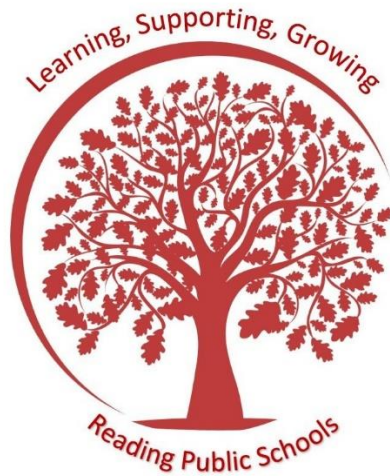
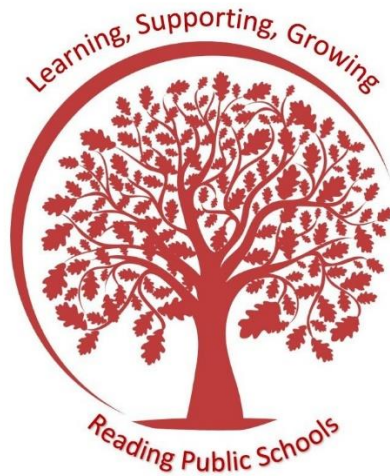


**Reading Public Schools**  
**School Committee Meeting Packet**  
**June 22, 2022**



**Open Session 7 pm**  
**Reading Memorial High School Library**  
**Reading, MA**

**Reading Public Schools**  
**School Committee Meeting Packet**  
**June 22, 2022**



**Consent Agenda**



# Town of Reading Meeting Posting with Agenda

## Board - Committee - Commission - Council:

School Committee

Date: 2022-06-22

Time: 7:00 PM

Building: School - Memorial High

Location: School Library

Address: 62 Oakland Road

Agenda:

Purpose: Open Session

Meeting Called By: Thomas Wise, Chair

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

## Topics of Discussion:

7:00 p.m.	A.	Call to Order
7:05 p.m.	E.	New Business 1. SEPAC Year End Update
7:30 p.m.	B.	Public Comment  Consent Agenda 1. Minutes (06-09-2022) 2. Minutes (06-15-2022) 3. Surplus Equipment  Reports 1. Student 2. Assistant Superintendent of Student Services 3. Assistant Superintendent of Learning & Teaching 4. Director of Finance and Operations 5. Superintendent 6. Liaison/Sub-Committee
7:45 p.m.	C.	Personnel 1. FY22 Year End Personnel Update
8:00 p.m.	E.	New Business 2. Special Education & Student Services Year End Update 3. FY22 Year End Update & Budget Transfer Approval (if necessary) 4. FY22-23 School Calendar Update and Approval
9:00 p.m.	G.	Executive Session 1. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Superintendent)

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



## Town of Reading Meeting Posting with Agenda

9:30 p.m.	C.	Personnel 2. Superintendent Contract / Salary Update & Vote
9:45 p.m.	E.	New Business 5. Annual School Committee Reorganization 6. Liaison and Subcommittee Discussion
	F.	Information / Correspondence 1.
10:00 p.m.		Adjourn

\*\*Times are approximate





# Town of Reading Meeting Minutes

**Board – Committee – Commission – Council:**

## **School Committee**

Date: 2022-06-09

Time: 7:00 PM

Building: Reading Memorial High School

Location: Library

Address: 62 Oakland Road, Reading, MA

**Members Present:** - Tom Wise, Shawn Brandt, Erin Gaffen, Carla Nazzaro, Chuck Robinson

**Members Not Present:** Sarah McLaughlin

**Others Present:** Superintendent Tom Milaschewski, Assistant Superintendent for Learning and Teaching Sarah Hardy, Assistant Superintendent of Student Services Jen Stys, Director of Finance & Operations Susan Bottan

**Minutes Respectfully submitted:** Susan E Brown on behalf of the chairperson

**A. Call to order** – Tom Wise opened session at 7:00 pm and reviewed the agenda.

**Mr. Brandt motioned to take out of order E1, seconded by Ms. Nazzaro, vote passed 5-0.**

**E. New Business** –

1. Staff Recognitions

Dr Milaschewski recognized staff who have earned 10, 20 and 30 years of service to Reading Public Schools, Professional Teacher Status, and Teaching Excellence Awards.

**B. Public Comment** –

Mr. Wise invited the public to comment – no comments were made

**Consent Agenda** –

**Mr. Brant motioned to approve the consent agenda, seconded by Mr. Robinson.**

Mr. Brandt asked that we change “Aly’s” to “Allies” on Page 2 of the Minutes for the 05-26-2022 meeting. The request was accepted.

**The vote to approve the consent agenda, as amended, passed – 5-0**

**Reports:**

2. Dr. Stys – gave update on SEPAC June 14<sup>th</sup>, 7pm final meeting for the year, program reviews are coming in and executive summaries will be available by the next school committee meeting.

3. Dr. Hardy –
  - She gave update on progress with core literacy, all ordering has been completed, now prepping materials for fall, and a review of support for SPED teachers, to ensure all students have access.
  - Also, Summer Academy pilot program is launching, it is going to support those who need further support and prevent regression, we have reached out to families and are now almost to capacity to give students a valuable experience this summer.
4. Ms. Bottan – gave update on school choice, 8 applicants were accepted and placed, 3 secondary, 5 elementary 6 of the students are from staff children.
5. Dr. Milaschewski –
  - He gave update on the Parker Principal search, Ms. Rochelle Rubino has accepted the position, she is currently at a middle school in Arlington and will be releasing her entry plan on July 1.
  - DESE District review we have received a rough draft, we are supplying a factual update and we will have the final report over the summer, which will be made public then.
  - The District Strategic plan will be announced later in the summer.
  - Graduation was a great success, thank you for all your hard work and congratulations class of 2022.

6. Liaison/sub-committee

Mr. Brandt reported on the ARPA Committee meeting Wed, 6/15, and audit committee will review RMLD, and the town side audit review will be later this month.

Mr. Wise mentioned permanent the building appointment committee is School Committee Chair, the Select Board Chair and Town Moderator, 2 members are up for re-appointment, the first meeting will be Monday June 13.

**Mr. Brandt motioned to take out of order E2 – E5, seconded by Ms. Nazzaro, vote passed 5-0.**

**E. New Business**

2. Ms. Bottan introduced Dr. McKibben to present on demographic research enrollment forecast – the presentation is available in its entirety on the website.
3. Ms. Leonard – presented on illustrative mathematics instruction, beginning with grades 3, 4, 5, 6, the plan is to do a staged roll-in to ensure full support for all educators. This is a process of curriculum adoption per DESE, grades 3-6 and K- 1 is part of this roll-out as part of the 2022-2023 school year. The grant amount of \$119,748, will cover year one, print and digital materials for k-2, professional development and training for all staff, year 2 professional development for staff 3-6. The presentation in its entirety on the website.

**Mr. Brandt made a motion to accept Accelerating Mathematics Instruction for Students 2022-2023 award of \$119,748, seconded by Ms. Nazaro, vote passed 5-0.**

4. Dr. Hardy – presented an update on learning and teaching for the upcoming school year. The presentation covered the following topics:
  - Professional learning
  - Curriculum Review

- Curriculum Implementation
- High School Instructional Program

The presentation in its entirety is available on the website.

The presentation in its entirety is available on the website.

### **Meeting Break at 9:45 pm**

### **Reconvened at 10:00 pm**

2. Mr. Wise – presented update on Killam permanent building committee appointment – deliverable part of the MSBA process name and document the school building committee, aligned with town bylaws and MSBA’s needs. The School Committee as the sponsoring agent, makes recommendations to the appointments of committee members. The voting members must be Reading residents. The school committee will make recommendations to the PBC committee as to what is needed district wide regarding use of this building. Further discussions were done regarding what school committee desires to happen. The School Committee agreed to have two School Committee members as voting members as part of their nomination to the appointment committee. Mrs. Nazzaro and Mr. Brandt expressed interest. Mr. Brandt would defer to Mrs. McLaughlin if she wanted the role.

### **C. Personnel - Superintendent Summative Evaluation Review and Vote**

1. Mr. Wise – updated on the summative evaluation of Dr Milaschewski. Dr. Milaschewski first year has been a success, he has worked collaboratively in rethinking processes across the district, working on improving morale of faculty and staff across the district, hiring of staff that meets the needs of Reading Public Schools. Full evaluation is available on the website.

Dr. Milaschewski appreciated everyone’s support, he mentioned that he truly appreciated all the support from all the staff, faculty, in every position within the district, that it’s a team effort, that we have a lot of work to do, and he’s encouraged and hopeful that we will be able to meet those needs.

**Mr. Brandt motioned to approve the superintendent summative evaluation as presented in the packet, seconded by Mr. Robinson, vote passed 5-0.**

2. Mr. Wise – MOA and Paraprofessional Union – Juneteenth Holiday Recognition Vote: voting that Juneteenth is not a paid holiday for paraprofessionals. It is currently a paid holiday for all other staff in the district.

**Mr. Brandt moved to approve the MOA with the Reading Paraeducators Association regarding the inclusion of Juneteenth as a paid holiday, seconded by Ms. Gaffen, vote passed 5-0.**

**Ms. Nazzaro moved to adjourn, seconded by Mr. Robinson, vote passed 5-0.**

Meeting adjourned at 10:50 pm

<https://youtu.be/kZDu1qO3BM4>



# Town of Reading Meeting Minutes

**Board – Committee – Commission – Council:**

## **School Committee**

Date: 2022-06-15

Time: 7:00 PM

Building: Reading Memorial High School

Location: Library

Address: 62 Oakland Road, Reading, MA

**Minutes Respectfully submitted:** Susan E Brown on behalf of the

**Members Present:** - Tom Wise, Shawn Brandt, Carla Nazzaro and Sarah McLaughlin

**Members Not Present:** Erin Gaffen, Chuck Robinson

### **Others Present:**

Tom Milaschewski, Superintendent

**A. Call to Order** - Mr. Wise called to order 6:30 pm virtual meeting and took a roll call of attendees.

### **C. Personnel Action –**

#### **1. Barrows Principal Search Process Review & Approval**

Dr. Milaschewski – updated on search for the Barrows Principal, he thanked Beth Leavitt for all her hard work during her tenure here as RPS. He then highlighted the process we have for the hiring a school principal.

The position has been posted at multiple networks given the short timeline to find a candidate by the middle of July, we will have an interim posting as well, in the case we do not find a permanent candidate within the time allotted.

Mr. Brandt motioned to approve the process, seconded by Ms. Nazzaro, vote passed – 4-0.

Mr. Wise appointed Ms. McLaughlin to be the School Committee Member on search committee.

Mr. Wise stated he will provide the new draft FY22-23 school committee calendar to the committee this week.

Mr. Brandt motioned to adjourn, seconded by Ms. McLaughlin, vote passed 4-0.

Meeting adjourned 6:44 pm.

Meeting can be viewed at <https://youtu.be/lXjbXslzMUc>

# Reading Public Schools

*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*



82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

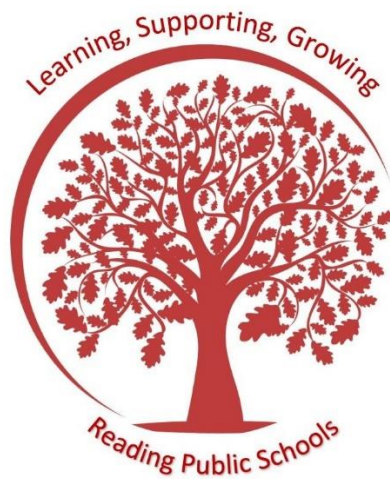
TO: Reading School Committee  
FROM: Susan Bottan, Director of Finance and Operations  
DATE: June 22, 2022  
RE: Surplus Property

In compliance with the surplus disposition requirements of Massachusetts procurement law MGL Chapter 30B, I ask that the School Committee declare the items outlined below as surplus property:

LOCATION	ITEM	DESCRIPTION	QUANTITY	REASON FOR SURPLUS
<b>Textbooks</b>				
RMHS	Physics Textbooks	Old Textbooks , circa 1997	85	Outdated, No longer used
RMHS	The Romance of Physics	Books	15	No longer Used, Need storage space for new textbooks and equipment
RMHS	Physics Principles and Problems Textbooks	Retired Textbooks	14	No longer Used, Need storage space for new textbooks and equipment
RMHS	Review of Scientific Instruments	Journal	50	No longer Used, Need storage space for new textbooks and equipment
RMHS	Overhead Projectors	Overhead Projectors from Bygone Era 2		Updated Technology
RMHS	Various Biology Textbooks	Retired Biology Textbooks	@325	No longer Used, Need storage space for new textbooks and equipment
RMHS	Biology Textbooks	Retired Biology Textbooks	@200	No longer Used, Need storage space for new textbooks and equipment
RMHS	Biology Textbooks	Retired textbooks	85	No longer used. 25 years old.
RMHS	Physical Science Textbooks	Retired Textbooks	65	No longer used. Exceeds 20 years of age.
RMHS	Chemistry Textbooks	Retired Textbooks	135	No longer used. Exceeds 20 years of age.
RMHS	Biology Textbooks	Retired Textbooks	45	No longer used. 25 years of age
RMHS	Biology Textbooks (Biology: An Everyday Experience)	Retired Textbooks	50	No longer used.Exceeds 20 years of age
RMHS	Chemistry Textbooks (Various Publications)	Retired Textbooks	98	Retired Textbooks
RMHS	Biology MCAS Workbooks	Dated-Aligned with Old Standards	28	Outdated. Older than 15 years of age
<b>Equipment</b>				
RMHS	Birdcage	Weathered Bird Cage	1	Over 30 years of age.
Birch Meadow	Paper cutters	No longer functioning	2	No longer working, in sotrage, past useful life
<b>Technology</b>				
RMHS	Desktop Printer	Printer	1	Broken and cannot be repaired. Approximately 13 years of age.
RMHS	Desktop Printer	Printer	1	Broken and cannot be repaired. Approximately 13 years of age.
RMHS	Printer	Desktop Printer	1	Can no longer supported. Approximately 13 years of age.
RMHS	Psychomotor Test Kits	N/A	2	Retired.
RMHS	iPad	A1395	99	Obsolete
RMHS	iPod	Mixed	24	Obsolete
RMHS	Macbook	A1278	3	Obsolete
RMHS	Laptop	3350	140	Damaged
RMHS	Laptop	E7440	1	Damaged
RMHS	Laptop	5440	27	Obsolete
RMHS	Laptop	430 G4	30	Obsolete
RMHS	Laptop	Probook x360 G1	4	Damaged
RMHS	Laptop	Probook x360 G3	2	Damaged
RMHS	Laptop	Stream 11	70	Damaged
RMHS	Laptop	Stream 14 G3	17	Damaged
RMHS	Laptop	Surface 1516	1	Obsolete
RMHS	Monitor	Mixed	41	Damaged/Obsolete
RMHS	Projector	Epson	5	Unserviceable
RMHS	Printer	Mixed	10	Unserviceable
RMHS	Desktop computer	Mixed	9	Obsolete
RMHS	Network Hardware	Mixed	1	Obsolete
<b>Furniture</b>				
Killam	Café Tables	Broken	6	Broken and cannot be repaired. Unknow age. Removed from storage for distancing students during Covid.
Killam	Student desks and chairs	Poor condition	22	Unknown ages. Removed from storage for distancing students during Covid.
Killam	Tables, four feet	Unused	6	Donated tables, never used.
Parker	Podium	Exceeded useful life	25+	Exceeded useful life, heavy, difficult to move and large to store
Parker	Media Center Couches	Damaged	unknown	Donated by PTO, pleather has peeled off couches, large for space

Once declared, the school department will take the required steps to dispose of these items in accordance with the laws and regulations of the Commonwealth of Massachusetts. Please feel free to contact me with questions about this request. Thank you.

**Reading Public Schools**  
**School Committee Meeting Packet**  
**June 22, 2022**



Reports

# Reading Public Schools

*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*



82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: Reading School Committee  
From: Susan Bottan, Director of Finance and Operations  
Date: June 22, 2022  
Re: FY2022 Third Quarter Financial Report and End Year Status

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In the spring of 2021, Annual Town Meeting appropriated \$49,695,998 to the Reading Public Schools for Fiscal Year 2022. The School Department expects to meet all financial obligations within the total funds appropriated.

Please find on the pages to follow the third quarter financial overview spanning the period of July 1, 2021, through March 31, 2022, which includes remaining requirements and projected end-year balances.

This Third Quarter Report and End Year Status is organized into four sections:

1. Financial Summary of the Operating Fund by Cost Center through Quarter 3 and Projected End Year Balances
2. Description of the Drivers Impacting Projected Fund Balances by Cost Center
3. Recommendations for Budget Transfers between Cost Centers for End Year Reconciliation
4. Financial Summary of Other Sources of Funding: Grants and Special Revenue Fund Offsets

Please contact me if you have any questions or would like more information related to the FY2022 Third Quarter Financial Report and End Year Status.

Thank you.

**FY2022 THIRD QUARTER FINANCIAL REPORT AND END YEAR STATUS**

**1. Financial Summary of the Operating Fund by Cost Center through Quarter 3 and Projected End Year Balances**

READING PUBLIC SCHOOLS										
FY22 THIRD QUARTER FINANCIAL REPORT AND END YEAR STATUS										
Cost Center	Original Budget	Q3 Transfers/A djust.	Revised Budget	Q3 Year to Date Expend.	Q3 Year to Date Encumb./R eq.	Q3 Available Budget	Q3 % Used	Remaining Req.	Projected End Year Balance	Recommend End Year Transfers
Administration	1,278,967	0	1,278,967	894,191	62,379	322,397	74.8%	308,714	13,683	-
% to Total	3%		3%	3%	2%	2%		2%		
Regular Day	28,395,443	50,500	28,445,943	16,947,368	271,435	11,227,140	60.5%	12,169,047	(941,907)	941,907
% to Total	57%		57%	59%	10%	62%		67%		
Special Education	16,329,409	-155,500	16,173,909	8,390,705	2,044,532	5,738,672	64.5%	4,801,224	937,448	(937,448)
% to Total	33%		33%	29%	79%	32%				
<b>District Wide:</b>										
Health Services	710,385	55,000	765,385	496,675	3,864	264,846	65.4%	285,074	(20,228)	
Extra Curricular	84,388	0	84,388	78,794	10,519	-4,926	105.8%	(19,876)	14,950	
Athletics	688,662	0	688,662	677,023	8,979	2,661	99.6%	2,661	-	
Technology	630,540	50,000	680,540	417,694	60,560	202,286	70.3%	187,403	14,883	(4,459)
Sub-total	2,113,975	105,000	2,218,975	1,670,185	83,922	464,867	79.1%	455,262	9,605	(4,459)
% to Total	4%		4%	6%	3%	3%		3%		
School Facilities	1,578,204	0	1,578,204	1,066,475	134,759	376,970	76.1%	340,607	36,363	
% to Total	3%		3%	4%	5%	2%		2%		
<b>Grand Total</b>	<b>49,695,998</b>	<b>0</b>	<b>49,695,998</b>	<b>28,968,925</b>	<b>2,597,027</b>	<b>18,130,046</b>	<b>63.5%</b>	<b>18,074,854</b>	<b>55,192</b>	<b>0</b>

At the end of Quarter 3, 63.5% of the appropriated funds had been expended. Remaining requirements for salaries, supplies/materials, services, and equipment were calculated through June 30 resulting in a projected end-year balance of \$55,192. When the fiscal year closes, the final balance remaining will be turned over to the Town into Free Cash. During the last 6 weeks, the School Department has worked with the Town’s finance office to close prior year purchase orders with remaining balances from FY15 to FY21. These encumbered balances are no longer available to the school department. By closing these open orders, more than \$338,000 funds were released to the Town’s Free Cash fund for certification and future use.

**2. Description of the Drivers Impacting Projected Fund Balances by Cost Center**

The drivers impacting the Q3 projected balances are described on the pages to follow:

**Administration – Budget makes up 3% of total appropriation**

At the end of Quarter 3, 74.8% of the appropriated Administration Cost Center budget had been expended and encumbered. A positive balance of \$13,683 is projected at year-end. This balance was driven by salary savings generated between budgeted and actual contracted salaries as well as delays in filling positions after July 1. The salary savings reflected have been allocated to support recruitment efforts for the Reading Public Schools and to improve the efficiency of the central office workspaces to better serve our staff and community.



### **Regular Day – Budget makes up 57% of total appropriation**

At the end of Quarter 3, 60.5% of the appropriated Regular Day Cost Center budget had been expended and encumbered. A negative end-year balance of (\$941,907) is forecasted. This balance reflects salary savings generated through delays in hiring and lack of substitute coverage offset by investments targeted **to support all students'** needs in grades pre-K through 12. Through identifying projected savings early across all Cost Centers, investments were made to accelerate learning, to support social-emotional culture and engagement, and develop support structures to position Reading Public Schools for the future. Some of the investments made in Regular Day that support all students include the following:

- February and April Vacation Academies
- Wide range of professional development delivered to instructional leaders, teachers, and paraprofessionals related to Social Emotional Learning and Curriculum and Instruction
- Development and initiation of Principal mentoring and coaching programs with the Center for Leadership at Salem State College
- Dual Enrollment Program in partnership with Endicott College for RMHS students
- Purchase of Illustrative Math curriculum, Grades 3-6
- Purchase of ARC Core Literacy Materials (supported the operating fund as well as ARPA funds), grades 3-5
- Increased pay for substitute teachers and substitute nurses to become more competitive with nearby communities' daily rates
- Mid-year addition of .50 EL Teacher
- Mid-year addition of .40 Data Specialist
- Five-year renewal of student and staff computers, monitors, and classroom SMART Board panels
- Replacement of old, broken furniture, such as café tables, classroom student desks/chairs, teacher desks, fitness center equipment, and library furniture

### **Special Education – Budget makes up 33% of total appropriation**

At the end of Quarter 3, 64.5% of the appropriated Special Education Cost Center budget had been expended and encumbered. A positive end-year balance of \$937,448 is projected, driven in part by salary savings and actual daily tuition fees charged below the rates budgeted, but mostly from tuition and transportation savings realized from successfully addressing students' needs within our schools. Changes in twelve students' proposed, pending, and/or actual placements accounted for the majority of savings generated in this Cost Center.

Just as with our Regular Day programs, consideration was given to deploy savings in effective ways this year to accelerate students' learning, to offer new enrichments to support students' social-emotional needs and increase their engagement in school, and to invest in support structures to position Reading Public Schools for the future. In addition to the several investments made in Regular Day, the following action was taken to support our special education program delivery through projected savings:

- Purchase of math curriculum materials and development of training for middle school special education teachers
- Crisis prevention and risk assessment program training for mental health clinicians recommended by NEMLEC (The Northeastern Massachusetts Law Enforcement Council)
- Contracted services to create efficient and streamlined digital system of inactive student files and shred documents, opening space for other purposes

Lastly, end year projections reflect a SPED prepayment of FY23 out of district placement tuitions fees totaling \$904,000, which is equivalent to the amount pre-paid in FY21 for FY22 tuitions. Prepayment of special education private day and collaborative out of district placements is a practice allowed and addressed in two Massachusetts General Laws, Chapter 40, Section 4E and Chapter 71, Section 71D.

#### **District Wide – Budget makes up 4% of total appropriation**

At the end of Quarter 3, 79.1% of the appropriated District Wide Cost Center budget had been expended and encumbered. A total positive end of year balance of \$9,605 is projected. Consistent with the Regular Day and Special Education Cost Centers, we redeployed savings identified early in the school year to hire a 1.0 TFTE Floater Nurse.

Each subgroup comprising the District Wide Cost Center and their projected end year balances, is outlined below:

- Health Service – a shortfall of (\$20,228) is projected for a year-end balance due to the addition of hiring substitute nurses to meet the driving needs created by the Pandemic, ranging from 40 to 50 hours per week.
- Extracurricular – a balance of \$14,950 is projected at the end of the fiscal year.
- Athletics - a break-even balance is projected at the end of the fiscal year. The new, three-year bus contract effective July 1 generated a shortfall in the Athletics program by \$60,000, however between expenditure savings and support through the Athletic Revolving Account, the program was able to meet all obligations in FY22.
- Technology – an end-year balance of \$14,883 is projected in Technology due to expenditure savings.

#### **School Facilities – Budget makes up 3% of total appropriation**

At the end of Quarter 3, 76.1% of the appropriated budget had been expended and encumbered. A balance of \$36,363 is anticipated driven by salary savings and the pre-purchase of budgeted bathroom receptacles in FY21.

### **3. Recommendations for Budget Transfers between Cost Centers for End Year Reconciliation**

Throughout the school year, anticipated balances were monitored, and decisions were made to deploy savings in the form of one-time expenditures on services and supplies to address immediate needs of students and move them forward in their learning. The programs supported by these allocated savings focused on interventions to accelerate learning, enrichments to support social-emotional culture and engagement, and support structures to position Reading Public Schools for the future. A summary of some of the investments made during the school year are outlined in the section above.

Please find below an explanation of recommended budget transfers that will allocate available funds to the accounts where expenditures will be incurred:

#### **Recommendations for Budget Transfers:**

*Transfer from:* \$937,448 from SPED, Out of District Tuition - the net balance in Special Education was generated through meeting students' needs in-district, actual tuition fees at costs lower than those budgeted, and pending and proposed placement changes from budgeted placement projections.

**Transfer from:** \$4,459 from District Wide, Technology– the net balance in Technology was generated through expenditure savings.

**Transfer to:** \$941,907 to Regular Day - the needed transfer will cover the costs of ARC Core Literacy Curriculum and embedded Professional Development, Illustrative Math curriculum materials, Computer and SMART Board Panel renewals for students and faculty, Principals Professional Development (Scheduling, Mentoring and Coaching, Vacation Academies), Classroom Furniture, as described in the previous section.

Please note that the fiscal year closing process involves auditing all expenditures to ensure charges have been made to the proper accounts in compliance with the Department of Elementary and Secondary Education. This process may result in additional adjustments required between cost centers. If necessary, a request to transfer funds as a final “housekeeping” entry will be presented to School Committee in August when fiscal year reconciliation ends.

#### 4. Financial Summary of Special Revenue Funds: Grants and Revolving Accounts

In addition to the General Fund, Special Revenue Funds consisting of grants and revolving funds support the delivery of services to students attending Reading Public Schools. Please find below the Quarter 3 financial summary and a description of each grant awarded followed by a financial summary of revolving funds for FY22:

##### Grants

All FY 22 grants awarded to the Reading Public Schools have been approved by School Committee. Some grants are expended across fiscal years. Please find below the FY22 Third Quarter Financial Overview and End Year Status for all grants:

FY22 Third Quarter Financial Report and End Year Status: GRANTS												
Grant	FY20				FY21				FY22			
	Beginning FY22 Year Balance	Q3 Expended & Encumb.	Remaining Requirement	Projected End Year Balance, June 30, 2022	Beginning FY22 Year Balance	Q3 Expended & Encumb.	Remaining Requirement	Projected End Year Balance, June 30, 2022	Amount of FY22 Award	Q3 Expended & Encumb.	Remaining Requirement	Projected End Year Balance, June 30, 2022
STATE												
METCO* Dept. of Public Health					\$ 44,761	\$ 44,761	\$ -	\$ -	\$ 765,074	\$ 303,992	\$ 227,235	\$ 233,847
									\$ 29,600	\$ 12,503	\$ 17,097	\$ -
<b>TOTAL STATE</b>	\$ -	\$ -	\$ -	\$ -	\$ 44,761	\$ 44,761	\$ -	\$ -	\$ 794,674	\$ 316,494	\$ 244,333	\$ 233,847
<i>*Note - METCO grant end year balance is allowed to be rolled forward into next fiscal year.</i>												
FEDERAL												
Title I	\$ 47,387	\$ 10,515	\$ 14,611	\$ 22,261	\$ 102,092	\$ 14,048	\$ 15,294	\$ 72,750	\$ 105,672	\$ 5,882	\$ 3,530	\$ 96,260
Title II	\$ 33,670	\$ 31,156	\$ 2,351	\$ 163	\$ 50,391	\$ 14,098	\$ 6,406	\$ 29,887	\$ 47,892	\$ 6,665	\$ 39,572	\$ 1,655
Title IV	\$ 601	\$ -	\$ (0)	\$ 601	\$ 8,639	\$ 1,577	\$ 6,487	\$ 574	\$ 10,000	\$ -	\$ 558	\$ 9,442
IDEA 240*	\$ 40,603	\$ -	\$ 39,600	\$ 1,003	\$ 72,015	\$ 17,246	\$ 54,769	\$ -	\$ 1,109,747	\$ 616,595	\$ 269,268	\$ 223,884
IDEA 262	\$ -	\$ -	\$ -	\$ -	\$ 298	\$ 298	\$ -	\$ -	\$ 20,528	\$ 1,173	\$ -	\$ 19,355
IDEA 274					\$ 5,154	\$ 4,598	\$ 555	\$ -				
ARP 252									\$ 246,133	\$ 82,591	\$ 33,478	\$ 130,064
ARP 264									\$ 22,937	\$ 3,113	\$ (0)	\$ 19,824
ESSER II									\$ 383,259	\$ 173,735	\$ 41,893	\$ 167,631
ESSER III									\$ 838,876	\$ 132,808	\$ 95,700	\$ 610,368
ACCEL LITERACY									\$ 200,000	\$ -	\$ 200,000	\$ -
ACCEL MATH									\$ 119,748	\$ -	\$ 119,748	\$ -
<b>TOTAL FEDERAL</b>	\$ 122,260	\$ 41,671	\$ 56,561	\$ 24,028	\$ 238,589	\$ 51,866	\$ 83,512	\$ 103,211	\$ 3,104,792	\$ 1,022,563	\$ 803,746	\$ 1,278,483
FY20 IDEA 240* remaining requirement is embedded in FY22 Award balance was closed and returned to State												

During the last 6 months, the school department has been diligent about expending oldest grant funds first in compliance with their acceptable use.

Illustrated in the table below are the spending deadlines for each State and Federal grant:

SPENDING DEADLINES	FY20	FY21	FY22
<b>STATE</b>			
METCO			12/31/2022
Dept. of Public Health			6/30/2022
<b>FEDERAL</b>			
Title I	9/30/2022	9/30/2022	9/30/2023
Title II	9/30/2022	9/30/2022	9/30/2023
Title IV	9/30/2022	9/30/2022	9/30/2023
IDEA 240	9/30/2021	9/30/2022	9/30/2023
IDEA 262		9/30/2022	9/30/2023
IDEA 274		9/30/2022	
ARP 252			9/30/2023
ARP 264			9/30/2023
ESSER II			9/30/2023
ESSER III*			9/30/2024
ACCEL LITERACY			6/30/2022
ACCEL MATH			6/30/2022

Descriptions and acceptable uses of each State and Federal grant follows below:

**State Grants:**

- METCO –the Metropolitan Council for Educational Opportunity is a state funded, voluntary educational desegregation program designed to eliminate racial imbalance through the busing of children from Boston, MA and Springfield, MA to suburban public schools in thirty-eight communities. These funds pay for program coordination, transportation, and instructional services related to Boston resident students attending Reading Public Schools through participation in the METCO program.
- Department of Public Health – provides for mandated screenings, professional development, and substitute coverage for nurses.
- *Note – although not a grant, DESE reimburses school districts for a portion of out of district tuition placement and transportation costs. In FY 22, DESE will defray \$1,410,278 in tuition and transportation costs, charging those expenses directly to the Circuit Breaker reimbursement fund. The end year balance is expected to be zero.*

**Federal Grants:**

- Title I - aids schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. These funds are allocated to paraprofessional and extended school year instructional services.
- Title II A - provides supplemental resources to school districts to support systems of support for excellent teaching and leading. The priorities of Title IIA are to: increase student achievement consistent with the challenging State academic standards; improve the quality and effectiveness of teachers, principals, and other school leaders; Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and provide low-income and minority students greater access to effective teachers, principals, and other school leaders. These funds are allocated to provide professional development for teachers.

- Title IV -ensures that all students have access to a high-quality educational experience. The priorities of Title IV are to: support well-rounded educational opportunities; support safe and healthy students; and support effective use of technology. These funds pay for technology integration activities and materials for teachers and classrooms.
- IDEA 240- provides appropriate special education services for eligible students and to maintain state/local effort in special education. These funds pay for program administration, special education teachers, BCBA, and professional development.
- IDEA 262 - ensures that eligible 3, 4, and 5-year-old children with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs in the least restrictive environment. These funds pay for early childhood instruction and professional development.
- IDEA 274 - provides professional development for clinical staff in the areas of grief and loss in a school setting, social emotional curriculum that is accessible online as well as in person and professional development on anxiety to assist students who have pre-existing or new onset anxiety in returning to school after the pandemic.
- ARP 252 – addresses challenges related to the pandemic, including school re-entry, disruption in the education of children with disabilities, mental health services; sustainability; focuses on issues of equity in special education and early intervention services. Funds are allocated to provide professional development, instructional materials, and testing/assessment materials.
- ARP 264 - addresses early childhood special education and family engagement, such as improving systems to assist with the transition from early intervention to pre-kindergarten to kindergarten to increase educational outcomes for students. Funds from this grant are allocated to fund student assessment, induction, and transition programs.’
- ESSER II – addresses learning loss and provides mental health services and supports. These funds are allocated to pay for special education teachers, adjustment counselors and tutors and social-emotional curriculum.
- ESSER III - helps schools safely reopen and respond to the academic, social, emotional, and mental health needs of all students, and particularly those disproportionately impacted by the COVID-19 pandemic. These funds are allocated to pay for team leaders, special education teachers, adjustment counselors and tutors.
- Accelerated Literacy – use of high-quality instructional materials to improve and literacy experiences and outcomes for students.
- Accelerated Math - professional development for K-2 math implementation, print resources for those grade-levels, 1-year digital access for K-2, additional PD for year 2 supports, and additional teacher manual copies to ensure all staff (special education included) have access to the curriculum resources.

### **Revolving Funds**

Special Revenue Funds are comprised of fee-based programs, extracurricular activities, and donations. Apart from donations, a total of \$1.9M of Fee-based Revolving Funds offset the FY 22 operating budget with user and event fees generated by ten special revenue funds noted in the table on the page to follow:

**FY22 Third Quarter Financial Report and End Year Status: REVOLVING ACCOUNTS**

GIFTS/DONATIONS REVOLVING ACCOUNT	FY22 Balance July 1,2021	FY22 Q3 Actual Revenue	Projected Remaining Revenue	FY22 Q3 Year to Date Expend./Enc.	Offsets	Projected Remaining Expenses	FY22 Projected End Year Balance	FY22 Gain/(Loss)
Athletics	\$ 187,133	\$ 323,827	\$ 94,108	\$ 53,430	\$ (366,900)	\$ 398,998	\$ 152,640	\$ (34,493)
Drama Activities RMHS	\$ 60,706	\$ 42,314	\$ 12,848	\$ 60,124	\$ (27,350)	\$ (8,559)	\$ 64,303	\$ 3,597
Drama Activities Coolidge	\$ 31,107	\$ 27,245	\$ -	\$ 26,376	\$ (10,940)	\$ (6,379)	\$ 38,355	\$ 7,248
Drama Activities Parker	\$ 40,378	\$ 32,026	\$ 1,223	\$ 29,133	\$ (14,770)	\$ (1,153)	\$ 45,647	\$ 5,269
Extended Day Program	\$ 156,766	\$ 904,122	\$ 255,164	\$ 509,870	\$ (105,000)	\$ 419,735	\$ 386,447	\$ 229,681
RISE Preschool Program	\$ 255,456	\$ 265,279	\$ 49,288	\$ 18,120	\$ (350,000)	\$ 357,861	\$ 194,042	\$ (61,414)
Use of School Property	\$ 111,206	\$ 107,759	\$ 18,577	\$ 45,329	\$ (80,000)	\$ 17,727	\$ 174,486	\$ 63,280
Special Education Tuition	\$ 66,899	\$ 25,138	\$ 15,999	\$ -	\$ (50,000)	\$ 50,000	\$ 58,036	\$ (8,863)
Full Day Kindergarten Tuition	\$ 621,285	\$ 793,014	\$ 97,160	\$ -	\$ (875,228)	\$ 890,174	\$ 621,285	\$ -
School Lunch Program	\$ 769,303	\$ 1,330,836	\$ 497,284	\$ 1,281,293		\$ 239,082	\$ 1,077,048	\$ 307,745
School Transportation	\$ -	\$ 29,722	\$ -	\$ 29,722			\$ -	\$ -
Guidance Revolving Fund	\$ 6,675	\$ 70,079	\$ 387	\$ 11,042		\$ 59,798	\$ 6,301	\$ (374)
Coolidge Extracurricular	\$ 4,738	\$ -	\$ -	\$ -		\$ -	\$ 4,738	\$ -
Parker Extracurricular	\$ 3,860	\$ -	\$ -	\$ -		\$ -	\$ 3,860	\$ -
Parker After School Activities	\$ 59,989	\$ 28,729	\$ 7,520	\$ 17,652		\$ 8,887	\$ 69,699	\$ 9,710
Band Extracurricular Activities	\$ 35,735	\$ 11,150	\$ 8,900	\$ 13,197	\$ (10,940)	\$ 14,669	\$ 27,919	\$ (7,816)
Adult Education Program	\$ 85,214	\$ 34,914	\$ 3,651	\$ 24,217		\$ 10,863	\$ 88,698	\$ 3,484
Lost Books	\$ 27,206	\$ 1,497	\$ 94	\$ 2,510		\$ -	\$ 26,287	\$ (919)
<b>TOTAL Fee-based Revolving Funds</b>	<b>\$ 2,523,656</b>	<b>\$ 4,027,651</b>	<b>\$ 1,062,202</b>	<b>\$ 2,122,013</b>	<b>\$ (1,891,128)</b>	<b>\$ 2,451,705</b>	<b>\$ 3,039,791</b>	<b>\$ 516,135</b>

\*Note - The amount of Offsets are reflected in the columns' calculations entitled, Year to Date Expend./Enc. or Projected Remaining Expenses

GIFTS/DONATIONS REVOLVING FUNDS	FY22 Balance July 1,2021	FY22 Q3 Actual Revenue*	Projected Remaining Revenue	FY22 Q3 Year to Date Expend./Enc.	Offsets Taken*	Projected Remaining Expenses	FY22 Projected End Year Balance	FY22 Gain/(Loss)
Elementary Science Materials	\$ 1,640	\$ -		\$ -	\$ -		\$ 1,640	\$ -
District Donation Fund	\$ 29,141	\$ 1,100		\$ 17,188	\$ -	\$ (1,081)	\$ 14,134	\$ (15,007)
Barrows Donations Fund	\$ 7,766	\$ 257	\$ 12,030	\$ 6,935	\$ -	\$ -	\$ 13,118	\$ 5,352
Birch Meadow Donation Fund	\$ 6,157	\$ 464	\$ 106	\$ -	\$ -	\$ 805	\$ 5,922	\$ (235)
Joshua Eaton Donation Fund	\$ 935	\$ 726	\$ 6,983	\$ -	\$ -	\$ 6,221	\$ 2,423	\$ 1,488
Joshua Eaton Donation Fund	\$ 9,630			\$ -	\$ -		\$ 9,630	\$ -
JW Killam Donation Fund	\$ 20,040	\$ 431	\$ 103	\$ 449	\$ -		\$ 20,125	\$ 85
Wood End Donation Fund	\$ 9,381	\$ 682	\$ 52	\$ -	\$ -	\$ 5,191	\$ 4,924	\$ (4,457)
Wood End Playground Donation Fund	\$ 200	\$ -		\$ -	\$ -		\$ 200	\$ -
Coolidge Donation Fund	\$ 16,853	\$ 4,854	\$ 81	\$ 8,720	\$ -		\$ 13,067	\$ (3,786)
Coolidge Intel Donation Fund	\$ 73	\$ -		\$ -	\$ -		\$ 73	\$ -
Burns Foundation (Coolidge)	\$ 163	\$ -		\$ -	\$ -		\$ 163	\$ -
Parker Donation Fund	\$ 9,743	\$ 447	\$ 671	\$ 8,417	\$ -	\$ 2,400	\$ 44	\$ (9,699)
High School Donation Fund	\$ 21,864	\$ 1,793	\$ 134	\$ 8,284	\$ -	\$ 15,449	\$ 58	\$ (21,806)
High School Donation Fund	\$ 2,753	\$ -		\$ -	\$ -		\$ 2,753	\$ -
SEPAC	\$ 300						\$ 300	\$ -
Special Education Donation Fund	\$ 319	\$ -		\$ -	\$ -		\$ 83,881	\$ (48,065)
<b>TOTAL Gift/Donation Revolving Funds</b>	<b>\$ 136,958</b>	<b>\$ 10,754</b>	<b>\$ 20,159</b>	<b>\$ 49,993</b>	<b>\$ -</b>	<b>\$ 28,985</b>	<b>\$ 172,454</b>	<b>\$ (96,131)</b>

\*Note - Actual Revenue column's calculations reflect donations received from "Friends of" all of the athletic groups and Reading Education Foundation



Administrative Offices  
82 Oakland Road  
Reading, MA 01867  
781 944-5800

## READING SCHOOL COMMITTEE

Thomas Wise Chair  
Shawn Brandt Vice-Chair

Erin Gaffen  
Sarah McLaughlin  
Carla Nazzaro  
Charles Robinson

Thomas Milaschewski, Ed.D.  
Superintendent of Schools

TO: Reading School Committee  
FROM: Thomas Wise, Reading School Committee Chair  
DATE: June 21, 2022  
TOPIC: Liaison and Subcommittee Discussion

At the end of our meeting tomorrow night, we will engage in a discussion about the Liaisons and Subcommittees we are involved in so the Chair can make determinations prior to the following meeting for adjustments, if necessary. This memo will serve to outline the current Liaison, Subcommittee, and other assignments each member is currently involved in as a School Committee member.

### Liaison Assignments

Most following Liaison assignments were made last July, with the exception being PAIR which was assigned post the May 26<sup>th</sup> meeting. Some of these may no longer be necessary due to the sunseting of the Board or Committee.

<b>Board or Committee</b>	<b>Liaison(s) Assigned</b>
Audit Committee	Shawn Brandt and Carla Nazzaro
Finance Committee	Shawn Brandt and Chuck Robinson
Recreation Committee	Chuck Robinson
Select Board	Chuck Robinson and Tom Wise
Adhoc Human Rights Advisory Committee	Shawn Brandt
Celebration Committee	Erin Gaffen
RCTV	Sarah McLaughlin
Special Education Parent Advisory Committee	Erin Gaffen
Permanent Building Committee	Sarah McLaughlin and Carla Nazzaro
Human Relations Advisory Committee	Erin Gaffen
ByLaw Committee	Carla Nazzaro
Board of Library Trustees	Shawn Brandt and Carla Nazzaro
Reading Coalition for Prevention and Support	Chuck Robinson
Partners and Allies for Inclusive Reading	Erin Gaffen

### **Subcommittee and Advisory Committee Assignments**

The following Subcommittees and Advisory Committee assignments were made throughout the FY21-22 school year.

<b>Board or Committee</b>	<b>Committee Member(s) Assigned</b>	<b>Other Information</b>
Policy Subcommittee	Erin Gaffen, Carla Nazzaro, and Chuck Robinson	
Reading ARPA Advisory Committee	Shawn Brandt and Tom Wise	Sunset December 31, 2022
RMHS Track Naming Advisory Committee	Chuck Robinson	Sunset August 31, 2022
Killam School Building Committee	Sarah McLaughlin and Carla Nazzaro	

### **Joint Labor Management Committees**

The following Joint Labor Management Committee participation was assigned during our meeting on March 24<sup>th</sup>.

<b>Committee</b>	<b>Committee Member Assigned</b>	<b>Timeline</b>
Special Education Caseloads	Sarah McLaughlin	March 2022 – September 2022
Teacher Assessment Process	Carla Nazzaro	Several Meetings throughout 2021-2022 School Year
RTA Salary Schedule	Shawn Brandt	April 2022 – June 2023
Professional Development	Erin Gaffen	Several times throughout school year
Technology Impact	Chuck Robinson	At the request of either party

### **Principal Search Committees**

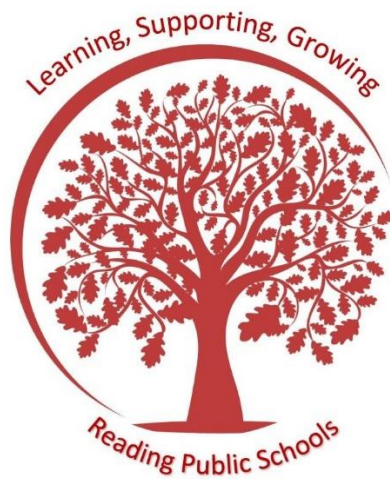
The following are non-recurring assignments but illustrative of some of the additional work some members took on this year.

<b>School</b>	<b>Search Committee Member</b>
Wood End Elementary School	Shawn Brandt
Parker Middle School	Erin Gaffen
Barrows Elementary School	Sarah McLaughlin

It is my expectation that we will likely agree to update Liaisons and the Policy Subcommittee, but many other assignments will carry forward for continuity reasons to their completion. Of course, that is up for discussion of the Committee as a whole.



**Reading Public Schools**  
**School Committee Meeting Packet**  
**June 22, 2022**



**Personnel**

# Reading Public Schools

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*Instilling a joy of learning and inspiring the innovative leaders of tomorrow*



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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: Reading School Committee  
From: Michelle Roach, Human Resources Director  
Date: June 22, 2022  
Re: Human Resources Quarterly Update

Attached please find the Human Resources Quarterly Dashboard. It is inclusive of all relevant human resource actions between July 1, 2021, through June 21, 2022. In addition, I will discuss strategic HR work that we have completed during FY22. This includes substantial progress in the following areas: recruitment, recognition/milestones, onboarding/offboarding, and substitutes.

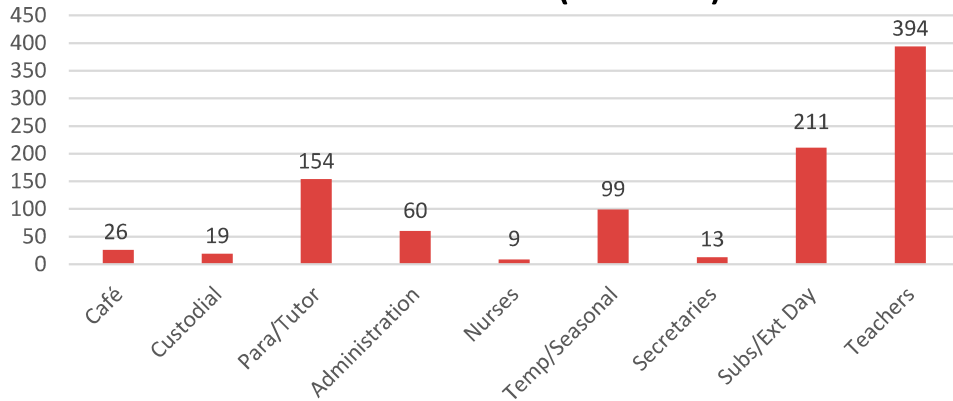


# Reading Public Schools Human Resources Dashboard

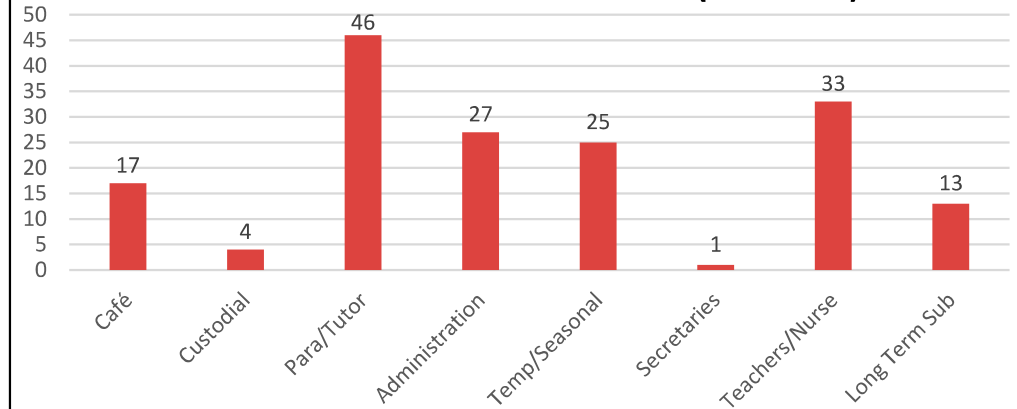
June 2022

## SY 2021-2022

### District Headcount (985 Total)



### New Hires SY 2021-2022 (167 Total)



Note: 143 substitutes and Extended Day Teachers/Helpers were hired during this period.

Substitutes Hired Since 7/1/21

**107**

Current Open Positions

**25**

Positions Hired for SY 22-23

**34**

This number does not include positions for ESY and Summer Vacation Academy

### SY 21-22 Terminations and Retirements (Includes buyouts, final pay)

Resignations 76

Retirements 13

### Transfers

Position Changes and Hour Increases/Decreases 143

Leaves  
of Absence  
(Non-COVID)

**78**

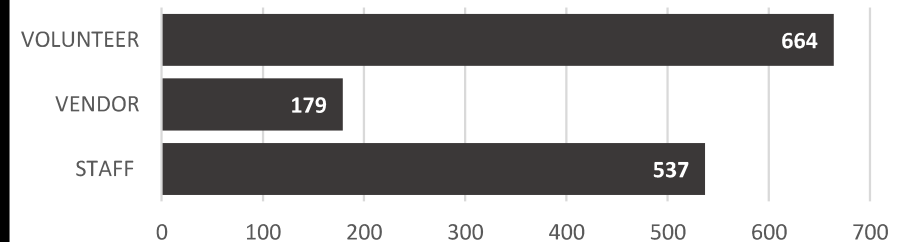
COVID Emergency  
Sick Leaves

**95**

MTRS Retirement  
& Buyout  
Applications

**29**

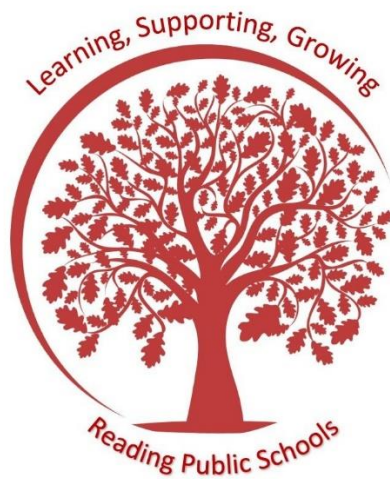
### CORIs Run Since 7/1/21



### Leaves By Category (Non-COVID)

	Personal Leave	Medical/Illness	Maternity/Paternity
Completed	11	32	12
Current	1	1	6
Anticipated	0	2	7
Completed Long-Term Sub Assignments			16
Active Long-Term Substitutes			11
Unfilled Long Term Sub Assignments			1

**Reading Public Schools**  
**School Committee Meeting Packet**  
**June 22, 2022**



**New Business**

# Reading Public Schools

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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: School Committee  
From: Dr. Jennifer Stys, Assistant Superintendent of Schools  
Date: June 21, 2022  
RE: Student Services Update

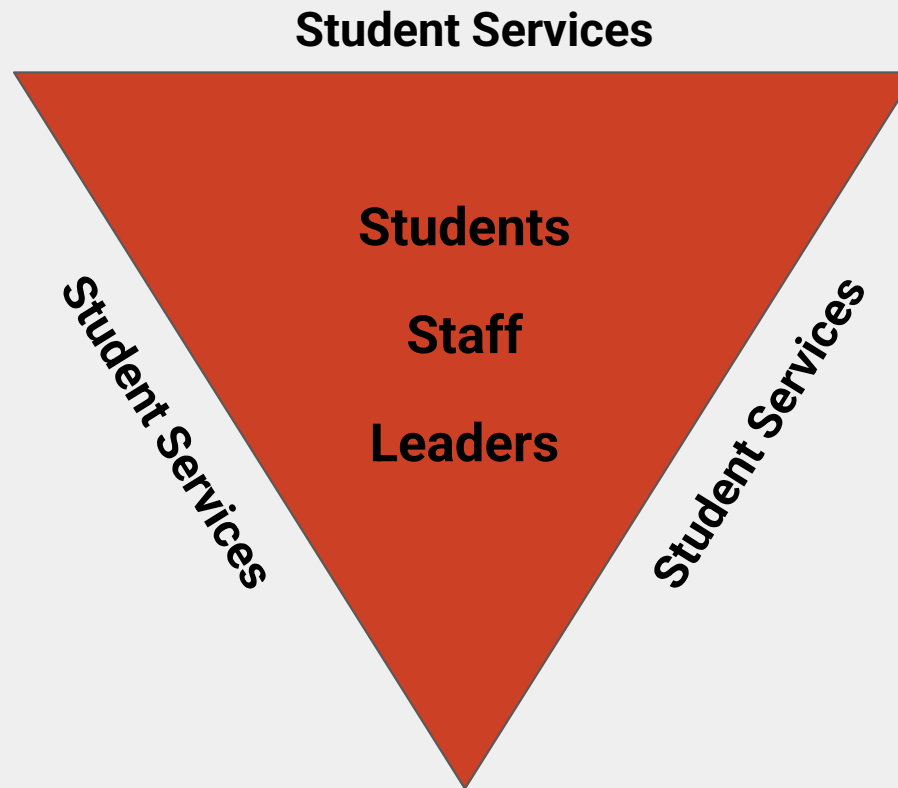
Enclosed you will find a Power Point overview for the Student Services Update. This is a follow up to the presentation shared at the April 14,2022.

# All Means All

Consistency and Communication



All RPS students demonstrate academic, social emotional  
and social success



# Develop a Shared Mindset and Practices Around Needs Of All Learners

- Reading and Executive Functioning Best Practices
- Mathematics Best Practices
- Social Emotional Best Practices
- Social Emotional Supports
- Team Chairperson Support Systems



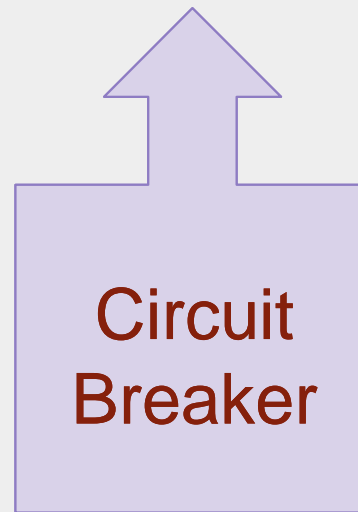
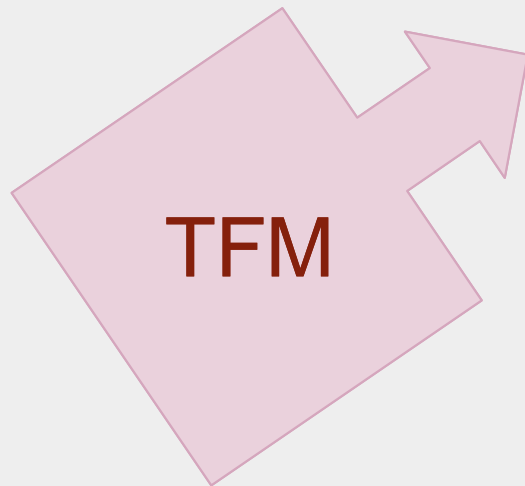


# Develop and Communicate Common Operational Systems

- District Wide Attendance Committee and Trainings
- Transition Planning
- District Critical Incident Task Force
- Discipline Systems
- Comprehensive School Threat Assessment Training (CSTAG)
- Physical Health
- Building Partnerships



# Additional Information



# Develop A Plan To Improve Systems and Practices



# Program Reviews

Calibration of reports and findings

Ensure evidence based practices and action steps to inform us of strategies, systems and staffing to improve student outcomes

Consistency within and across systems and practices to impact student outcomes

- SAIL
- SOAR
- REACH
- EMBARC
- Stepping Stones
- RISE



# Data Systems to Support Continuous Improvement

Published on February 25, 2015



# Program Review Themes

**Ensure vertical alignment K-12**

**Ensure consistent instructional practices**



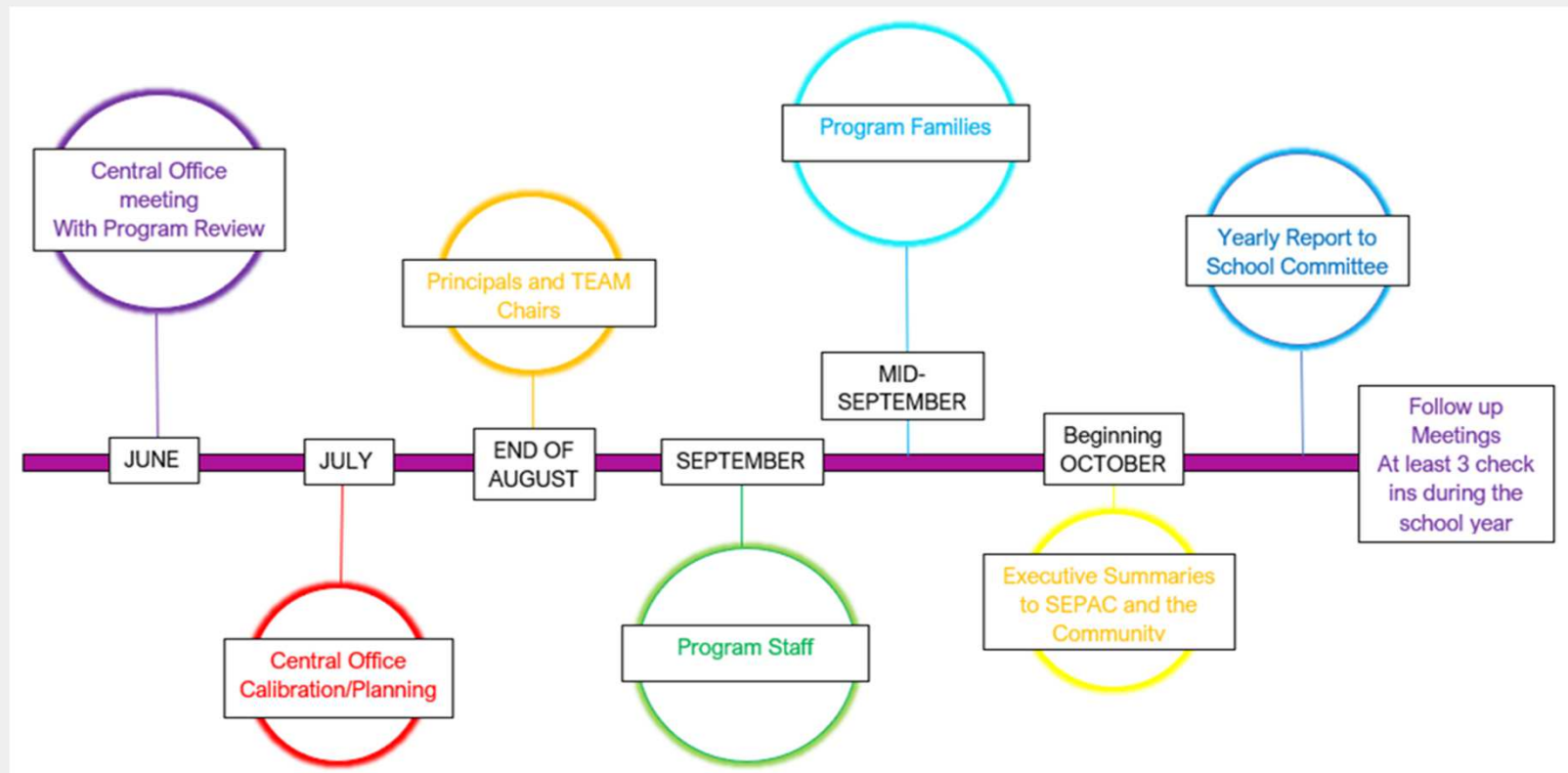
**Support effective transition planning**

**Develop consistent programmatic professional development**

**Support paraprofessionals and the general education staff to build effective practices**



# Timeline of Program Review Next Steps



Next Program Reviews  
LEAD Program Review  
Special Education Reading Instruction Review  
Learning Center Review



# Reading Public Schools

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82 Oakland Road  
Reading, MA 01867  
Phone: 781-944-5800  
Fax: 781-942-9149

To: School Committee  
From: Dr. Sarah Hardy, Assistant Superintendent of Schools  
Date: June 21, 2022  
RE: Adding Early Release Day

We are requesting a change to the approved 2022-23 school year calendar in the form of an additional early release day for the elementary (preschool to grade 5) level on Wednesday, November 16, 2022 (12:45 pm dismissal).

Adding an early release day on November 16, 2022 maintains the same number of early release days in November 2022 as in the November 2021 schedule. In 2021, Veteran's Day was celebrated on a Thursday, but in 2022 it will be celebrated on a Friday. Since there will be no school on Friday, November 11, 2022, there is a loss of an early release day at the elementary level. This early release day must be replaced in November 2022 to provide teachers the amount of planning time required to meet our contractual obligation.

Wednesday, November 16, 2022 was selected as the replacement early release day for several reasons. First, elementary conferences are scheduled for the same week. The added early release day that week will allow teachers flexibility in scheduling planning time and conferences. We believe this allows teachers to better accommodate the needs of families. Second, based on when term one elementary grades close, an early release day on November 16, 2022 will allow teachers to prepare and plan for conferences using term one report cards. For these reasons, we believe November 16, 2022 is the best day for the replacement early release day.





# 2022-2023 DISTRICT CALENDAR

## 2022

## 2023

## Major Religious & Cultural Holidays

- August 22-24 ..... New Staff Orientation
- August 25-26 ..... New Program Teachers and Paras QBS
- August 29-30 ..... Teacher In-Service
- ▲ August 31 ..... First Day of School - Grades K-12
- Aug. 31- Sep.1 ..... RISE PreK Orientation
- September 2 ..... No school - PreK - 12
- September 5 ..... Labor Day: No School
- ▲ September 6 ..... First Day of School - PreK
- \* September 14 ..... PreK-5 Open Houses (12:45p Dismissal )
- \* September 22 ..... Middle School Open Houses  
Grades 6-8 Early Dismissal
- \* September 28 ..... High School Open House
- October 10 ..... Columbus Day: No School
- November 8 ..... Teacher In-Service
- November 11 ..... Veteran's Day: No School
- November 16 ..... 12:45 pm Dismissal at Elementary
- November 18 ..... Conference Day/ Teacher In-Service
- November 23 ..... Grade PreK-12 Early Release(11:00am)
- November 24-25 ..... Thanksgiving Recess
- December 23 ..... Grade PreK-12 Early Release(11:00am)
- December 26-January 2 ..... Winter Recess

- January 3 ..... School Resumes
- January 16 ..... M.L. King Jr. Day: No School
- February 20 ..... Presidents Day: No School
- February 20-24 ..... February Recess: No School
- March 17 ..... Teacher In-Service
- April 17 ..... Patriots' Day No School
- April 17-21 ..... Spring Recess: No School
- \* May 11 ..... Elementary Open Houses  
12:45p Dismissal at Elementary
- May 12 ..... Full Day of School for Elementary
- \* May 18 ..... Middle School Open Houses  
Grade 6-8 Early Release
- May 29 ..... Memorial Day: No School
- ◆ June 4 ..... RMHS Graduation
- ▼ June 15 ..... Last Day of School- No Snow Days
- June 19 ..... Juneteenth: No School
- ▼ June 23 ..... Last Day of School with 5 Snow Days
- July 5- Aug. 8 ..... Extended School Year

- |                             |                              |
|-----------------------------|------------------------------|
| <b>2022</b>                 | <b>2023</b>                  |
| Sep. 26-27* Rosh Hashanah   | Jan. 1 ..... New Year's Day  |
| Oct. 5* ..... Yom Kippur    | Jan. 7. Orthodox Christmas   |
| Oct. 24 ..... Diwali begins | Jan. 22.. Chinese New Year   |
| Nov. 24 ..... Thanksgiving  | Mar. 22... Ramadan Begins    |
| Dec 19-Dec. 26* .. Hanukkah | April 2 ..... Palm Sunday    |
| Dec. 25 ..... Christmas     | April 7 ..... Good Friday    |
| Dec. 26 - Jan.1.... Kwanzaa | April 6-13* ..... Passover   |
|                             | April 9 ..... Easter         |
|                             | April 21 ..... Eid al-Fitr   |
|                             | April 16 ... Orthodox Easter |

\*begins the night before at sun down

(See page 2 for a full list of early release days)

### AUGUST 2022

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	○ T	○ T	▲ 31			

T-4/S-1

### SEPTEMBER 2022

S	M	T	W	Th	F	S
				1	□ V	3
4	□ H	6 ▲	7	8	9	10
11	12	13	* 14	15	16	17
18	19	20	21	* 22	23	24
25	26	27	* 28	29	30	

T-20/S-20

### OCTOBER 2022

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	□ H	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

T-20/S-20

### NOVEMBER 2022

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	○ T	9	10	□ H	12
13	14	15	16	17	○ T	19
20	21	22	23	□ H	□ H	26
27	28	29	30			

T-19/S-17

### DECEMBER 2022

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	□ H	□ V	□ V	□ V	□ V	31

T-17/S-17

### JANUARY 2023

S	M	T	W	Th	F	S
1	□ H	3	4	5	6	7
8	9	10	11	12	13	14
15	□ H	17	18	19	20	21
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T-20/S-20

### FEBRUARY 2023

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T-15/S-15

### MARCH 2023

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T-23/S-22

### APRIL 2023

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T-15/S-15

### MAY 2023

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T-22/S-22

### JUNE 2023

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### JULY 2023

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► Extenuating circumstances and/or inclement weather may necessitate changes to the calendar during the year.

- ▲ - First Day of School
- - No School
- \* - Open House
- - Teacher In-Service: No School
- ◆ - RMHS Graduation
- ▼ - Last Day of School



# 2022-2023 DISTRICT CALENDAR

## **District-Wide Early Release at 11:00 am**

November 23, 2022

December 23, 2022

Last Day of School

## **Elementary Early Release Days at 12:45pm**

Elementary will be dismissed on Friday at 12:45pm (except for Sept. 16th and May 12th)

September 14, 2022

November 16, 2022

May 11, 2023

## **Middle School Early Release Days at 12:30pm**

September 22, 2022 - Middle School Open Houses

October 21, 2022 - Professional Development

December 2, 2022 - Professional Development

January 27, 2023 - Professional Development

February 10, 2023 - Professional Development

March 3, 2023 - Professional Development

April 7, 2023 - Professional Development

May 18, 2023 - Middle School Open Houses

June 2, 2023 - Professional Development

## **High School Early Release Days at 1:00pm**

September 28, 2022 - High School Open House

October 21, 2022 - Professional Development

December 2, 2022 - Professional Development

January 27, 2023 - Professional Development

February 10, 2023 - Professional Development

April 7, 2023 - Professional Development

May 18, 2023 - Professional Development

June 2, 2023 - Professional Development



# 2022-2023 DISTRICT CALENDAR

## 2022

- August 22-24 ..... New Staff Orientation
- August 25-26.....New Program Teachers and Paras QBS
- August 29-30.....Teacher In-Service
- ▲ August 31 ..... First Day of School - Grades K-12
- Aug. 31- Sep.1.....RISE PreK Orientation
- September 2..... No school- PreK – 12
- September 5 .....Labor Day: No School
- ▲ September 6 .....First Day of School - PreK
- \* September 14.....PreK-5 Open Houses (12:45p Dismissal)
- \* September 22 .....Middle School Open Houses  
Grades 6-8 Early Dismissal
- \* September 28 .....High School Open House
- October 10 .....Columbus Day: No School
- November 8 .....Teacher In-Service
- November 11 .....Veteran's Day: No School
- November 18 .....Conference Day/ Teacher In-Service
- November 23.....Grade PreK-12 Early Release(11:00am)
- November 24-25 .....Thanksgiving Recess
- December 23 .....Grade PreK-12 Early Release(11:00am)
- December 26-January 2 .....Winter Recess

## 2023

- January 3.....School Resumes
- January 16.....M.L. King Jr. Day: No School
- February 20 .....Presidents Day: No School
- February 20-24 .....February Recess: No School
- March 17.....Teacher In-Service
- April 17 .....Patriots' Day No School
- April 17-21 .....Spring Recess: No School
- \* May 11 .....Elementary Open Houses  
12:45p Dismissal at Elementary
- May 12 ..... Full Day of School for Elementary
- \* May 18 .....Middle School Open Houses  
Grade 6-8 Early Release
- May 29 .....Memorial Day: No School
- ◆ June 4 .....RMHS Graduation
- ▼ June 15 .....Last Day of School- No Snow Days
- June 19..... Juneteenth: No School
- ▼ June 23 .....Last Day of School with 5 Snow Days  
July 5- Aug. 8.....Extended School Year

## Major Religious & Cultural Holidays

### 2022

- Sep. 26-27\*. Rosh Hashanah
- Oct. 5\* .....Yom Kippur
- Oct. 24 .....Diwali begins
- Nov. 24 .....Thanksgiving
- Dec 19-Dec. 26\* ..Hanukkah
- Dec. 25 .....Christmas
- Dec. 26 - Jan. 1.....Kwanzaa

### 2023

- Jan. 1 ..... New Year's Day
- Jan. 7. Orthodox Christmas
- Jan. 22...Chinese New Year
- Mar. 22...Ramadan Begins
- April 2.....Palm Sunday
- April 7 ..... Good Friday
- April 6-13\*.....Passover
- April 9 ..... Easter
- April 21 ..... Eid al-Fitr
- April 16 ... Orthodox Easter

\*begins the night before at sun down

(See page 2 for a full list of early release days)

### AUGUST 2022

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T-4/S-1

### SEPTEMBER 2022

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T-20/S-20

### OCTOBER 2022

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T-20/S-20

### NOVEMBER 2022

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T-19/S-17

### DECEMBER 2022

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T-17/S-17

### JANUARY 2023

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T-20/S-20

### FEBRUARY 2023

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T-15/S-15

### MARCH 2023

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T-23/S-22

### APRIL 2023

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### MAY 2023

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T-22/S-22

### JUNE 2023

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### JULY 2023

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- - No School
- \* - Open House
- - Teacher In-Service: No School
- ◆ - RMHS Graduation
- ▼ - Last Day of School



# 2022-2023 DISTRICT CALENDAR

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December 23, 2022

Last Day of School

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May 11, 2023

## **Middle School Early Release Days at 12:30pm**

September 22, 2022 - Middle School Open Houses

October 21, 2022 - Professional Development

December 2, 2022 - Professional Development

January 27, 2023 - Professional Development

February 10, 2023 - Professional Development

March 3, 2023 - Professional Development

April 7, 2023 - Professional Development

May 18, 2023 - Middle School Open Houses

June 2, 2023 - Professional Development

## **High School Early Release Days at 1:00pm**

September 28, 2022 - High School Open House

October 21, 2022 - Professional Development

December 2, 2022 - Professional Development

January 27, 2023 - Professional Development

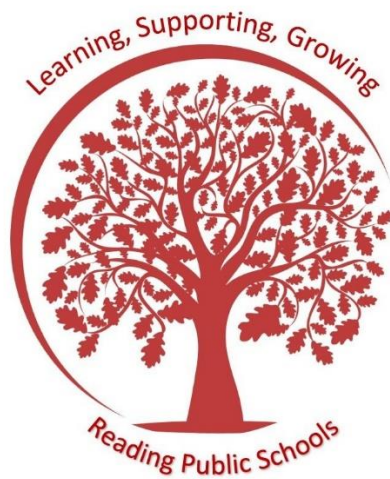
February 10, 2023 - Professional Development

April 7, 2023 - Professional Development

May 18, 2023 - Professional Development

June 2, 2023 - Professional Development

**Reading Public Schools**  
**School Committee Meeting Packet**  
**June 22, 2022**



Calendar

SY21-22 School Committee Calendar

Month	Date	Topic	Presenter(s)
June	6/30/2021	Union Contract Approvals (A)	Superintendent & School Committee
July Social Media Coordinators - Shawn Brandt & Sarah McLaughlin			
July	7/13/2021	Executive Session: To discuss the complaints brought against a Public Individual Reading Teachers Association Contract Approval (A)	School Committee Superintendent & School Committee
	7/22/2021	Declare Surplus Equipment (A) Response to Complaint brought against a Public Individual Director of Finance Search Process Review & Approval (A) Appointment of Superintendent to Collaborative Boards (A) - SEEM Collaborative - Northshore Education Consortium Superintendent Entry Plan Superintendent Review Timeline Discussion (A) School Committee Brochure Approval (A) 13th Annual Reading Fall Street Faire - School Committee Participation Discussion & Approval (A)	Director of Finance & Operations School Committee Superintendent & School Committee School Committee School Committee & Superintendent School Committee Superintendent Superintendent & School Committee School Committee School Committee & Superintendent
August Social Media Coordinators - Chuck Robinson & Tom Wise			
August	8/5/2021	Offsite: Team Building, Strategy & Goals - Day 1	School Committee & Administration
	8/6/2021	Offsite: Team Building, Strategy & Goals - Day 2	School Committee & Administration
	8/16/2021	School Committee Training on Laws involving Public and Student Records	Counsel & School Committee
		Vote to Appoint Director of Finance (A)	Superintendent & School Committee
		Policy EBCFA - Face Coverings: First Reading (A)	Superintendent & School Committee
	8/19/2021	Assignment of School Committee Member to Reading Coalition Liaison	School Committee Chair
		Executive Session: Strategy with respect to ongoing Litigation	Superintendent & School Committee
		Policy EBCFA - Face Coverings: Second Reading (A)	Superintendent & School Committee
		New Central Office Leadership Entry Plans	New Central Office Leadership
		Beginning of School / Summer Update	Administration
8/25/2021	Review Agreement between Town & Schools for the Allocation of Costs - CH70 Net School Spend	Superintendent & School Committee	
	Discussion and Vote on Creation of Policy Subcommittee (A)	School Committee	
	Appointment of School Committee Members to Policy Subcommittee	School Committee Chair	
8/31/2021	Reading Coalition for Prevention & Support Advisory Board Meeting		
8/31/2021	Financial Forum - Select Board, Finance Committee & School Committee		
September Social Media Coordinators - Erin Gaffen & Carla Nazzaro			
September	9/6/2021	Labor Day	
	9/8/2021	School Committee Policy Subcommittee Meeting	
	9/9/2021	Elementary Open House	
	9/13/2021	New Staff Introductions	Administration
		New Principal Leadership Entry Plans	RMHS, Joshua Eaton & Birch Meadow Principals
		Superintendent Entry Plan Update	Superintendent
	9/14/2021	District Improvement Plan Review & Update Discussion	Superintendent & School Committee
		ARPA Fund Discussion: Suggestions on Potential Fund Use and Actionable Next Steps	Superintendent & School Committee
	9/14/2021	Special Education Parent Advisory Council Meeting	
	9/21/2021	School Committee Policy Subcommittee Meeting	
	9/23/2021	Middle School Open House	
	9/28/2021	High School Open House	
	9/29/2021	Reading Coalition for Prevention & Support 15th Annual Meeting	
9/30/2021	FY21 End of Year Summary	Director of Finance	
	Strategy & Vision Action Steps	Superintendent	
	Superintendent Goals Introduction	Superintendent	
	Discuss & Vote on Establishment of Reading in Reading Advisory Committee (A)	School Committee & Administration	
	Appoint School Committee & Administration Membership of Reading in Reading Advisory Committee	School Committee Chair & Superintendent	
Policy JRA - Student Records - Amendment (A)	Policy Sub Committee, Superintendent, & School Committee		
Policy KDB - Public's Right to Know - Amendment (A)	Policy Sub Committee, Superintendent, & School Committee		
Policy EBCFA - Face Coverings - Review	Superintendent, Director of Nursing, & School Committee		
October Social Media Coordinators - Shawn Brandt & Sarah McLaughlin			
October	10/11/2021	Columbus Day	
	10/12/2021	Special Education Parent Advisory Council Meeting	
	10/14/2021	Youth Risk Behavior Survey Presentation	Coalition for Prevention & Support
		Educator of the Year Award Celebration	School Committee & Administration
		RMHS Principal Entry Plan Findings	Kevin Tracey
		Enrollment Update	Superintendent
		MCAS Presentation	Assistant Superintendent of Learning & Teaching
	10/18/2021	Superintendent Goals Finalization & Approval (A)	Superintendent & School Committee
		ARPA Fund Discussion: Update on Priority Items and Prioritization	School Committee & Administration
	10/18/2021	Staff COVID Vaccination Data	Superintendent & Director of Nursing
	10/18/2021	Special Town Meeting	
	10/19/2021	SEPAC Basic Rights Workshop: Understanding the IEP	
	10/20/2021	Financial Forum II - Select Board, Finance Committee & School Committee	
10/21/2021	Special Town Meeting		
10/25/2021	Special Town Meeting		
10/27/2021	Reading Coalition for Prevention & Support Advisory Board Meeting		
November Social Media Coordinators - Chuck Robinson & Tom Wise			
11/4/2021	Reading in Reading Advisory Committee - Continued	School Committee & Administration	
	Appoint School Committee Membership of Reading in Reading Advisory Committee (if necessary)	School Committee	
11/4/2021	Policy EBCFA - Face Coverings - Review & Potential Amendment (A)	Superintendent, Director of Nursing, & School Committee	
	Full Day Kindergarten Budget Strategy	School Committee & Administration	
	Policy IKF - Graduation Requirements - Amendment (A)	School Committee, Superintendent, RMHS Principal/Guidance	
	Policy Subcommittee - Full Committee Discussion on Roles & Responsibilities with respect to Substantive Policy changes or New Policies	School Committee	
	Strategy with respect to negotiations with represented bodies	School Committee & Administration	

SY21-22 School Committee Calendar

Month	Date	Topic	Presenter(s)
November		Strategy with respect to negotiations with non-represented personnel (Central Office & Principals)	School Committee, Superintendent, & Director of Finance
	11/8/2021	Town Meeting	
	11/9/2021	Special Education Parent Advisory Council Meeting	
	11/11/2021	Veteran's Day	
	11/15/2021	Town Meeting	
	11/18/2021	Town Meeting	
	11/22/2021	Reading Coalition for Prevention & Support Advisory Board Meeting	
	11/25/2021	Thanksgiving	
December Social Media Coordinators - Erin Gaffen & Carla Nazzaro			
December	12/2/2021	Reading Police Comfort Dog Program (A) Discussion on Hybrid Meeting Technology Options, Costs, and Method of Funding School Improvement Plans Review & Approval Discussion on Strategy for Subcommittee Creation Budget Guidance Policy EBC: Discussion on Approach to Consider Changes	Superintendent & Chief of Police School Committee & Administration Principals, Superintendent, & School Committee School Committee School Committee & Director of Finance School Committee & Administration
	12/7/2021	Reading in Reading Committee - Overview Meeting	
	12/8/2021	Select Board Town Department FY23 Budgets - First Meeting	
	12/14/2021	Select Board Town Department FY23 Budgets - Second Meeting Special Education Parent Advisory Council Meeting	
	12/15/2021	Select Board Town Department FY23 Budgets - Third Meeting	
	12/16/2021	RMHS Counseling Update METCO Program Update Approve Energy Reduction Program School Committee's ARPA Representation FY22 Quarterly Personnel Update FY22-FY23 Preliminary School Calendar Vote (A) FY22 Quarterly Budget Update FY23 Pre Budget Presentation & Discussion Policy EBCFA - Face Coverings - Review	RMHS Counseling Superintendent & Administration School Committee & Town Administration School Committee Director of Human Resources Superintendent & School Committee Director of Finance Superintendent & Director of Finance Superintendent, Director of Nursing, & School Committee
	12/21/2021	Reading Coalition for Prevention & Support Advisory Board Meeting	
	12/21/2021	Reading in Reading Committee - Learning Together Meeting	
	12/27/2021	Winter Break	
	12/30/2021	Winter Break	
	January Social Media Coordinators - Chuck Robinson & Tom Wise		
January	1/6/2022	FY23 Budget Discussion - Administration, Districtwide, & School Facilities FY23 Capital Plan	Administration Administration
	1/11/2022	Special Education Parent Advisory Council Meeting	
	1/12/2022	Reading in Reading Committee Meeting	
	1/13/2022	FY23 Budget Discussion - Regular Day & Special Education Special Education & Student Services Mid Year Update Learning & Teaching Mid Year Update	Administration Assistant Superintendent of Student Services Assistant Superintendent of Learning & Teaching
	1/17/2022	Martin Luther King Jr. Day	
	1/20/2022	Public Hearing: FY23 Budget Full Day Kindergarten Option Review FY23 Budget Discussion	School Committee School Committee, Finance Committee, & Administration School Committee
	1/26/2022	Reading Coalition for Prevention & Support Advisory Board Meeting	
	1/27/2022	FY23 Budget Discussion & Final Vote (A) Cafeteria Workers FY22-FY23 Joint Labor Management Committee FY23 School Calendar Turf 1 Project Update	School Committee Administration & School Committee Administration & School Committee Administration & School Committee
February Social Media Coordinators - Shawn Brandt & Sarah McLaughlin			
February	2/8/2022	Special Education Parent Advisory Council Meeting	
	2/17/2022	Veteran's Memorial Presentation (A) Coolidge Math Challenge EBCFA Update & Discussion FY22 Quarterly Budget Update Disposing of Surplus Materials Select Board ARPA Committee Member Appointment Superintendent Mid-Year Formative Introduction & Goals Review Superintendent Entry Plan Update Assistant Superintendent for Learning & Teaching Entry Plan Update	Kevin Bohmiller & Brig. Gen. (Ret.) Jack Hammond Coolidge Students & School Committee School Committee Director of Finance & Operations Director of Finance & Operations School Committee Chair Superintendent & School Committee Superintendent Assistant Superintendent of Learning & Teaching
	2/21/2022	February Vacation	
	2/23/2022	Reading Coalition for Prevention & Support Advisory Board Meeting	
	2/24/2022	February Vacation	
	March Social Media Coordinators - Erin Gaffen & Carla Nazzaro		
March	3/2/2022	(Placeholder) School Committee Budget Presentation to Finance Committee MSBA Killam Update and Next Steps Discussion Pandemic Response: Vacation Learning Academy Update and Next Steps FY22-FY23 Kindergarten Enrollment Update	Superintendent, Director of Finance, & School Committee Superintendent & School Committee Assistant Superintendent of Learning & Teaching Superintendent
	3/7/2022	Superintendent Mid-Year Formative Review Discussion Wood End Principal Search Executive Session: Strategy with Respect to Collective Bargaining	Superintendent & School Committee Superintendent & School Committee Superintendent, Director of HR, Director of Finance & Operations, and School Committee
	3/8/2022	Special Education Parent Advisory Council Meeting	
	3/24/2022	Student Resource Officer Annual Update MOU Approval for Cafeteria Workers FY22 Quarterly Personnel Update	SROs & Superintendent Superintendent & School Committee Director of Human Resources



SY21-22 School Committee Calendar

Month	Date	Topic	Presenter(s)
	3/29/2022	Joint Labor Committee School Committee Members Assignment	Superintendent & School Committee
		Policy FF Execution: Naming of Facilities or Places within or on School Property	Superintendent & School Committee
		Student Opportunity Act Submission Review, Discussion and Vote	Superintendent & School Committee
	3/30/2022	Reading Coalition for Prevention & Support Advisory Board Meeting	
April Social Media Coordinators - Shawn Brandt & Sarah McLaughlin			
	4/5/2022	Town Election Day	
	4/12/2022	Special Education Parent Advisory Council Meeting	
		Reading ARPA Advisory Committee Meeting	
April	4/14/2022	Vote on Last Day of School (A)	Superintendent & School Committee
		FY22-FY23 Kindergarten Enrollment Final Update	Superintendent & Director of Finance & Operations
		Student Services Update	Assistant Superintendent of Student Services
		School Choice Discussion & Vote	Superintendent, Director of Finance & Operations, & School Committee
		Literacy Update	Assistant Superintendent of Learning & Teaching
		REF Grant Presentation & Approval	REF Board/School Committee
		Track Naming Nomination Acceptance & Advisory Committee Formation	School Committee
	4/18/2022	April Vacation	
	4/21/2022	April Vacation	
4/25/2022	Town Meeting		
4/27/2022	Reading Coalition for Prevention & Support Advisory Board Meeting		
4/28/2022	Town Meeting		
		Parker Principal Search Process Review & Approval	Superintendent & School Committee
May Social Media Coordinators - Tom Wise & Chuck Robinson			
	5/2/2022	Town Meeting	
	5/5/2022	Town Meeting	
May	5/9/2022	Superintendent Evaluation - Process, Progress, & Data Review	Superintendent
		District Improvement Plan Update	Superintendent
		School Choice # Update	Superintendent, Director of Finance & Operations
		School Committee Letter to Support \$25K Earmark for Robotics Program	School Committee
		Literacy Update Pre RAAC Meeting	Superintendent, Assistant Superintendent of Learning & Teaching
		Policy JICH and Procedure JICH-R Update Review & Approval	School Committee
	5/10/2022	Special Education Parent Advisory Council Meeting	
	5/11/2022	Reading ARPA Advisory Committee Meeting	
	5/12/2022	Elementary Open House	
	5/19/2022	Middle School Open House	
5/24/2022	Reading ARPA Advisory Committee Meeting		
5/25/2022	Reading Coalition for Prevention & Support Advisory Board Meeting		
5/26/2022	Final Vote on FY23 Budget & Capital Plan (A)	Director of Finance & Operations, School Committee	
	Annual METCO Update	Director of METCO	
	RMHS Track Advisory Committee	Director of Finance & Operations, School Committee	
5/30/2022	Memorial Day		
June Social Media Coordinators - Erin Gaffen & Carla Nazzaro			
June	6/5/2022	RMHS Graduation	
		Superintendent Evaluation	School Committee
		Staff Recognition	Director of Human Resources
		Student Recognition	Superintendent & School Committee
	6/9/2022	RMHS Handbook Updates (A)	RMHS Administration
		(Placeholder) DESE District Review	Superintendent
		SEPAC Year End Update	SEPAC
		Special Education & Student Services Year End Update	Assistant Superintendent of Student Services
	6/14/2022	Special Education Parent Advisory Council Meeting	
	6/16/2022	FY22 Budget Transfers (if needed) (A)	Director of Finance & Operations
	Declare Surplus Equipment (A)	Director of Finance & Operations	
	FY22 Quarterly Personnel Update	Director of Human Resources	
	Learning & Teaching Year End Update	Assistant Superintendent of Learning & Teaching	
	Reorganization	School Committee	
	Liaison Discussion	School Committee	
6/20/2022	Juneteenth Observed		
6/21/2022	Last Day of School		
6/29/2022	Reading Coalition for Prevention & Support Advisory Board Meeting		
July Social Media Coordinators - Shawn Brandt & Sarah McLaughlin			



SY22-23 School Committee Calendar

Month	Date	Topic	Presenter(s)	
July Social Media Coordinators - Shawn Brandt & Sarah McLaughlin				
July	7/14/2022	(Placeholder) DESE District Review Appointment of Superintendent to Collaborative Boards - SEEM Collaborative - Northshore Education Consortium Superintendent Review Timeline Discussion (A)	Superintendent School Committee Superintendent & School Committee	
	August Social Media Coordinators - Tom Wise & Chuck Robinson			
	8/4/2022	Strategic Offsite	Administration & School Committee	
	8/11/2022	RMHS Handbook Updates (A)	RMHS Administration	
September Social Media Coordinators - Erin Gaffen & Carla Nazzaro				
September	9/1/2022	(Placeholder) Public Hearing: Killam Discussion (Placeholder) Draft Town Meeting Warrant for Killam Review & Discussion	School Committee & Permanent Building Committee School Committee & Permanent Building Committee	
	9/5/2022	Labor Day		
	9/8/2022	(Placeholder) Public Hearing: Killam Discussion	School Committee & Permanent Building Committee	
	9/14/2022	Elementary Open House		
	9/15/2022	(Placeholder) Finalize Town Meeting Warrant for Killam Review & Discussion	School Committee & Permanent Building Committee	
	9/22/2022	Middle School Open House		
	9/27/2022	Last Day to Close November Town Meeting Warrant		
	9/28/2022	High School Open House		
October Social Media Coordinators - Sarah McLaughlin & Shawn Brandt				
October	10/6/2022	(Placeholder) School Committee Meeting	Administration & School Committee	
	10/10/2022	Columbus Day		
	10/20/2022	(Placeholder) School Committee Meeting	Administration & School Committee	
November Social Media Coordinators - Tom Wise & Chuck Robinson				
November	11/3/2022	(Placeholder) School Committee Meeting	Administration & School Committee	
	11/10/2022	Veteran's Day		
	11/14/2022	Town Meeting		
	11/17/2022	Town Meeting		
	11/21/2022	Town Meeting		
	11/24/2022	Thanksgiving		
	11/28/2022	Town Meeting		
December Social Media Coordinators - Erin Gaffen & Carla Nazzaro				
December	12/1/2022	(Placeholder) School Committee Meeting	Administration & School Committee	
	12/15/2022	(Placeholder) School Committee Meeting	Administration & School Committee	
	12/26/2022	Winter Recess		
	12/29/2022	Winter Recess		
January Social Media Coordinators - Sarah McLaughlin & Shawn Brandt				
January	1/5/2023	(Placeholder) FY24 Budget Night 1	Administration & School Committee	
	1/12/2023	(Placeholder) FY24 Budget Night 2	Administration & School Committee	
	1/16/2023	Martin Luther King Jr. Day		
	1/19/2023	(Placeholder) Public Hearing: FY24 Budget	Administration & School Committee	
	1/26/2023	(Placeholder) FY24 Budget Final Vote	Administration & School Committee	
February Social Media Coordinators - Tom Wise & Chuck Robinson				
February	2/9/2023	(Placeholder) School Committee Meeting	Administration & School Committee	
	2/20/2023	President's Day / February Recess		
	2/23/2023	February Recess		
March Social Media Coordinators - Sarah McLaughlin & Shawn Brandt				
March	3/1/2023	(Placeholder) School Committee Budget Presentation to Finance Committee	Superintendent, Director of Finance, & School Committee	
	3/2/2023	(Placeholder) School Committee Meeting	Administration & School Committee	
	3/16/2023	(Placeholder) School Committee Meeting	Administration & School Committee	
	3/30/2023	(Placeholder) School Committee Meeting	Administration & School Committee	
April Social Media Coordinators - Tom Wise & Chuck Robinson				
April	4/13/2023	(Placeholder) School Committee Meeting	Administration & School Committee	
	4/17/2023	Patriot's Day / April Recess		
	4/20/2023	April Recess		
	4/24/2023	Town Meeting		
	4/27/2023	Town Meeting		
May Social Media Coordinators - TBD				
May	5/1/2023	Town Meeting		
	5/4/2023	Town Meeting		
	5/8/2023	(Placeholder) School Committee Meeting	Administration & School Committee	
	5/11/2023	Elementary Open House		
	5/18/2023	Middle School Open House		
	5/25/2023	(Placeholder) School Committee Meeting	Administration & School Committee	
June Social Media Coordinators - TBD				
June	6/4/2023	RMHS Graduation		
	6/8/2023	(Placeholder) School Committee Meeting	Administration & School Committee	
	6/19/2023	Juneteenth		
	6/22/2023	(Placeholder) School Committee Meeting	Administration & School Committee	
July Social Media Coordinators - TBD				