/d	➔	\$25/hr

### Fill Rates

Month	Average Fill Rate (%)	Average Daily Subs
October	26.1%	7
November	37.7%	12
December	39.9%	16
January	36.3%	17
February	53.3%	14
March	49.7%	15

The table above shows the monthly average fill rate for substitutes and the average number of daily substitutes for the month.

### Overnight Absence Fluctuations (3/10/22-3/21/22)



The graph above highlights the disparity between absences reported the night before vs. the total number of absences reported day of. The table below illustrates overnight absence fluctuations with corresponding shifts in filled sub assignments.

	3/10		3/11		3/14		3/15		3/16		3/17	
	Abs.	Sub.	Abs.	Sub.	Abs.	Sub.	Abs.	Sub.	Abs.	Sub.	Abs.	Sub.
Night Before	25	14	29	13	24	14	17	9	16	6	41	9
Day Of Abs.	40	18	42	16	56	19	41	14	42	11	67	16



# READING PUBLIC SCHOOLS IS HIRING

Reading Public Schools proudly serves 4,000 students throughout nine schools. We strive to deliver the highest quality education by challenging all students to reach their greatest academic potential, while providing a safe and supportive environment.

For more information, or to apply for a position, please go online to:  
<https://reading.tedk12.com/hire/>



82 Oakland Road  
 Reading, MA 01867  
 Phone - 781-944-5800  
 Fax - 781-942-9149

READING PUBLIC SCHOOLS DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, SEX, GENDER IDENTITY, RELIGION, NATIONAL ORIGIN, SEXUAL ORIENTATION, AGE OR DISABILITY.

## Alice M. Barrows Elementary School

1:1 Special Education Program Paraeducator (through June 30, 2022) (60 hours biweekly)  
 Regular Education Tutor (32 hours biweekly)  
 Reading Specialist (SY22-23)

## Birch Meadow Elementary School

Regular Education Paraeducator (Lunch Monitor) (26 hours biweekly)  
 Long-Term Substitute Special Education Program Paraeducator (through June 30, 2022)  
 Special Education Paraeducator (through June 30, 2022)  
 Cafeteria Worker (40 hours biweekly)

## Joshua Eaton Elementary School

Special Education Learning Center Paraeducator  
 Extended Day Site Coordinator  
 Regular Education Paraeducator

## Wood End Elementary

Elementary School Principal (SY22-23)  
 Special Education Paraeducator (60 hours biweekly)  
 Cafeteria Worker (40 hours biweekly)

## Coolidge Middle School

Math Tutor (36 hours biweekly)  
 Special Education Program Paraeducator (60 hours biweekly)  
 Cafeteria Worker (35 hours biweekly)

## Parker Middle School

Regular Education Tutor (38 hours biweekly)                      Night Shift Custodian  
 Cafeteria Worker (40 hours biweekly)  
 Long-Term Substitute Special Education Paraeducator (60 hours biweekly)

## Reading Memorial High School

Cafeteria Workers (60 hours biweekly)                      Social Worker  
 Cafeteria Worker (35 hours biweekly)                      Football Coaching Assistant  
 Theater Technician                                                      METCO Tutors  
 Special Education Learning Center Paraeducator (61.5 hours biweekly)  
 Special Education Program Paraeducator (61.5 hours biweekly)

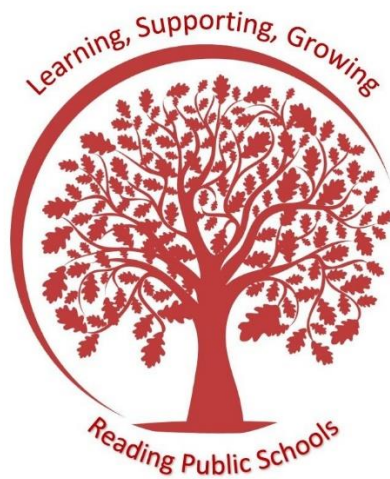
## District Wide Positions

School Nurse                                                              Data Specialist  
 METCO Site Coordinators/Counselors (SY22-23)                      Substitutes (Teacher, Para, Café, Nurse)  
 Long Term Substitute ESL Teacher

## Extended School Year

ESY Occupational Therapist/COTA                                      ESY Special Education Paraeducator  
 ESY BCBA                                                                      ESY Special Education Teacher  
 ESY Psychologist/Adjustment Counselor                              ESY Speech Language Pathologist  
 ESY Physical Therapist/PTA

**Reading Public Schools**  
**School Committee Meeting Packet**  
**March 24, 2022**



Information/ Correspondence

## Lapierre, Samantha

---

**From:** Milaschewski, Thomas  
**Sent:** Thursday, March 10, 2022 11:00 AM  
**To:** Greenberg, Ari; DG School Committee; karen.herrick@ci.reading.ma.us  
**Cc:** Lapierre, Samantha  
**Subject:** RE: Killam School MSBA Eligibility - Zero Carbon Healthy Building

Hi Ari,

It's nice to hear from you – I hope you are well! Thanks for reaching out with your ideas and also for offering your expertise during the process. As you know, we are still in the very early stages of the Eligibility Period, which technically does not begin until June 1. I will certainly share your feedback regarding zero carbon with the School Building Committee that will be assembled as part of the Eligibility Period.

We look forward to staying in touch throughout the process ahead!

Best,  
Tom

**From:** Greenberg, Ari <AGreenberg@brplusa.com>  
**Sent:** Wednesday, March 9, 2022 12:10 PM  
**To:** Milaschewski, Thomas <Thomas.Milaschewski@reading.k12.ma.us>; DG School Committee <SchoolCommittee@reading.k12.ma.us>; karen.herrick@ci.reading.ma.us  
**Cc:** Lapierre, Samantha <Samantha.Lapierre@reading.k12.ma.us>  
**Subject:** Killam School MSBA Eligibility - Zero Carbon Healthy Building

CAUTION: This email originated from outside of Reading Public Schools. Do not click links or open attachments unless you recognize the sender email address and know the content is safe.

Dear School Committee, Superintendent Milaschewski, and Ms. Herrick –

My name is Ari Greenberg and I live at 198 Haverhill St, just down the road from Killam Elementary. I was thrilled to hear that the school has been invited to the MSBA eligibility period, and excited about the potential for a new or renovated school building.

I am writing to voice my support that the potential school building project pursue an all-electric Zero Carbon and Zero Energy design. This means that the building would not consume fossil fuels like natural gas and oil, and could be operated entirely on clean, renewable energy. The MSBA already has strong policies in place in support of sustainable, healthy, resilient, low-carbon design, including additional funding for projects pursuing these goals, and has been urged by many parties to require net zero for all MSBA-funded projects. Many cities and towns throughout the state are currently (or already have) building net zero schools cost-effectively. Green schools are an important educational tool. They provide a healthy environment for students and staff and help ensure a sustainable future for our children.

I would like to offer my support to help Reading reach a zero carbon goal for any and all municipal or public buildings. I am a licensed mechanical engineer specializing in zero energy buildings, and would gladly offer my experience to assist the Committee and, hopefully once approved, design team.

Please do reach out and let me know your perspective, and whether you agree that Killam should pursue zero carbon.

Many thanks for your consideration.

Sincerely,  
Ari Greenberg

**ARI GREENBERG, PE, LEED AP BD+C, CPHC**

*Senior Associate*

*HVAC/Sustainable Design*

617.925.8298 direct

857.231.1076 mobile

AGreenberg@brplusa.com

**BR+A CONSULTING ENGINEERS**

10 Guest Street, 4th Floor

Boston, MA 02135

617.254.0016

brplusa.com

**RESPONSIVE BUILDINGS. RESPONSIVE PEOPLE.**

## Lapierre, Samantha

---

**From:** Milaschewski, Thomas  
**Sent:** Saturday, March 12, 2022 7:11 AM  
**To:** John Sullivan; DG School Committee  
**Subject:** RE: New study on mask effectiveness

Hi John,

I hope you are well! Thanks for passing this along to us for our review. I am also CCing our Director of Nursing, Mary Giuliana, so she has access to this as well.

Have a great weekend!

Best,  
Tom

**From:** John Sullivan <johnsullivan3@gmail.com>  
**Sent:** Friday, March 11, 2022 12:32 PM  
**To:** DG School Committee <SchoolCommittee@reading.k12.ma.us>  
**Subject:** New study on mask effectiveness

CAUTION: This email originated from outside of Reading Public Schools. Do not click links or open attachments unless you recognize the sender email address and know the content is safe.

Hi Everyone,

Wanted to make sure everyone was aware of a new study published this week on the efficacy of masks at reducing the spread of COVID in schools. Hopefully we're well past masks, but I thought this study might be useful in reviewing past policies or, god forbid, numbers go up again in the future.

Anyway, a study of 233 school districts in Arkansas in the fall of 2021 found that mask requirements in schools reduced cases by 23% and implementing a mask mandate lead to significant and almost immediate reductions in cases. The study also found that kids in school had higher covid rates than their communities overall which suggests spread in schools is higher than elsewhere.

[https://www.cdc.gov/mmwr/volumes/71/wr/mm7110e1.htm?s\\_cid=mm7110e1\\_w](https://www.cdc.gov/mmwr/volumes/71/wr/mm7110e1.htm?s_cid=mm7110e1_w)

thanks for all of your hard work,  
John Sullivan  
Weston Rd.

## Lapierre, Samantha

---

**From:** Milaschewski, Thomas  
**Sent:** Monday, March 21, 2022 2:31 PM  
**To:** mariacmorgan@yahoo.com  
**Cc:** DG School Committee; Roach, Michelle  
**Subject:** RE: Principal search timeline

Hi Maria and Ryan,

We appreciate your feedback throughout this process. As you suggest, we are thrilled with the composition of the Screening Committee and believe it is a great representation of the Wood End community. We look forward to staying in touch throughout the rest of the process.

Best,  
Tom and Michelle

-----Original Message-----

**From:** Maria Morgan <mariacmorgan@yahoo.com>  
**Sent:** Thursday, March 17, 2022 6:00 PM  
**To:** Milaschewski, Thomas <Thomas.Milaschewski@reading.k12.ma.us>  
**Cc:** DG School Committee <SchoolCommittee@reading.k12.ma.us>; Roach, Michelle <Michelle.Roach@reading.k12.ma.us>  
**Subject:** Re: Principal search timeline

Dear All:

I was thrilled to hear from a parent who had some conflicts during the 3-day window but was still selected to be part of the search committee. I know that this particular parent will provide great insights from the perspective of special education families, especially those from across the district whose children are in the SAIL program. We love our kids and their school and we are glad someone will be on the committee who has that particular special education parent perspective. Also, in the latest reminder to parents to submit their names for consideration, I saw clarification and specificity about the flexibility of scheduling within those three days. I'm so pleased at how this all worked out and I really thank you for the consideration you've shown. Best wishes in the search! My husband and I will fill out the survey and keep our eye out for information about community interviews.

Sincerely,  
Maria (and Ryan) Morgan

Sent from my iPhone

> On Mar 13, 2022, at 8:02 PM, Milaschewski, Thomas <Thomas.Milaschewski@reading.k12.ma.us> wrote:  
> Hi Maria,  
>  
> I appreciate your response on this. We will certainly incorporate your feedback of more clarity on the time commitment/schedule in the initial communications as we move forward with other searches in the future.  
>  
> Thanks again for the questions and feedback.  
>  
> Best,

> Tom  
>  
> -----Original Message-----  
> From: Maria Morgan <mariacmorgan@yahoo.com>  
> Sent: Sunday, March 13, 2022 2:05 PM  
> To: Milaschewski, Thomas <Thomas.Milaschewski@reading.k12.ma.us>  
> Cc: DG School Committee <SchoolCommittee@reading.k12.ma.us>; Roach, Michelle  
<Michelle.Roach@reading.k12.ma.us>  
> Subject: Re: Principal search timeline  
>  
> I really appreciate this thoughtful reply! It is certainly encouraging to hear that you anticipate needing only around 10 hours of time within that three day window. In hindsight it might have been beneficial to include that in the original email. Perhaps that was explained in the listening sessions; I regrettably did not attend those.  
>  
> Thank you for all you are doing to gather input for the search process, and, again, for replying so thoughtfully.  
>  
> Best wishes,  
> Maria Morgan  
>  
> Sent from my iPhone  
>  
>> On Mar 13, 2022, at 8:02 AM, Milaschewski, Thomas <Thomas.Milaschewski@reading.k12.ma.us> wrote:  
>>  
>> Hi Maria,  
>>  
>> I hope you are well! Thanks for reaching out with your questions and feedback. The screening interviews will not take the full window of time (7:30am-6pm) on March 30th, March 31st, and April 1st. The exact times will be finalized when the screening committee meets on March 24th and March 28th. We will work to schedule in a way that limits the impact on the work/family commitments of screening committee members while being responsive to the availability of candidates.  
>>  
>> We provided these larger windows of time for the screening committee interviews to give the community a general sense of the days and times when these interviews could take place. We also felt that it was important for prospective candidates to see that there is some flexibility on days/times when initial interviews will be offered, as we know that some candidates have already reached out to share that they are not available on one particular day or another. While it is impossible to predict an exact time commitment given that we don't know how many initial interviews we will offer or how long discussions and deliberations will take, we are anticipating that it will be around 10 hours total within those larger windows provided. We believe that we can work with the screening committee and candidates to create a schedule that works for everyone.  
>>  
>> Let me know if you have any questions or want to discuss in more detail. Again, I really appreciate you reaching out to share your feedback. I am also CCing our HR Director, Michelle Roach, as she is co-leading this process with me.  
>>  
>> I hope you and your family enjoy the rest of the weekend!  
>>  
>> Best,  
>> Tom  
>>  
>>  
>> -----Original Message-----  
>> From: Maria Morgan <mariacmorgan@yahoo.com>  
>> Sent: Saturday, March 12, 2022 7:03 AM



>> To: Milaschewski, Thomas <Thomas.Milaschewski@reading.k12.ma.us>; DG School Committee  
<SchoolCommittee@reading.k12.ma.us>

>> Subject: Principal search timeline

>>

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>>

>> Good morning,

>>

>> I'm writing to share that I feel that requiring 3 full days to be on the Wood End principal search committee is too high of a burden to ask of parents who are employed during traditional "work" hours or who must care for children during those hours.

>>

>> I'm not sure if this commitment is standard practice now, but I know that In 2018 the Barrows search committee required only one full day. I'm disappointed that this requirement could deter participants who would widen the perspective of the committee.

>>

>> Would you reconsider this requirement? Are three full days absolutely necessary at the expense of turning away parents who can't possibly take three full days off from work and childcare duties?

>>

>> Thank you for your consideration.

>>

>> Maria Morgan

## Lapierre, Samantha

---

**From:** Wise, Thomas  
**Sent:** Tuesday, March 22, 2022 1:09 PM  
**To:** Patricia Cignetti  
**Cc:** Milaschewski, Thomas; Lapierre, Samantha; Hardy, Sarah; Giuliana, Mary  
**Subject:** RE: Unanswered previous question and new question  
**Attachments:** RE: Question Regarding Book , " Not My Idea"; RE: Question Regarding Book , " Not My Idea"

Patricia -

Good afternoon.

Unfortunately, there seems to be a problem. I responded to your first e-mail. I responded to your second e-mail. They are both attached. Perhaps they were both blocked due to the file size in the original attachment. For now, I have removed the attachments to the original e-mail. You can review the policies quoted in that e-mail via our policy manual - <https://www.reading.k12.ma.us/test/policy-manual/> - which I have linked here. Additionally, I wanted to let you know that the administration has looked at books throughout the year to assess appropriateness.

As for the Narcan question, unfortunately I do not know the answer. I have included the Superintendent and our Director of Nurses in this correspondence as they may be able to address that question.

I hope this message is received and finds you well.

Thomas Wise  
Chair  
Reading School Committee

Email: [thomas.wise@reading.k12.ma.us](mailto:thomas.wise@reading.k12.ma.us)  
SC Distribution List: [schoolcommittee@reading.k12.ma.us](mailto:schoolcommittee@reading.k12.ma.us)  
Mobile: (617) 869-6825  
Reading Public Schools Website: <https://reading.k12.ma.us>

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-----Original Message-----

From: Patricia Cignetti <[pcignet@yahoo.com](mailto:pcignet@yahoo.com)>  
Sent: Monday, March 14, 2022 11:33 AM  
To: DG School Committee <[SchoolCommittee@reading.k12.ma.us](mailto:SchoolCommittee@reading.k12.ma.us)>  
Subject: Unanswered previous question and new question

CAUTION: This email originated from outside of Reading Public Schools. Do not click links or open attachments unless you recognize the sender email address and know the content is safe.

I asked some time ago about an inflammatory and offensive childrens book that was brought to your attention at a past school committee meeting....I was watching it on TV I was not the presenter.... Not sure of who the woman was that brought it to your attention at the meeting ...it was purchased by Birch Meadow and titled , Not My Idea. Have any of you read it ? Has it been removed? If not, why?

Another question I have is my concern for the horrific increase drug overdose and of fentanyl being laced into fake pills, marijuana, etc....Do our nurses and teachers have Narcan at their disposal to use in a suspected over dose ? If not, why?

Thank you...please respond

Patricia Cignetti  
pcignet@yahoo.com

Sent from my iPad

## Lapierre, Samantha

---

**From:** Giuliana, Mary  
**Sent:** Tuesday, March 22, 2022 1:56 PM  
**To:** Wise, Thomas; Patricia Cignetti  
**Cc:** Milaschewski, Thomas; Lapierre, Samantha; Hardy, Sarah  
**Subject:** Re: Unanswered previous question and new question

Good afternoon,

Thank you for your question, Patricia.

We do have Narcan available in all of our school health offices, and all of our nurses have been trained in how to administer. We are grateful for the support of the Reading Coalition, who provide the Narcan and training.

Take care,

Mary

Get [Outlook for iOS](#)

---

**From:** Wise, Thomas <Thomas.Wise@reading.k12.ma.us>  
**Sent:** Tuesday, March 22, 2022 1:09:01 PM  
**To:** Patricia Cignetti <pcignet@yahoo.com>  
**Cc:** Milaschewski, Thomas <Thomas.Milaschewski@reading.k12.ma.us>; Lapierre, Samantha <Samantha.Lapierre@reading.k12.ma.us>; Hardy, Sarah <Sarah.Hardy@reading.k12.ma.us>; Giuliana, Mary <MARY.GIULIANA@reading.k12.ma.us>  
**Subject:** RE: Unanswered previous question and new question

Patricia -

Good afternoon.

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As for the Narcan question, unfortunately I do not know the answer. I have included the Superintendent and our Director of Nurses in this correspondence as they may be able to address that question.

I hope this message is received and finds you well.

Thomas Wise  
Chair  
Reading School Committee

Email: [thomas.wise@reading.k12.ma.us](mailto:thomas.wise@reading.k12.ma.us)  
SC Distribution List: [schoolcommittee@reading.k12.ma.us](mailto:schoolcommittee@reading.k12.ma.us)  
Mobile: (617) 869-6825  
Reading Public Schools Website: <https://reading.k12.ma.us>

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-----Original Message-----

From: Patricia Cignetti <pcignet@yahoo.com>

Sent: Monday, March 14, 2022 11:33 AM

To: DG School Committee <SchoolCommittee@reading.k12.ma.us>

Subject: Unanswered previous question and new question

CAUTION: This email originated from outside of Reading Public Schools. Do not click links or open attachments unless you recognize the sender email address and know the content is safe.

I asked some time ago about an inflammatory and offensive childrens book that was brought to your attention at a past school committee meeting....I was watching it on TV I was not the presenter.... Not sure of who the woman was that brought it to your attention at the meeting ...it was purchased by Birch Meadow and titled , Not My Idea. Have any of you read it ? Has it been removed? If not, why?

Another question I have is my concern for the horrific increase drug overdose and of fentanyl being laced into fake pills, marijuana, etc....Do our nurses and teachers have Narcan at their disposal to use in a suspected over dose ? If not, why?

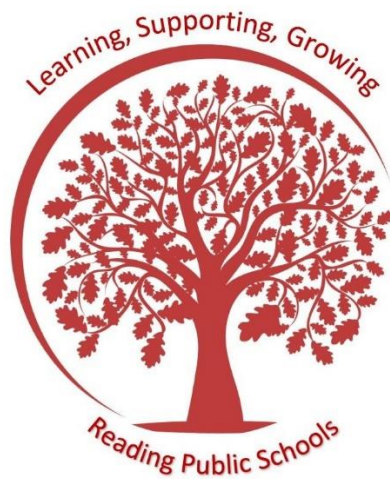
Thank you...please respond

Patricia Cignetti

pcignet@yahoo.com

Sent from my iPad

**Reading Public Schools**  
**School Committee Meeting Packet**  
**March 24, 2022**



Calendar

SY21-22 School Committee Calendar

Month	Date	Topic	Presenter(s)
June	6/30/2021	Union Contract Approvals (A)	Superintendent & School Committee
July Social Media Coordinators - Shawn Brandt & Sarah McLaughlin			
July	7/13/2021	Executive Session: To discuss the complaints brought against a Public Individual Reading Teachers Association Contract Approval (A)	School Committee Superintendent & School Committee
	7/22/2021	Declare Surplus Equipment (A) Response to Complaint brought against a Public Individual Director of Finance Search Process Review & Approval (A) Appointment of Superintendent to Collaborative Boards (A) - SEEM Collaborative - Northshore Education Consortium Superintendent Entry Plan Superintendent Review Timeline Discussion (A) School Committee Brochure Approval (A) 13th Annual Reading Fall Street Faire - School Committee Participation Discussion & Approval (A)	Director of Finance & Operations School Committee Superintendent & School Committee School Committee School Committee & Superintendent School Committee Superintendent Superintendent & School Committee School Committee School Committee & Superintendent
August Social Media Coordinators - Chuck Robinson & Tom Wise			
August	8/5/2021	Offsite: Team Building, Strategy & Goals - Day 1	School Committee & Administration
	8/6/2021	Offsite: Team Building, Strategy & Goals - Day 2	School Committee & Administration
	8/16/2021	School Committee Training on Laws involving Public and Student Records	Counsel & School Committee
		Vote to Appoint Director of Finance (A)	Superintendent & School Committee
		Policy EBCFA - Face Coverings: First Reading (A)	Superintendent & School Committee
	8/19/2021	Assignment of School Committee Member to Reading Coalition Liaison	School Committee Chair
		Executive Session: Strategy with respect to ongoing Litigation	Superintendent & School Committee
		Policy EBCFA - Face Coverings: Second Reading (A)	Superintendent & School Committee
		New Central Office Leadership Entry Plans	New Central Office Leadership
		Beginning of School / Summer Update	Administration
8/25/2021	Review Agreement between Town & Schools for the Allocation of Costs - CH70 Net School Spend	Superintendent & School Committee	
	Discussion and Vote on Creation of Policy Subcommittee (A)	School Committee	
	Appointment of School Committee Members to Policy Subcommittee	School Committee Chair	
8/31/2021	Reading Coalition for Prevention & Support Advisory Board Meeting		
8/31/2021	Financial Forum - Select Board, Finance Committee & School Committee		
September Social Media Coordinators - Erin Gaffen & Carla Nazzaro			
September	9/6/2021	Labor Day	
	9/8/2021	School Committee Policy Subcommittee Meeting	
	9/9/2021	Elementary Open House	
	9/13/2021	New Staff Introductions	Administration
		New Principal Leadership Entry Plans	RMHS, Joshua Eaton & Birch Meadow Principals
		Superintendent Entry Plan Update	Superintendent
		District Improvement Plan Review & Update Discussion	Superintendent & School Committee
	9/14/2021	ARPA Fund Discussion: Suggestions on Potential Fund Use and Actionable Next Steps	Superintendent & School Committee
		Special Education Parent Advisory Council Meeting	
		School Committee Policy Subcommittee Meeting	
	9/21/2021	School Committee Policy Subcommittee Meeting	
	9/23/2021	Middle School Open House	
	9/28/2021	High School Open House	
9/29/2021	Reading Coalition for Prevention & Support 15th Annual Meeting		
9/30/2021	FY21 End of Year Summary	Director of Finance	
	Strategy & Vision Action Steps	Superintendent	
	Superintendent Goals Introduction	Superintendent	
	Discuss & Vote on Establishment of Reading in Reading Advisory Committee (A)	School Committee & Administration	
	Appoint School Committee & Administration Membership of Reading in Reading Advisory Committee	School Committee Chair & Superintendent	
Policy JRA - Student Records - Amendment (A)	Policy Sub Committee, Superintendent, & School Committee		
Policy KDB - Public's Right to Know - Amendment (A)	Policy Sub Committee, Superintendent, & School Committee		
Policy EBCFA - Face Coverings - Review	Superintendent, Director of Nursing, & School Committee		
October Social Media Coordinators - Shawn Brandt & Sarah McLaughlin			
October	10/11/2021	Columbus Day	
	10/12/2021	Special Education Parent Advisory Council Meeting	
	10/14/2021	Youth Risk Behavior Survey Presentation	Coalition for Prevention & Support
		Educator of the Year Award Celebration	School Committee & Administration
		RMHS Principal Entry Plan Findings	Kevin Tracey
		Enrollment Update	Superintendent
		MCAS Presentation	Assistant Superintendent of Learning & Teaching
	10/18/2021	Superintendent Goals Finalization & Approval (A)	Superintendent & School Committee
		ARPA Fund Discussion: Update on Priority Items and Prioritization	School Committee & Administration
		Staff COVID Vaccination Data	Superintendent & Director of Nursing
	10/18/2021	Special Town Meeting	
	10/19/2021	SEPAC Basic Rights Workshop: Understanding the IEP	
	10/20/2021	Financial Forum II - Select Board, Finance Committee & School Committee	
10/21/2021	Special Town Meeting		
10/25/2021	Special Town Meeting		
10/27/2021	Reading Coalition for Prevention & Support Advisory Board Meeting		
November Social Media Coordinators - Chuck Robinson & Tom Wise			
11/4/2021	Reading in Reading Advisory Committee - Continued	School Committee & Administration	
	Appoint School Committee Membership of Reading in Reading Advisory Committee (if necessary)	School Committee	
11/4/2021	Policy EBCFA - Face Coverings - Review & Potential Amendment (A)	Superintendent, Director of Nursing, & School Committee	
	Full Day Kindergarten Budget Strategy	School Committee & Administration	
	Policy IKF - Graduation Requirements - Amendment (A)	School Committee, Superintendent, RMHS Principal/Guidance	
	Policy Subcommittee - Full Committee Discussion on Roles & Responsibilities with respect to Substantive Policy changes or New Policies	School Committee	
	Strategy with respect to negotiations with represented bodies	School Committee & Administration	

SY21-22 School Committee Calendar

Month	Date	Topic	Presenter(s)
November		Strategy with respect to negotiations with non-represented personnel (Central Office & Principals)	School Committee, Superintendent, & Director of Finance
	11/8/2021	Town Meeting	
	11/9/2021	Special Education Parent Advisory Council Meeting	
	11/11/2021	Veteran's Day	
	11/15/2021	Town Meeting	
	11/18/2021	Town Meeting	
	11/22/2021	Reading Coalition for Prevention & Support Advisory Board Meeting	
	11/25/2021	Thanksgiving	
December Social Media Coordinators - Erin Gaffen & Carla Nazzaro			
December	12/2/2021	Reading Police Comfort Dog Program (A) Discussion on Hybrid Meeting Technology Options, Costs, and Method of Funding School Improvement Plans Review & Approval Discussion on Strategy for Subcommittee Creation Budget Guidance Policy EBC: Discussion on Approach to Consider Changes	Superintendent & Chief of Police School Committee & Administration Principals, Superintendent, & School Committee School Committee School Committee & Director of Finance School Committee & Administration
	12/7/2021	Reading in Reading Committee - Overview Meeting	
	12/8/2021	Select Board Town Department FY23 Budgets - First Meeting	
	12/14/2021	Select Board Town Department FY23 Budgets - Second Meeting Special Education Parent Advisory Council Meeting	
	12/15/2021	Select Board Town Department FY23 Budgets - Third Meeting	
	12/16/2021	RMHS Counseling Update METCO Program Update Approve Energy Reduction Program School Committee's ARPA Representation FY22 Quarterly Personnel Update FY22-FY23 Preliminary School Calendar Vote (A) FY22 Quarterly Budget Update FY23 Pre Budget Presentation & Discussion Policy EBCFA - Face Coverings - Review	RMHS Counseling Superintendent & Administration School Committee & Town Administration School Committee Director of Human Resources Superintendent & School Committee Director of Finance Superintendent & Director of Finance Superintendent, Director of Nursing, & School Committee
	12/21/2021	Reading Coalition for Prevention & Support Advisory Board Meeting	
	12/21/2021	Reading in Reading Committee - Learning Together Meeting	
	12/27/2021	Winter Break	
	12/30/2021	Winter Break	
	January Social Media Coordinators - Chuck Robinson & Tom Wise		
January	1/6/2022	FY23 Budget Discussion - Administration, Districtwide, & School Facilities FY23 Capital Plan	Administration Administration
	1/11/2022	Special Education Parent Advisory Council Meeting	
	1/12/2022	Reading in Reading Committee Meeting	
	1/13/2022	FY23 Budget Discussion - Regular Day & Special Education Special Education & Student Services Mid Year Update Learning & Teaching Mid Year Update	Administration Assistant Superintendent of Student Services Assistant Superintendent of Learning & Teaching
	1/17/2022	Martin Luther King Jr. Day	
	1/20/2022	Public Hearing: FY23 Budget Full Day Kindergarten Option Review FY23 Budget Discussion	School Committee School Committee, Finance Committee, & Administration School Committee
	1/26/2022	Reading Coalition for Prevention & Support Advisory Board Meeting	
	1/27/2022	FY23 Budget Discussion & Final Vote (A) Cafeteria Workers FY22-FY23 Joint Labor Management Committee FY23 School Calendar Turf 1 Project Update	School Committee Administration & School Committee Administration & School Committee Administration & School Committee
February Social Media Coordinators - Shawn Brandt & Sarah McLaughlin			
February	2/8/2022	Special Education Parent Advisory Council Meeting	
	2/17/2022	Veteran's Memorial Presentation (A) Coolidge Math Challenge EBCFA Update & Discussion FY22 Quarterly Budget Update Disposing of Surplus Materials Select Board ARPA Committee Member Appointment Superintendent Mid-Year Formative Introduction & Goals Review Superintendent Entry Plan Update Assistant Superintendent for Learning & Teaching Entry Plan Update	Kevin Bohmiller & Brig. Gen. (Ret.) Jack Hammond Coolidge Students & School Committee School Committee Director of Finance & Operations Director of Finance & Operations School Committee Chair Superintendent & School Committee Superintendent Assistant Superintendent of Learning & Teaching
	2/21/2022	February Vacation	
	2/23/2022	Reading Coalition for Prevention & Support Advisory Board Meeting	
	2/24/2022	February Vacation	
	March Social Media Coordinators - Erin Gaffen & Carla Nazzaro		
March	3/2/2022	(Placeholder) School Committee Budget Presentation to Finance Committee MSBA Killam Update and Next Steps Discussion Pandemic Response: Vacation Learning Academy Update and Next Steps FY22-FY23 Kindergarten Enrollment Update	Superintendent, Director of Finance, & School Committee Superintendent & School Committee Assistant Superintendent of Learning & Teaching Superintendent
	3/7/2022	Superintendent Mid-Year Formative Review Discussion Wood End Principal Search Executive Session: Strategy with Respect to Collective Bargaining	Superintendent & School Committee Superintendent & School Committee Superintendent, Director of HR, Director of Finance & Operations, and School Committee
	3/8/2022	Special Education Parent Advisory Council Meeting	
	3/24/2022	Student Resource Officer Annual Update MOU Approval for Cafeteria Workers FY22 Quarterly Personnel Update	SROs & Superintendent Superintendent & School Committee Director of Human Resources



SY21-22 School Committee Calendar

Month	Date	Topic	Presenter(s)	
	3/29/2022	Joint Labor Committee School Committee Members Assignment	Superintendent & School Committee	
		Policy FF Execution: Naming of Facilities or Places within or on School Property	Superintendent & School Committee	
		Student Opportunity Act Submission Review, Discussion and Vote	Superintendent & School Committee	
	3/30/2022	Reading Coalition for Prevention & Support Advisory Board Meeting		
April Social Media Coordinators - Shawn Brandt & Sarah McLaughlin				
	4/5/2022	Town Election Day		
	4/12/2022	Special Education Parent Advisory Council Meeting		
April	4/14/2022	Vote on Last Day of School (A)	School Committee	
		FY22-FY23 Kindergarten Enrollment Final Update	Superintendent	
		Student Services Update	Assistant Superintendent of Student Services	
		School Choice Discussion	Superintendent, Director of Finance & Operations, & School Committee	
		Literacy Update	Assistant Superintendent of Learning & Teaching	
		REF Grant Presentation & Approval	REF Board/School Committee	
		Track Naming Nomination Acceptance & Advisory Committee Formation	School Committee	
		(Placeholder) Policy Review / Updates	Superintendent & School Committee	
		4/18/2022	April Vacation	
		4/21/2022	April Vacation	
	4/25/2022	Town Meeting		
	4/27/2022	Reading Coalition for Prevention & Support Advisory Board Meeting		
	4/28/2022	Town Meeting		
May Social Media Coordinators - TBD				
	5/2/2022	Town Meeting		
	5/5/2022	Town Meeting		
May	5/9/2022	(Placeholder) Superintendent Evaluation - Process, Progress, & Data Review	Superintendent	
		District Improvement Plan Update	Superintendent	
	5/10/2022	Special Education Parent Advisory Council Meeting		
	5/12/2022	Elementary Open House		
	5/19/2022	Middle School Open House		
	5/25/2022	Reading Coalition for Prevention & Support Advisory Board Meeting		
	5/26/2022	Public Hearing & Vote on School Choice (A)	Superintendent & School Committee	
		Final Vote on FY23 Budget & Capital Plan (A)	Director of Finance & School Committee	
	5/30/2022	Memorial Day		
June Social Media Coordinators - TBD				
	6/5/2022	RMHS Graduation		
June	6/9/2022	(Placeholder) Superintendent Evaluation	School Committee	
		RMHS Handbook Updates (A)	RMHS Administration	
		SEPAC Year End Update	SEPAC	
		Special Education & Student Services Year End Update	Assistant Superintendent of Student Services	
	6/14/2022	Special Education Parent Advisory Council Meeting		
		Last Day of School (No Snow Days)		
	6/16/2022	FY22 Budget Transfers (if needed) (A)	Director of Finance & Operations	
		Declare Surplus Equipment (A)	Director of Finance & Operations	
	FY22 Quarterly Personnel Update	Director of Human Resources		
	Learning & Teaching Year End Update	Assistant Superintendent of Learning & Teaching		
	Reorganization	School Committee		
	Liaison Discussion	School Committee		
	6/20/2022	Juneteenth Observed		
	6/24/2022	Last Day of School (Five Snow Days)		
	6/29/2022	Reading Coalition for Prevention & Support Advisory Board Meeting		
July Social Media Coordinators - TBD				